

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part - A

#### 1. Details of the Institution

Name of the Institution	St. Joseph's College of Commerce (Autonomous)
Address Line 1	No 163
Address Line 2	Brigade Road
City/Town	Bangalore
State	Karnataka
Pin Code	560025
Institution e-mail address	principal@sjcc.edu.in
Contact Nos.	080-25360644/6
Name of the Head of the Institution:	Dr. Daniel Fernandes SJ
Tel. No. with STD Code:	080-25543835
Mobile:	9448055264
Name of the IQAC Co-ordinator:	Ms. Muktha

Mobile:

IQAC e-mail address:

NAAC Track ID (For ex. MHCOGN18879)

NAAC Executive Committee No. &Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

Websiteaddress:

Web-link of the AQAR:

#### Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	5 Star		2001	5 years
2	2 <sup>nd</sup> Cycle	A	85.40	2007	5 years
3	3 <sup>rd</sup> Cycle	A	3.37	2013	5 years
4	4 <sup>th</sup> Cycle				

Date of Establishment of IQAC:DD/MM/YYYY

AQAR for theyear

Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on12-10-2011)

- i. AQAR\_2012-13 submitted to NAAC on10/7/13
- ii. AQAR\_2013 - 14 submitted to NAAC on23/9/14
- iii. AQAR\_2014 - 15 submitted to NAAC on25/7/15
- iv. AQAR\_2015 - 16 submitted to NAAC on13/8/16

InstitutionalStatus

University State  Central  Deemed  Private

AffiliatedCollege Yes  No

ConstituentCollege Yes  No

Autonomous collegeofUGC Yes  No

Regulatory AgencyapprovedInstitution (eg. AICTE, BCI, MCI, PCI,NCI) Yes  No

TypeofInstitution Co-education  Men  Women   
Urban  Rural  Tribal

FinancialStatus Grant-in-aid  UGC2(f)  UGC12B

Grant-in-aid +SelfFinancing  TotallySelf-financing

#### Type ofFaculty/Programme

Arts  Science  Commerce  Law  PEI (PhysEdu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Name of the Affiliating University (*for theColleges*)

Special status conferred by Central/ State Government--  
UGC/CSIR/DST/DBT/ICMRetc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST StarScheme  UGC-CE

UGC-Special AssistanceProgramme  DST-FIST

UGC-InnovativePGprogrammes

Any other(*Specify*)

UGC-COP Programmes

**2. IQAC Composition andActivities**

No. of Teachers

No. of Administrative/Technical staff

No. of students

No. of Management representatives

No. of Alumni

No. of any other stakeholder and community representatives

No. of Employers/Industrialists

No. of other External Experts

Total No. of members

No. of IQAC meetings held

No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

Has IQAC received any funding from UGC during the year?  
 Yes

If yes, mention the amount

Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC Total Nos.

International  National  State  Institution Level

(ii) Themes

## Significant Activities and contributions made by IQAC

## **Major Initiatives of IQAC for the Academic Year 2016-17**

### **A. Faculty Empowerment Programme(FEP)**

An FEP for the Commerce and Management faculty was jointly hosted by St Joseph's College of Commerce and Mount Carmel College from the 23<sup>rd</sup> to 28<sup>th</sup> of May 2016. The objective of this FEP was to give an overview of several recent trends in Commerce and Management. Some important highlights of the FEP were as below:

- a) The 6-day Faculty Empowerment Programme (FEP) was conducted in accordance with the requirement of UGC.
- b) For the first time a collaborative effort was made by SJCC and Mount Carmel College to jointly host an event spread over 6 days and comprising of sessions by several eminent speakers in the respective areas.
- c) The first 3 days of the session focused on general topics pertaining to quality enhancement in teaching-learning, use of technology in classroom learning etc. While for the latter half of FEP, parallel sessions were conducted in specialized areas of Accounting & Finance, Marketing and Human Resources.
- d) Several other colleges that participated in the FEP were NMKRV, St Joseph's College, St Joseph's Evening College and St. Xavier's College, Ranchi, in addition to the faculty of St Joseph's College Of Commerce and Mount Carmel College. Spread over a period of six days, eminent speakers shared deep insights into several issues and disciplines with the participants.

The deliberations on innovative teaching, learning and evaluation practices discussed in the sessions were useful to enhance quality in Higher Education. It also created a platform for educators to update themselves with the latest trends and developments in their areas of specialization.

### **B. Academic Audit of the College**

The IQAC successfully organized an Academic Audit to evaluate the efficacy and robustness of our quality management procedures and to review our efforts towards continued enhancement of quality education. The Audit provided for a strategic overview of the entirety of teaching and learning activity.

An External Panel of academic professionals with knowledge of Higher Education and experience of External Audit and Review visited our campus for the same purpose on 25<sup>th</sup> July, 2016. A report of the review was produced by the team and the College responded to the report by preparing an action plan to address areas of recommendations and concerns that were identified.

### **C. National Conference**

A One Day National IQAC Conference on '**New Approaches to Learning Outcomes and Assessment under Choice Based Credit System**' was organized on 10<sup>th</sup> February 2017 with the objective to deliberate on innovative assessment and evaluation techniques that could be implemented to enhance quality in higher education. The Keynote Address session - "Traditional to Transformative Education - Are we Ready?" was delivered by Dr. Sheela Ramachandran former Vice Chancellor, Avinashilingam University, Coimbatore followed with 'Evaluation & Accountability' by Dr. Dhandapani R., Controller of Examinations, Amrita University Coimbatore and ' Learning Outcomes- Corporate Perspective' by Mr. Tanvir Singh 'India Leader for Campus Recruitments and University Relations' - EY GDS, Bangalore. The highlight of the conference was the case study presentations via webinar by Ms Jane Towers-Clark Head of University Development, ACCA, London.

The deliberations at the Conference focused on the issues related to present examination system and suggestions for its improvement to make it adaptable to the present global scenario.

#### **D. Exit Interview**

Exit interviews, conducted for the outgoing students, are done in order to glean feedback from employees and use them to improve the quality of education. The exit interview process involves approximately 150 students taking up the interview in which a common questionnaire is answered by the students. The responses of students is later analyzed and incorporated into the Plan of Action. For the first time, this academic year, the exit interview was done online through Google forms.

#### **E. General OpenHouse**

Open House, conducted by the IQAC, is a platform for students to express their opinions, concerns and complaints regarding the day-to-day functioning of the college, academic and administrative aspects of the college. The main objective of the initiative is to strengthen the feedback mechanism to further accentuate the quality enhancement process.

As a part of this initiative, a general Open House was conducted on the 23<sup>rd</sup> of January 2017 which consisted of both of UG and PG students. Students from UG and PG expressed few recommendations. The college was highly commended for its campus life and the exposure it provided, by the students.

#### **F. Women's OpenHouse**



To promote gender equality, the IQAC initiated a 'Women's Open House', a session for the girl students to express their opinions, concerns and suggestions about issues concerning them in the college. The ladies' representatives of all the classes, along with a few other girl students from the UG and PG department attended the session. Many issues were discussed and suggestions given for creating a gender equal space in college.

#### G. Gender Audit

To promote gender awareness, the IQAC initiated 'Gender Audit' for the first time in college premise in association with Women's Forum. The major objectives of the audit were to foster gender equality in all aspects of college life and throughout the college community; to examine the policies and regulations of the college towards the needs and interests of both the male and female students of the college; and to take active steps to establish good gender balance in decision-making processes in all areas of the college activities. It was an effective attempt seeing the current status of women across the nation.

#### H. Green Audit

Green Audit process was initiated during the year with the objectives to provide a healthy environment in campus, to enhance awareness towards environmental guidelines and responsibilities and to identify the cost reduction through waste minimizing and management. Green Audit process at St. Joseph's College of Commerce was conducted under three broad phases:

- a) Pre-audit activity
- b) Audit &
- c) Action Plans and Recommendations

#### Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

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Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Introduce integrated software solutions for examinations</li> <li>• Introduce new programmes to cater to the diverse needs and career opportunities.</li> <li>• Enhance innovative and interdisciplinary courses to facilitate CBCS.</li> <li>• Emphasis on multi skill development.</li> </ul>	<ul style="list-style-type: none"> <li>• Enhanced integrated software solutions for examination.</li> <li>• Introduced paperless records.</li> <li>• ERP package is used for all examination processes in order to provide a smooth channel to evaluate the</li> </ul>

<ul style="list-style-type: none"> <li>• Increase industry-academia collaborations. &amp; strengthen participation with professional bodies.</li> <li>• Reach out further to the society through greater extension activities.</li> <li>• Larger Community involvement.</li> <li>• Enhance the utilisation of existing infrastructure through introduction of shift system.</li> <li>• Create corpus fund exclusively for research</li> <li>• Conduct of Academic Audit</li> <li>• Conduct of Gender Audit</li> <li>• Conduct of Environment Audit.</li> <li>• Promote Consultation</li> </ul>	<p>students throughout an academic session.</p> <ul style="list-style-type: none"> <li>• New Programmes like BBA (Entrepreneurship), BBA (CIMA) &amp; M.Com (Financial Analysis) designed and passed at academic meetings.</li> <li>• Introduced interdisciplinary courses like counselling, governance etc. under CBCS</li> <li>• Skill development Papers designed and passed in important meetings.</li> <li>• New MoU signed with professional bodies.</li> <li>• Conducted Academic Audit, Gender Audit and Green Audit.</li> <li>• Introduction of Shift system finalised for the forthcoming academic year.</li> </ul>
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\* Calendar of Events Annexure IV

Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- To introduce shift system in the institution to contribute towards National objective of increase enrolment and inclusion.
- Development & expansion of infrastructure and learning resources to facilitate learning
- Promotion of Research and Consultation through new HR Policy proposed.

**Part - B**

**Criterion - I**

**1. CurricularAspects**

Details about AcademicProgrammes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02		02	
UG	05		05	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>				

Interdisciplinary				
Innovative				

(i) Flexibility of the Curriculum: CBCS/Core/Elective option /Open options

The college has adopted flexibility of the Curriculum. It follows CBCS, Core course, Elective course option & open course options.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	
Annual	

Feedback from stakeholders\*

Alumni  Parents  Employers  Students

*(On all aspects)*

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

***Analysis of the feedback in the Annexure iii***

Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES. Change of syllabus up to 30% on need basis, reflecting topics relevant to the society as well as to the stakeholders. Under CBCS, the college is offering its students the choice of interdisciplinary subjects in acknowledgement of the dynamic requirements of the current market.

Introduction of new courses and skilled based courses like Gender & leadership, Public Relations, Event Management, Tally, Advance Excel, SPSS etc., to enable students to develop skills beyond the commerce field.

Any new Department/Centre introduced during the year. If yes, give details.

No new Departments introduced as the college is single discipline institution. However new programmes are introduced within the existing departments.

## Criterion - II

### 2. Teaching, Learning and Evaluation

Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
68	55	13		

No. of permanent faculty with Ph.D.

20

No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	11	01	01	0	0	0	0	12	12

No. of Guest and Visiting faculty and Temporary faculty

28

Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	18	69	6
Presented papers	14	28	1
Resource Persons	1	9	8

Innovative processes adopted by the institution in Teaching and Learning:  
The college has adopted the following innovative practices to enhance Quality Teaching and Learning

- a. Choice Based Credit System (CBCS).
- b. Social Inclusion in Education.
- c. Professional Certification Courses.
- d. Industry Collaborative Education.
- e. Student Participation in Quality Enhancement.
- f. Comprehensive & Continuous Student Feedback System.
- g. Professional Programmes.
- h. Comprehensive Evaluation System.
- i. Faith Formation Sessions.
- j. Bridge Courses.
- k. The flipped classroom model is practiced to improve teaching-learning process.
- l. Training to faculty on a continuous basis for knowledge enrichment in different subject matter to facilitate enhanced teaching.
- m. ICT is used extensively by faculty members for teaching, continuous assessment, sharing study materials, references etc.
- n. Learning of students is enhanced through critical thinking, in-class instruction based assignments and discussions.
- o. Students are exposed to activity and practice-based learning ensuring better understanding of concepts.
- p. Digitalised library services embraced to access unlimited number of eBooks.
- q. Mentored based Andragogical programme for Research Methodology adopted to encourage students to take up research work.

Total No. of actual teaching days during this academic year

187 days
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Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Online tests are conducted using Moodle & Edmodo software and SJCC App to bring in uniformity and transparency and also to inculcate and develop the soft skills of students.
- The college adopts bar coding, double valuation, re-valuation, re-totalling and provide photocopy of answer scripts. With the objective of encouraging innovations, open book exam, case presentations and online exams for internal assessment are practiced.
- ERP package is used for all examination processes in order to provide a smooth channel to evaluate the students throughout an academic session. Integrated software includes Fee submission, Time-table, Seating arrangement, Hall Ticket, Online test, Assignments, Open Book Examination, Semester & consolidated markscards.
- The Other Examination reforms initiated are:
  - i. A systematic and through scrutiny of QPs by 2 to 3 subject experts both internal & external to ensure the appropriateness as per syllabus & blue print is initiated..
  - ii. Uniformity in corrections is ensured by discussion of answer key by the board members with the reviewer followed by each member correcting the same three papers and looking into the differences if any and standardizing the evaluation.
  - iii. Continuous Internal Assessment is coordinated by the subject coordinator to ensure uniformity in teaching & evaluation.
  - iv. Multiple choice question banks created for all the subjects.
  - v. IC & EVS exams conducted online (from last year).
  - vi. Midterm exam answer booklets reduced accordingly from 12 pages to 8 pages.
  - vii. New formats of reports for CBCS pattern with GPA incorporated.
  - viii. A system to capture grade subject results for additional credits for various certificate courses, Extension activities being worked on.
  - ix. Supplementary exams and End Semester Exams are separated to facilitate focus and results.

No. of faculty members involved in curriculum restructuring/revision/ syllabus development as member of

Board of Study 45 Faculty 45 Curriculum Development workshop 43

Average percentage of attendance of students 79%

Course/Programme wise distribution of passpercentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	824	28.2	53.5	7.6	0.24.	89.5
B.Com BPM	153	29.4	57.5	5.8		75.68
B.Com Int.Fin	156	19.23	64.1	8.3		89.74
B.Com TT	214	16.82	57.4	8.4		84.9
BBA	394	28.17	55.3	6.3	0.25	90.02
M.Com	73	15.06	79.4	1.36		94.82
M.COM (IB)	87	26.4	63.2	-		89.45

How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC Monitor/Evaluate the Teaching & Learning processes through:

#### **Faculty Empowerment Programme (FEP)**

An FEP for the Commerce and Management faculty was jointly hosted by St Joseph's College of Commerce and Mount Carmel College from the 23<sup>rd</sup> to 28<sup>th</sup> of May 2016. The objective of this FEP was to give an overview of several recent trends in Commerce and Management.

**Academic Audit of the College:** The IQAC successfully organized an Academic Audit to evaluate the efficacy and robustness of our quality management procedures and to review our efforts towards continued enhancement of quality education. The Audit provided for a strategic overview of the entirety of teaching and learning activity.

A One Day National IQAC Conference on 'New Approaches to Learning Outcomes and Assessment under Choice Based Credit System' was organized on 10<sup>th</sup> February 2017 with the objective to deliberate on innovative assessment and evaluation techniques that could be implemented to enhance quality in higher education.

**Open House, Exit Interview and Faculty evaluation** by students conducted by the IQAC, is a platform for students to express their opinions, concerns and complaints regarding the day-to-day functioning of the college, academic and administrative aspects of the college. The main objective of the initiative

is to strengthen the feedback mechanism to further accentuate the quality enhancement process.

The practice of having **Subject Coordinators** for individual courses and their regular meetings brings in sharing of experience and uniformity in imparting knowledge.

The **IQAC** has contributed towards optimization and integration of modern methods of teaching and learning in the class rooms. An attempt is made for sharing of information and networking amongst various institutions in India and Abroad. It has been a continuous endeavour of IQAC to organise inter/intra institutional workshops, seminars, conferences, interface etc., on quality related themes and promotion of quality circles.

IQAC initiates staff training and enrichment programmes including promoting mentoring and sharing of experiences by the senior faculty members. It lays down guidelines and benchmark for effective teaching learning.

Encourages staff self-appraisal for reflection and self-improvisation.

Remedial and Bridge course classes are organised for slow learners to facilitate learning.

Initiatives undertaken towards faculty development

20
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<b>Faculty / Staff Development Programmes</b>	<b>Number of faculty benefitted</b>
Refresher courses	84
UGC - Faculty Improvement Programme	35
HRD programmes	54
Orientation programmes	54
Faculty exchange programme	01
Staff training conducted by the university	5
Staff training conducted by other institutions	24
Summer / Winter schools, Workshops, etc.	35
Others(train the trainer)	08

Details of Administrative and Technical staff

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled</b>	<b>Number of positions filled</b>



			<b>during the Year</b>	<b>temporarily</b>
Administrative Staff	<b>46</b>	NIL	NIL	NIL
Technical Staff	<b>03</b>	NIL	NIL	NIL

### Criterion - III

#### 3. Research, Consultancy and Extension

Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC with the Research Department has initiated the following:

- Encourage faculty member for Ph.D.enrolment.
- Encourage faculty members to undertake institutional funding Research Projects which are socially relevant and interdisciplinary in nature.
- Promotion of faculty and student publications in approved Journals.
- Research Quality Circle has been constituted to check the quality of research work.
- Encourage participation of Faculty and students in Seminars, workshops, Conferences and Experiential Training Programme.
- The Research Centre is in the process of creating an online Research Repository for research data and publications.
- Encourages innovative and collaborative research and consulting projects in the field of education involving the corporate and non - corporatesectors.

#### Details regarding major projects

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
Number	-	1	-	-
Outlay in Rs. Lakhs	-	7,05,000	-	-

#### Details regarding minor projects

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
Number	1	3	1	
Outlay in Rs. Lakhs	49,000	1,85,000	80,000	

#### Details on research publications

	<b>International</b>	<b>National</b>	<b>Others</b>
Peer Review Journals	16	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	10	-

Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 years	ICSSR	7,05,000	3,00,000
Minor Projects	1 year	UGC	80,000	45,000
Interdisciplinary Projects	-	-		
Industry sponsored	-	-		
Projects sponsored by the University/ College	-	-		
Students research projects (other than compulsory by the University)				
Any other(Specify)	-	-		
Total	-		7,85,000	3,45,000

No. of books published  i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other(specify)

Revenue generated through consultancy

No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	3	2	1	10
Sponsoring agencies	ISDC	UGC	Management		

No. of faculty served as experts, chairpersons or resourcepersons

No. of collaborations International  National   
Any other

No. of linkages created during this year

Total budget for research for current year in lakhs :

From funding agency

From Management of University/College

Total

No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

No. of research awards/recognitions received by faculty and research fellows

Of the institute in the year **NA**

Total	International	National	State	University	Dist	College
38	1	3	1	4	4	25

No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

No. of Ph.D. awarded by faculty from the Institution

No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

No. of students Participated in NSS events:

University level  State level   
National level  International level

No. Of students participated in NCC events:

University level  State level   
National level  International level

No. of Awards won in NSS:

University level  State level   
National level  International level

No. of Awards won in NCC:

University level  State level   
National level  International level

No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

*A. Community Service*

Jesuit education helps students to realize that talents are gifts to be developed, not for self-satisfaction or self-gain, but rather to be utilized for the good of the human community. Students are encouraged to use their gifts in the service of others, out of love for God. As a part of the rural exposure camps the students visit villages and experience the realities of village life, their predicaments and their everyday challenges with minimum resources. They conduct outreach programmes in these villages and work towards their betterment.

### *B. Bembala Outreach Programme*

The Bangalore Jesuit Education Society in association with its institutions created the 'Bembala Outreach Programme' in order to form 'men and women for others'. The objective of the programme is to extend knowledge and other institutional resources to the community and vice - versa. The focus of the programme is not only to create awareness and refine student's skills but to also create a greater impact in the community at large.

The Youth Centre of the programme is located in St. Joseph's College. Rev. Fr. Brian Pereira, SJ and Br. Phillip serve as the Director and the Assistant Director of this programme respectively with Dr. Isaac as the Chief Coordinator. The coordinators from our college include Dr. Hariharan Ravi and Mr. Elvis Dias.

For the odd semester, orientation programmes were conducted for respective classes and the following activities initiated.

The Clean Drive Initiation students to clean heritage areas in Bengaluru like Lalbagh, Cubbon Park etc. The Traffic Awareness Programme in eight strategic signal areas around colleges, allowing them to maintain the flow of traffic whilst assisting the police. Students are also allowed to give back to the community by visiting government school, old age and charitable homes in and around Bengaluru. Interactive sessions among the underprivileged to open up their minds to a society that needs saving from illiteracy and poverty arranged. Apart from this, the 'Kill Bill Awareness Programme' was brought into action to ensure that existing bills on walls around the city are removed while any vandalizers hoping to do the same were identified and taken to the authorities.

Inclusive of the above mentioned activities, the Bembala Outreach Programme, in the even semester, also organized rural exposure camps to Solur, a village 40km - 60 km on the outskirts of Bengaluru. As an exposure camp, the objective was to engage the children in activities as well as allow students to become aware of the need to create a more educated society.

Students from our college joined a huge protest gathering at Town Hall organized by Bembala on the issue of basic rights and facilities for sanitation workers of BBMP.

PG students were a part of the community extension programme from the 22<sup>nd</sup> to the 27<sup>th</sup> of August, 2016. They visited 12 government schools located around Bangalore and taught them English as a part of the programme.

**C. Rural Exposure Camps-**The main objective of this program was to provide the students with exposure about the lives of people in rural areas, their way of living and the various difficulties faced by them. The activities of the programme included plantation of saplings and

cotton plucking in the fields, interacting with the school children, helping in the kitchen and visiting other villages. A public event was organized by the students for the villagers where topics like the girl child issue, health and hygiene, and the Swachh Bharat scheme were discussed. The students also put up a cultural show for the villagers.

**D. Social Visits-** As part of the outreach programme each class is encouraged to organize a social visit to places like old age homes, orphanages and other such places. Such class visits open up students' minds to other kinds of experience and enables them to develop empathy to those who are suffering. It also encourages students to contribute generously from their savings and earnings.

**E. Associations for Extension Activities-** NSS, CSA, AICUF, Rotaract and Eco Club are associations dedicated to community service and outreach programmes. The objective of these associations is to engage students in community service, instil in them a desire to serve, encourage them to think about society and motivate them to act and intervene in social issues. It is mandatory for all first year students to be part of any one of these associations. At the beginning of the year, after an orientation programme, students select the desired association in through the online portal. A minimum of 60 hours of work is expected from each student in a year to be awarded a credit.



## Criterion - IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.25 acres			2.25 acres
Class rooms	34			34
Laboratories	2			2
Seminar Halls	6			6
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.			Management /UGC	20
Value of the equipment purchased during the year (Rs. in Lakhs)			Management /UGC	16,70,000
Others				-

#### 4.2 Computerization of administration and library

The college aims at making teaching-learning process more effective by incorporating upgraded technological services. The following are technological advancements that have been introduced in the academic year 2016-2017:

- Up-gradation and addition of Internet Leased Line was done to facilitate students as well as staff members.
- Official Mobile Apps of the college has been launched which is accessible to students and staff.
- Replacement of CCTV Cameras with new and additional CCTV high-definition cameras for the purpose of safety.
- Replacement of LCD to LED Projectors in Class Rooms for a clear picture quality and long life.
- Procurement and Up-gradation of Rack Server to Knowledge Pro Software (ERP).
- Procurement of IBM Server for Computer Lab.
- Procurement of Sony Camcorder (Video Camera) along with microphone and lights for the purpose of recording video lectures.
- Procurement of 15 i5 Computers to Library.
- Two Additional Digital Signage TVs for flashing college news, events and notices through electronic media.
- Design and structure of the college website has been changed to make it more userfriendly.

**The new features added Enterprise Resource Planning systems in the academic year 2016-17 are:**

- Access to online claims for attendance for scholastic as well as co-curricular

- activities and approval of it by the faculty through their stafflogin.
- Online work load diary to capture day to day efforts of the faculty members.
  - Online payment of examination fee facility for all the students.
  - Online application for convocation fees and various other certificate fees like TC, Bonfide, etc. with integrated payment gateway.
  - Enhancement in software to capture research and publication data of the institutions.
  - Re-alignment for admission applications for easier filling along with the addition of the third gender option.
  - Changes in student info to accommodate CBCS system from 2015 batch onward.

#### 4.3 Library services:

Description	Existing		Newly added		Total	
	Number	Value	Number	Value	Number	Value
Text Books	20431	4082564	739	384527	21170	4467091
Reference Books	2492	764486	148	125360	2640	889846
e-Books	52847+ *	538740		11500	52847	550240
Journals	55	307003		234376	55	541379
e-Journals	*	49500		17250	*	66750
Digital Database	1	224641		67800	1	292441
CD & Video	847	126482			847	126482
Others(Specify)	Internet Charges, Other Memberships, subscriptions and AMCs	799568		653879		1453447

\* This also includes e-books and e-Journals of NLIST and DELNET

#### 4.4 Library Holdings

The table below lists the Library holdings

Sl. No	Item Type	No. of Titles	No. of Copies
1	Books	18307	25210
2	Video Compact Diskettes (VCDS)	351	360
3	Audio Compact Diskettes (ACDS)	347	356
4	Digital video discs(DVDS)	116	120
5	CD Rom(compact disc read-only memory)	20	24
6	Kindle	1	5
	<b>Distinct Total:</b>	<b>18957</b>	<b>26075</b>

#### 4.5 Technology up gradation(overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Dept	Ot he rs
Existing	225	2	30mbps	3	2	7	2	3
Added	22		10 mbps			3		1
Total	247	2	40 mbps	3	2	10	2	4

#### 4.6 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governanceetc.)

The following are technological advancements that have been introduced in the academic year 2016-2017:

- k) Up-gradation and addition of Internet Leased Line was done to facilitate students as well as staff members.
- l) Official Mobile Apps of the college has been launched which is accessible to students and staff.
- m) Replacement of CCTV Cameras with new and additional CCTV high-definition cameras for the purpose of safety.
- n) Replacement of LCD to LED Projectors in Class Rooms for a clear picture quality and long life.
- o) Procurement and Up-gradation of Rack Server to Knowledge Pro Software (ERP).
- p) Procurement of IBM Server for Computer Lab.
- q) Procurement of Sony Camcorder (Video Camera) along with microphone and lights for the purpose of recording video lectures.
- r) Procurement of 15 i5 Computers to Library.
- s) Two Additional Digital Signage TVs for flashing college news, events and notices through electronic media.

Design and structure of the college website has been changed to make it more user friendly

#### 4.7 Amount spent on maintenance in lakhs:

i) ICT

8,54,952

ii) Campus Infrastructure and facilities

30,12,993

iii) Equipment

2,53,856

iv) Others

3,16,69,888

**Total :**

3,57,91,689

## **Criterion - V**

### **5 Student Support and Progression**

#### **5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

The Institution seeks to provide an environment which is supportive to students through diversified framework. The same is communicated to the students through the following.

A comprehensive student's Hand Book is designed and distributed to the students at the beginning of the year.

Students are informed and reminded at regular intervals about student support services through elaborate orientation, Class circulars, emails and SMS's. Reminders are also sent through ERP.

Addressing students at regular intervals to enhance awareness by the respective coordinators including IQAC coordinator.

Regular meetings with various class representatives and coordinators are organised for sensitisation.

Information is displayed in the College Website. College App is developed for dissemination.

Intimation through word of mouth, WhatsApp and through student council is also practised.

### 5.2 Efforts made by the institution for tracking the progression

Student support and progression is one of the core criterions that the Institution strives to attain

Student's progressions are tracked through scrutiny of their performance records by class mentors and counsellors. Remedial and special classes in addition to personal counselling are conducted. Personal meetings are organised to trounce any hitches,

The student's records and progression reports are generated through ERP. Plan of action are discussed during staff and departmental meetings. The institution practices the following on a normal basis.

- Conducting bridge classes and remedial classes.
- Personal /one to one meetings organised to solve any hitches faced by students
- Parent Teachers meeting after every midterm exams are organised

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1893	177		

(b) No. of students outside the state 

249
-----

(c) No. of international students 

63
----

No	%	Men
1150	61	

No	%	Women
743	39	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1832	48	11	85	0	1976	1915	50	09	94	02	2070

Demand ratio 1:13          Dropout %.0001%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The placement cell in its efforts to create awareness of various promising civil service job opportunities available to the youth of our country, organized a day long city level student seminar- '*Civil Service- A Lucrative Career Option*' for the outgoing batch. This seminar was conducted on the 2<sup>nd</sup> of February, 2017 and guest speakers focused on topics such as- insights into civil service preparation, cracking entrance exams for probationary officer's role in banks and job opportunities in the defence sector.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET       SET/SLET       GATE       CAT   
IAS/IPS etc       State PSC       UPSC       Others

#### Details of student counselling and career guidance

In order to familiarize students with the Placement process, the college held a 3-week placement workshop in the odd semester. The workshop was conducted by Test Cracker on campus, and covered various topics related to the aptitude tests, group discussions and personal interviews that a candidate was likely to face during the placement process.

Sl. No	Topic
1	What your CV tells about you?
2	The "how, why, when and where" of Chartered

	Accountancy
3	Life's next chapter- Glimpse into Corporate Life
4	Know it all about the booming social sector in India
5	Campus to Corporate Transition

No. of students benefitted

5.6 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
27	190	179	NIL

5.7 Details of gender sensitization programmes

Lectures are organised on gender issues at regular intervals by the HRD department. Every class elects ladies representative to look into the needs of girl students. Women cell and Sexual Harassment cell (Prevention and Redressal) has been established, Women's cell organises various activities and programmes at college and inter collegiate level to create awareness and empower women students in the campus .Other Associations for Extension Activities and various clubs do get involved in sensitization through plays, Acts etc.,

5.8 Students Activities

No. of students participated in Sports, Games and other events

State/University level  National level  International level

No. of students participated in cultural events

State/University level  National level  International level

No. of medals /awards won by students in Sports, Games and other events Sports: State/University level  National level

International level

Cultural: State/ University level  National level

International level

### 5.9 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	394	21,28,000
Financial support from government	171	3,85,000
Financial support from other sources	20	2,00,000
Number of students who received International/ National recognitions		

### 5.10 Student organised / initiatives

Fairs : State/University level  National level   
 International level

Exhibition: State/ University level  National level   
 International level

5.11 No. of social initiatives undertaken by the students

5.12 Major grievances of students (if any) redressed  
 No Major grievances of students confronted. However Students issues with attendance, academics, Co/Extracurricular activities Redressed every year as per the procedures.

## Criterion - VI

### 6 Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

Jesuit Vision:

- A) An authentic search of knowledge in the service and advancement of the world;
- B) Upholding the dignity, uniqueness and giftedness of each individual; and
- C) The promotion of harmony between man and man, and between man and nature.

MISSION: St. Joseph's college of commerce seeks to be the place where search for knowledge complements a sense of responsibility to the life of the community, where understanding is coupled with commitment, and where academic excellence goes with the cultivation of virtue. The college seeks to be a place where a community is formed which sustains men and women in



their education and their conviction that life is only lived well when it is lived generously in the service of others.

## 6.2 Does the Institution has a management InformationSystem Yes

the College hasMIS.

The college aims at making teaching-learning process more effective by incorporating upgraded technological services. **The new features added Enterprise Resource Planning systems in the academic year 2016-17 are:**

- a) Access to online claims for attendance for scholastic as well as co-curricular activities and approval of it by the faculty through their stafflogin.
- b) Online work load diary to capture day to day efforts of the faculty members.
- c) Online payment of examination fee facility for all thestudents.
- d) Online application for convocation fees and various other certificate fees like TC, Bonafide, etc. with integrated paymentgateway.
- e) Enhancement in software to capture research and publication data of theinstitutions.
- f) Re-alignment for admission applications for easier filling along with the addition of the third genderoption.
- g) Changes in student info to accommodate CBCS system from 2015 batch onward.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### CurriculumDevelopment

Under CBCS, for the academic year 2017 - 18, the college proposes to offer specializations in a) Accountancy b) Finance c) Marketing d) Human Resource Management e) Economics f) International Business g) Banking. Each specialization consists of five courses of which one is a **skill based course** relevant to their specialization. Papers under the above-mentioned specializations have been drafted after deliberations with subject experts and industry experts from across the globe

**Certificate Programmes** are provided to create a learner centric environment by maximizing academic learning for diverse learners. The courses create a flexible path to earn a specialized credential along with the Graduate Programme. These short duration knowledge enrichment courses provide students to build up skills in a specific area that relates to their field of interest.

The Institution has entered into various Exchange programmes, International Academic Partnerships, Partnerships with Professional Institutions,

Industries and NGO's to foster a global culture of educational excellence and to create an environment of innovative learning.

#### Teaching and Learning

It is institutions' constant endeavour to enhance and improve the teaching-learning process by adopting innovative pedagogical methods. Lecture method is the most commonly and predominantly used methodology for most all the courses in the institution. Further, every teacher is encouraged to use a fine blend between traditional and innovative methods of teaching and learning. Although the teacher's role is central in controlling and directing the activity involved in a pedagogical method, emphasis is laid on experience and experiment on the part of the learners too. Subject specific research for students, simulation games, role plays, case study analyses, rural camps, rural exposure programmes, social visits, internship programmes, article ship programmes and industrial visits are among the many innovative pedagogical methods adopted. Shared teaching, flipped classes and blend learning is also practised in the institution.

#### Examination and Evaluation

The Examination Department had the following new practices initiated in this academic year.

- a) Online Examination for foundation subjects Indian Constitution and Environmental Studies using Moodle platform.
- b) Facility of Examination fee payment was introduced.
- c) Continuous Internal Assessment component of Mid Term Test which is a centralized written test was exempted for General English and Languages. The subject teachers were given the freedom to evaluate the entire CIA component of 20 marks through innovative and contemporary methods.
- d) Old answer sheets were recycled and converted to books with the help of ITC factory. These books were distributed to poor children studying in the Government Schools through Outreach Programmes.

#### Research and Development

The major achievements and recognition for the Research Centre in the year 2016-17:

##### **a) Research Center Publications**

Research Centre, SJCC publishes the below Research Publications:

- i. SJCC Management Research Review - June'2016 & December'2016 Issue. (Peer Reviewed Journal with ISSN -Print Version)
- ii. National / International Seminar Compendium - 3 (Three) Edited Volumes of Books with ISBN.
- iii. Student Journal: SJCC Journal of Commerce and Management: 02 Issues.

**b) Workshop / FDP / training programmes**

The following **Workshop / FDP / training programmes** were conducted for Faculty Members / Research Scholars March 2016 to February 2017.

<b>Nature of the Programme</b>
Two Days “National Level Workshop on Self-Empowerment for Research Scholars through Digital Tools
Two Days National Level Training Workshop on “Use of Sample Design and Techniques in Social Science Research : Practical Applications”
Two Days National Level Experiential workshop on “Parametric and Non Parametric Tools for Data Analysis”
One Day National Faculty Development Programme (FDP) on “Funding Agencies Research Grant and Proposal Writing”

**c) Experiential Training Programme for Students**

Experiential Training Programme on Dissertation Writing was conducted for III Semester PG students from 11<sup>th</sup> to 15<sup>th</sup> July 2016. It included research methodology, review of literature and report writing. The objective of the programme was to help students in their dissertation writing.

**d) Lectures on Presentation Skills for First Year Post graduate Students**

Two Half Day Workshops were organized for the first year post-graduate students for instilling confidence in presenting their research papers in Conferences/Seminars organized by other academic institutions.

**e) Lectures on “How to write a Scientific Paper” for Under-graduate students were organized.**

**f)** The Research Center conducted a ten-day Ph. D Course Work Orientation in the campus in Collaboration with the Department of Commerce, Bangalore University, for the PhD Scholars registered in the months of October and November, 2016.

**g)** Ph. D Research Scholars Interface Meeting is organised for sharing experiences and support

**h) Management sponsored Minor Research Project**

A project titled Socio Economic Appraisal of the Devadasi System –A Study with Special Reference to Vijayapur and Bagalkot Districts of Karnataka, was conducted in collaboration with the Bijapur Educational Society by Dr. Sheela, Dr. Himachalpathy and Ms. Suganthi Pais.

**i) Management Grant for Minor Research Projects**

To foster a Research Culture among the faculty members and to promote excellence in research in Higher Education, the management, (BJES) offers grants to faculty members interested in undertaking minor research projects on contemporary socio/economic issues.

**j) Online Research Repository**

The Research Centre is in the process of creating an online Research Repository for research data and publications and in developing E- ISSN for **SJCC Management Research Review** Peer Reviewed Journal.

Library, ICT and physical infrastructure /instrumentation

**E-Learning Center**

This academic year an E-learning Center was established in the library to facilitate research work. About fifteen computers with connection to all available e-resources to the library has been set-up exclusively for the purpose of research.

The college aims at making teaching-learning process more effective by incorporating upgraded technological services. The following are technological advancements that have been introduced in the academic year 2016-2017:

- a) Up-gradation and addition of Internet Leased Line was done to facilitate students as well as staff members.
- b) Official Mobile Apps of the college has been launched which is accessible to students and staff.
- c) Replacement of CCTV Cameras with new and additional CCTV high-definition cameras for the purpose of safety.
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- g) Changes in student info to accommodate CBCS system from 2015 batch onward.

### Human Resource Management

In the pursuit of the attainment of the perfect pedagogy and creating a perfect learning environment the Institution organized several FDPs, seminars, conferences to make teaching and learning innovative and research oriented. The following are the details of the programmes organized for the academic year 2016-17.

The Faculty Development Programme hosted by the Institution, guides and enables faculty members to attain scholarly and interdisciplinary expertise to learning, teaching and implementing positive social change through various talks, workshops and research projects. The following programmes were organized and conducted for Staff members during the academic year 2016- 17.

- a) *Faculty Empowerment Programme*
- b) *Entrepreneurship Educator Programme*
- c) **The Following workshops, Talks and Lectures were conducted as part of the Faculty Development Programme for the faculty members in the academic year 2016-17.**

Insurance for BPS
Six days Faculty Empowerment Programme
Audit & Assurance [F8 ACCA Paper]
Financial Reporting [F7 ACCA Paper]
Financial Management [F9 ACCA Paper]
Cost Accounting - I [F2 ACCA Paper]
Financial Accounting [F3 ACCA Paper]
Principles of Management [F1 ACCA Paper]
Academic Writing
ACCA "Train the Trainer" -[Workshop on Financial Accounting (F3),
Financial Reporting (F7) & Corporate Reporting (P2)]
Characteristics of Jesuit Education

Environmental Accounting
AQAR and Parameters of NAAC Evaluation
Banking for BPS
Marketing and RM
ACCA “Train the Trainer” -[Workshop on Governance ,Risk and Ethics GST
Case study development
E-Resources orientation
Blooms Taxonomy and the Question Paper

#### Faculty and Staffrecruitment

Teachers are an indispensable part of any educational Institution owing to the crucial role they play in imparting knowledge and honing minds of students for a variety of challenges. St Joseph’s College of Commerce prides itself on having a highly proficient teaching faculty who strive relentlessly towards upholding the values and beliefs of the Institution. The faculty, work towards creating an environment that is conducive to learning by adeptly disciplining students and guiding them towards the right path for a brighter future.

Every year, on the basis of requirement, advertisements are placed in leading newspapers & applications are invited from suitable candidates. Applications are scrutinised by the Management with the HOD’s & senior faculty members based on qualifications, experience etc., and candidates are shortlisted. These candidates are called for a demo class followed by a personal interview. Best candidates are selected based on performance and experience.

The successful, unencumbered functioning of the Institution’s academic system would be an impossible feat without the effectual aid of the faculty members. The faculty base of the Institution has been strengthened with an addition of seven faculty members and the total strength of the faculty has increased

#### Industry Interaction /Collaboration

St. Joseph’s College of Commerce has entered into a significant collaboration with Industry partners to not only provide an exposure to the industry for students and staff but also to enhance the curriculum and syllabus creation so that students can develop skills and acquire knowledge as required by the industry.

#### a) Federation of Karnataka Chambers of Commerce & Industry

The Federation of Karnataka chambers of Commerce & Industry (FKCCI) can be traced back to the erstwhile Mysore Chamber of Commerce, the precursor of FKCCI, which was conceived by Sri M. Visvesvaraya. The association has a membership of about 2500, drawn from all sectors of trade; commerce and industry, spread over the entire state including 150 district chambers of commerce and trade associations.



St. Joseph's College of Commerce (Autonomous), Bangalore, in association with FKCCI conducted an International Seminar on the topic: "India - An Incredible Business and Investment Destination- A Myth or Reality" on Friday, 19<sup>th</sup> August, 2016.

**b) Karnataka Tourism Forum**

The Department for B. Com Travel & Tourism collaborated with Karnataka Tourism Forum. Karnataka Tourism Forum is a non-profit organisation comprising tourism professionals and companies that are dedicated to make a meaningful contribution to improve tourism in Karnataka. KTF, founded in 2001, is a structured and proactive force that has taken upon itself to bring a radical change to tourism at large by way of global approach and dynamic endeavours. The Forum supports and works with the State and Central Government and its efforts have ranged from creating awareness to being an advisory body, suggesting and assisting policy formulation.

The Department of B. Com (Travel & Tourism) hosted its annual National Level Travel & Tourism Festival - TURAS 2017 in association with KTF on January 27<sup>th</sup> & 28<sup>th</sup>. The Department intends to further explore the possibilities of collaboration at various levels that benefit students by way creating a platform for industry interface.

**c) Patrick's Academy**

Patrick Academy is a renowned Travel and Tourism Academy in Bangalore. Established by Mr. Patrick Andrews, a professional trainer with decades of experience in industry and Training, this academy is committed to every student to impart knowledge and groom their skills to stand out in this challenging industry aviation & Hospitality. Students of Travel and Tourism learn subjects such as Aviation and Airline Management, Airline Ticketing, Cargo Management among many others. The short term courses offered by Patrick's Academy focuses on quality and sustainable education in the fields of Travel, Tourism, Aviation and Hospitality. They also provide practical industry exposure to every student while studying in the form of on field training.

**d) Thomas Cook**

Thomas Cook is a leading Travel and Tourism company with global presence. Thomas Cook specialises in providing a broad spectrum of services that include Foreign Exchange, Corporate Travel, MICE, Leisure Travel, Insurance, Visa & Passport services and E-Business. St. Joseph's College of Commerce has an on-going collaboration with Thomas Cook to assist the institution in organising international study tours. The study tours include visit to various universities, educational intuitions and organisations of international repute which enable students to bring about an international perspective into their learning.

**e) iSTAR**

i STAR Skill Development is an accredited partner of the National Skill Development Corporation, affiliated to the IT/ITES Sector Skill Council run by NASSCOM. The Institution in association with i STAR runs several skill based professional certification programmes.

**f) IMSProschoo**

IMS Proschoo, an initiative of IMS Learning Resource, is one of the foremost providers of financial accounts and analytics course in the country. IMS conducts training programmes for CFP, CFA, Financial Modelling, CPA, CIMA and IFRS. The Institution in association with IMS Proschoo conducted a Financial Modelling programme for 60 Hours which included a tailor-made syllabus on topics like Financial Management, Project Finance, Equity Research and Advanced Macros and VBA for Finance.

**g) National Stock Exchange of India(NSE)**

The National Stock Exchange (NSE) is India's leading stock exchange covering various cities and towns across the country. NSE was set up by leading Institutions to provide a modern, fully automated screen-based trading system with national reach. The Institution in collaboration with NSE conducted a NCCMP - NSE Certified Capital Market Professional short-term course for the students. The programme aims to enable the students to get first-hand knowledge of the dynamics of securities markets as well as to qualify for a career in the securities market.

**h) Ernst & Young(EY)**

The Institution has a Memorandum of Understanding (MoU) with (EY). EY offers a scholarship programme for the students of the college in which the students need to present a business plan and the selected business plans are encouraged to be realized through a grant of Rs. 1,00,000 as scholarship and are also offered a two month internship at EY.

**i) Tata Consultancy Services(TCS)**

The B.com (BPM Industry Integrated) programme run by the institution has been designed by Tata Consultancy Services (TCS). The course imparts knowledge and specialized domain-focused skills in Business Process Services Management. The curriculum of this course facilitates students to become Industry-ready and imparts the competence required to pursue careers in the value-added services in sectors like the ITes Industry, Banking, Insurance, Financial Services, and Retail etc. The highlight of this course is the integration of subjects specially prepared by industry experts from TCS to add to the practical dimension of Business Processes Services Management.

**j) International Skill Development Course(ISDC)**

St. Joseph's College of Commerce, offers a two month rigorous IFRS course from ISDC to the B.Com Final year students. This financial reporting course



offers a broad introduction to the Nature and Operations of the IASB, Presentation of Financial Statements, Accounting Policies and Changes in Accounting Estimates and Errors. The course introduced to the students - Cross-border, M&A and capital raising activities frequently requiring the use of IFRS. IFRS training is also imparted to students registered with the Professional Certificate Programmes. In association with ISDC and ACCA an international conference on Integrated Reporting was organised by the Institution. ISDC also offers a certificate programme titled “Enterprise Operations Certificate” designed exclusively for the BBA students to bridge the skill gaps of business graduate professional worldwide, thereby meeting the employability needs of both business and people.

#### Admission of Students

Prospective Students can apply only through online, from the college website. Admissions at SJCC are done according to the pre-defined policy. B.Com admissions are done considering the merit and entrance exam,. BBA and PG admissions have entrance exams, group discussions, elocutions and personal interview. Candidates are selected based on the results. Selected candidate list is uploaded in the college website. The college also has walk-in admissions for students with high percentages. Reservation policy is adhered to

#### 6.4 Welfare schemes for

Teaching	Medical insurance, Gratuity, Provident fund, maternity leave, OOD facilities provided to attend seminars/ conference/workshops, paid leave to pursue doctoral studies is given and Counselling facilities are also provided in the campus.
Non teaching	Medical insurance, Gratuity, Provident fund, loan facility, ML, EL & mid day meals are provided.
Students	Counselling, redressal of grievances, mid day meal, scholarships, fee concession are provided to students. ladies association and equal opportunity cell also exist to cater to the needy students.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Pvt consultants	Yes	IQAC
Administrative	Yes	Loyola College	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

ForUG Programmes Yes  No   
ForPGProgrammes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Examination Department has been constantly striving to reform the examination system. In this regard the following new practices were initiated in this academic year.

- i. Online Examination for foundation subjects Indian Constitution and Environmental Studies using Moodle platform.
- ii. Facility of Examination fee payment was introduced.
- iii. Continuous Internal Assessment component of Mid Term Test which is a centralized written test was exempted for General English and Languages. The subject teachers were given the freedom to evaluate the entire CIA component of 20 marks through innovative and contemporary methods.
- iv. Old answer sheets were recycled and converted to books with the help of ITC factory. These books were distributed to poor children studying in the Government Schools through Outreach Programmes.
- v. **Comprehensive Evaluation System:**

SJCC keeping in line with its progressive higher education standards has been practicing a very **Comprehensive Evaluation System for students**. We at, SJCC, understand that students come with diverse and multitude of talents, therefore the need for a system that recognises individual abilities among students.

#### **Highlights of Comprehensive Evaluation System:**

SJCC follows a system of continuous and comprehensive evaluation system that is spread across the semester. Various application-based and analytical activities included as a part of Continuous Internal Assessment (CIA) each semester to develop critical thinking among students. Evaluation gives equal importance to Academics, Cultural and Creative Talents, Sporting abilities and Social Works also undertaken during the course of the semester.

#### ***Advantages of Comprehensive Evaluation System:***

Encourages reasoning and critical thinking among students.

Recognises diverse talents among students giving a platform to excel in their chosen field.

Allows students to excel in their chosen field along with academic excellence.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Alumni Association has contributed immensely to the academic development of the institution. Below listed are the activities hosted and participated by the association this year:

- (1) The Association held an annual intra-collegiate annual quiz competition on August 12<sup>th</sup>, 2016 to facilitate and imbibe a spirit of competitiveness and camaraderie amongst students. A minimum of 60 teams, comprising of two students in each team, took part in the prelims. Top six teams were selected to take part in the final round.
- (2) AGM was held on 21st August 2016 along with a inter batch cricket match organised by the Alumni Association.
- (3) The Alumni association also conducted a special "Teachers Day" programme exclusively for all the staff of the college. It was an afternoon of fun, games and good food where senior retired teachers also joined in. The evening ended with a thank you note from Dr. Daniel Fernandes, SJ, to the Alumini members and Mr. Vinay Mrithunjaya, President Alumni Association in particular.
- (4) Alumni Association organized a guest lecture on GST for the students on 11<sup>th</sup> November 2016 by Mr. Venkatramani, Chartered Accountant.
- (5) The association also participated in the Spiel Run as part of college's Annual Inter-collegiate Sporting Event.
- (6) An Inter Class Debate was held on 20th January 2017 on the topic 'Demonetisation and its Impact on Indian Economy'. Winners were awarded cash prizes.
- (7) Ms. Kavita Muthappa, Secretary of the Alumni Association, took part in a panel discussion on topic 'Business Ethics'.
- (8) A contribution of around rupees two lakhs towards scholarships for students was made by the association.
- (9) The association also sponsored the customary award for best outgoing boy and girl student 2016-17.

6.12 Activities and support from the Parent - Teacher Association

Bi-Annual PT A Meetings

The Parents Teachers meeting gives the parents an opportunity to meet the Class Mentors and the Subject teachers to get a feedback on the progress of their Child /Ward.

During the meeting parents were requested to give a feedback on the various parameters adopted by the Institution including students welfare and progress. The parents gave a very positive response about all the academic, co-curricular and extension activities. The parents had appreciation for the faculty of the institution for offering the best possible learning environment for the students. This academic year the parent teacher meeting was held throughout the week which helped the teachers and the parents to spend quality time to discuss the progress of the student.

Parents participate in the IQAC meetings, annual events and functions of the institution like orientation programme, student council investiture, college day and valedictory function. They also facilitate through their contacts the industry-academia tie-up for the institution.

6.13 Development programmes for support staff

- Meetings and discussions are conducted on a regular basis for support staff to motivate and boost their morale.
- Teaching faculty takes initiatives to assist the support staff in enhancing their knowledge and skills in various fields.
- They are encouraged and supported to pursue higher studies.
- Staff outing are organised for the support staff for relationship management and team building.
- Major Pay scale revision and financial schemes initiated.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The management has taken initiatives of installing solar lighting in the campus. The institution has Vermi bin for vermin composting. Rain water harvesting has been installed. It is a continuous endeavour in the campus to enhance greenery. Efforts are made to sensitise students about the same. Plastic Plates and Cup are banned in the campus. Efforts are made to discourage use of bottled drinking water through sensitisation and installation of reverse osmosis technology

## **Criterion - VII**

### **7 Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

To enhance the quality in higher education, it is important to innovate the existing academic and administrative practices. Innovation in higher education would mean identifying and adopting newer teaching-learning methods and further creating an environment where holistic growth of students is possible.

In this direction, St. Joseph's College of Commerce has the below listed innovative practices.

Social Inclusion in Education  
Sports Inclusive Services  
Professional Certification Courses  
Student Participation in Quality Enhancement  
Professional Programmes  
Comprehensive Evaluation System  
Faith Formation Sessions  
Bridge Courses  
Mentored based Andragogical programme for Research Methodology  
E-Learning Center  
Examination & evaluation.  
*(details enclosed in Annual Report)*

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

#### Action Taken Report

- Introduced integrated software solutions for examinations.
- Introduced new programmes to cater to the diverse needs including career opportunities.
- Enhanced innovative and interdisciplinary courses to facilitate CBCS.
- Increased industry-academia collaborations. & strengthen participation with professional bodies.
- Reach out further to the society through greater extension activities.
- Larger Community involvement.
- Created corpus fund exclusively for research.
- Conduct of Academic Audit
- Conduct of Environment Audit.
- Initiation of Green Audit
- Steps taken to Promote Consultation

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Integrated solution for examination
2. Faith Formation Sessions  
*(Annexure i&ii)*

7.4 Contribution to environmental awareness / protection

To college strives to inculcate the habit of keeping the environment clean and encourages students to be a part of the movement itself. An attempt is made to make them conscious about the environment and the different perspectives involved in nurturing, protecting and preserving the environment. The following contribution are made by the Institution,

- a) **Clean the Lake** - On 23rd July 2016, the members of the association went to Horamavu Lake to extend a hand to clean the surroundings of the lake and were given some handy tips and a brief history of the lake.
- b) **Traffic awareness campaign** - On August 19th, 2016, the association members rallied on the streets to spread safety tips and traffic awareness to the Bengaluru citizens.
- c) **Kill a Bill** - Kill a Bill campaign was conducted on 21<sup>st</sup> of August 2016 to clear the walls of all bills and posters. The initiative was supported by the area MLA and the mayor of Bengaluru. A pledge was taken by all to support the motion.
- d) **Guest Talk** - On 17<sup>th</sup> September 2016 a guest lecture was organized and the speaker Dr. Arbind Gupta spoke on the topic "Bangalore - A City of Lakes?"
- e) The Eco Club also took the initiative to create a short video during Diwali to reach out to the public to celebrate an eco-friendly Diwali.
- f) **Save Electricity** - On 19th November 2016, the members took the initiative to interact with different groups to discuss the different methods of saving electricity. The objective of the activity was to conserve energy for better tomorrow.
- g) The club also displayed posters in and around the campus from 15<sup>th</sup> to 20<sup>th</sup> December to enrich the students and faculty on various environmental issues. Keeping up with trends the members of the association took the mannequin challenge with the posters to spread it to a larger audience on social media.
- h) **Spot Clean Drive** - On 17th September the association collaborated with Rotaract club to organize a spot clean drive. The members collected garbage and segregated it, painted walls and also planted saplings in and around Domlur.
- i) **Rural Exposure Camp** - Annual rural exposure camp was held from 21st to 28th October, at Thindlu, Devanahalli Taluk, of Bengaluru Rural. The objective of the camp was to spread awareness on social responsibility and civic sense. During the camp speakers of different organizations addressed the students and the villagers on various social issues of the community.
- j) **Gaia 2016** - The world environment day was celebrated on 18<sup>th</sup> August 2016. It was a day dedicated to create awareness about the environment. This day basically focused on creating awareness about the sensitive issues of the environment. Gaia witnessed events like Gardening Competition, Fashion Walk, Vertical Gardening and Waste segregation Project.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution has **conducted SWOT Analysis, Internal Audit, Academic Audit, Green Audit, and Gender Audit** to enable the institution to pursue and attain its mission.

Stake holder's feedback is widely used to evaluate and improve teaching effectiveness.

There is continuous up gradation of infrastructure and learning resources to facilitate teaching learning, research, examination & evaluation, student support and administration.

## 8 Plans of institution for next year

- To Introduce New job oriented & self-employment Programmes to enable students to gain skills and create their own job
- To Introduce Shift system to enhance enrolment in Higher education
- Introduce skill based courses to induce a shift from 'telling what I know' to 'showing what I can do'.
- Enhance use of ICT for teaching learning to engage students more actively to produce knowledge.
- Promote blended learning to help students to work on their own with new concepts and facilitate teachers to concentrate & support individual students who may need individualized attention.
- To develop new Infrastructure and enhance learning resources.

Name : MUKTHA  
Fernandes SJ



\_\_\_\_\_  
*Signature of the Coordinator, IQAC*  
*Chairperson, IQAC*

Name Dr. Daniel



*Signature of the*

## Annexure I

### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution



SAP	-	Special Assistance Programme
SF	-	SelfFinancing
SLET	-	State Level Eligibility Test
TEI	-	Teacher EducationInstitution
UPE	-	University with Potential Excellence
UPSC	-	Union Public ServiceCommission

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## ANNEXURE i Best Practice - 1

### 1. Title of the BestPractice

Integrated Solutions for Examination

### 2. TheContext

St. Joseph's College of Commerce aims at efficient and transparent examination system for it students. A system which is conducive, fair and reliable for all. The current practice for examination and evaluation is quite tedious and often gets ridicule for either being late or too complicated. Thus, the college introduces Integrated Software Solution



for Examination Processing System which can not only help in reducing the changes after the declaration of examination but also assist in improving the efficiency, reliability and transparency in the conduct of the examinations.

### **3. Objectives of the Practice**

The objectives of the Practice are to conduct all examinations as per the pre-published calendar of examinations.

- a) To curb malpractices, unfair means in the examinations and raise confidentiality of the examination.
- b) To increase the reliability and transparency in the examination system.
- c) To evaluate the answer books through Central Assessment Program in the minimum time.
- d) To declare the result in the most prescribed and shortest span of time.
- e) To create confidence and trust amongst the students about the assessment system.

### **4. The Practice**

St. Joseph's College of Commerce (Autonomous) aims at providing conducive environment to its students as well as faculty member. Almost all the examination procedures are taken care by ERP system. From online form submission at the time of admission till the issue of consolidated marks card is executed by ERP system. At the time admission, examination forms are scrutinized class wise, checked for subjects, subject groups, name, code number etc. and then sent to the computer center for further processing. Hence a checklist is provided where all the information pertaining to students are stored for further communication. The same information is used and mentioned when Hall Tickets are issued by the examination department including computer scanned photograph. Moreover, if in case any discrepancy has been found in the students' detail information, the examination coordinator can make the needed rectification.

### **5. Challenging issues**

There have not been any challenges faced by the examination department or the institution except students tend to change the contact numbers once the admission process is completed.

### **6. Evidence of Success**

The computerized version of recordings has an edge over written ones. Thus, the efforts taken through the new steps have improved the efficiency, reliability, transparency and accuracy in the examination system of the college. Also, it has been observed that there is some uniformity in the assessment. Not to ignore, the number of cases of

malpractices has been reduced to a greater extent along with reduced numbers of the cases of general mistakes.

#### **7. Resources Required**

In order to record the data, computer systems are available and which is performed by the appointed staff members.

#### **8. ContactDetails**

The Principal  
St. Joseph's College of Commerce  
#163, Brigade Road,  
Bangalore - 560 025  
Karnataka, India  
Tel: +91 080 - 25360644/6  
Email: [info@sjcc.edu.in](mailto:info@sjcc.edu.in)

### **ANNEXURE ii BEST PRACTICE 2**

#### **1. Title of the BestPractice**

Faith FormationSessions

#### **2. TheContext**

SJCC's institutional ethos has a deep rooting in the holistic development of students. This is possible only when students' academic growth is combined with spiritual growth as well. Students ofSJCCareencouragedtotakeupFaithFormationsessionswhichare

conducted on a regular basis for Catholic students where students of other faiths are also encouraged to participate in the same.

### **3. Objectives of the Practice**

Objectives of this practice are,

- a) To deep root religious values to bring about holistic development of the students.
- b) To ensure continuous religious education among students in order to imbibe human values in them.
- c) To update students with any new teachings of the Catholic Church.
- d) To encourage and enhance interest among students towards spiritual learning.

### **4. The Practice**

Faith formation session include the below:

- a) In depth teachings of the Catholic Church are taught to ensure that they are deep rooted into the faith.
- b) Teachings include value based learning sessions.
- c) Newer teachings from the church are discussed as part of Faith Formation.

### **5. Advantages**

- a) Encourages and promotes a much needed holistic development among students.
- b) Continuous religious education with a vision to promote faith formation.
- c) Enables to inculcate much needed human values among students.

## **6. Challenges**

- a) Retaining the interest of students in faith formation classes given their age group.
- b) Training the internal faculty members to conduct faith formation sessions.
- c) Making the teachings relevant to present day and relevant to the age group of students.

## **7. Evidences of Success**

Students who have been part of faith formation sessions have instilled a holistic approach to life. They are better prepared to face challenges faced by them in both professional and personal lives.

## **8. Resources Required**

- a) Teachers interested and trained in conducting faith formation sessions.
- b) Given the semester scheme, where limited time is available for academic as well as curricular activities, allocating time, both on the part of both teachers and students is challenging.

## **9. Contact Details**

The Principal  
St. Joseph's College of Commerce  
#163, Brigade Road,  
Bangalore - 560 025  
Karnataka, India  
Tel: +91 080 - 25360644/6  
Email: [info@sjcc.edu.in](mailto:info@sjcc.edu.in)

### ANNEXURE iii

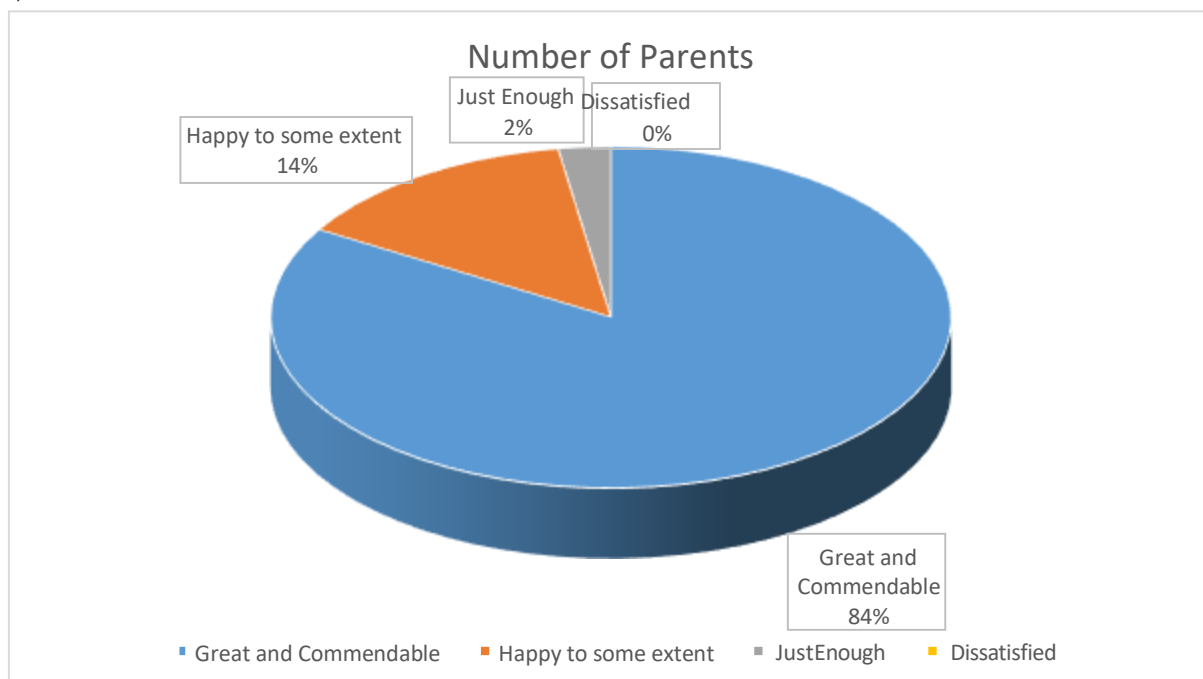
#### Parent Teacher Association Feed Back Evaluation

The Parent's Teacher Association is a vital and dynamic body and seeks to initiate, nurture and enhance the development of the College and its students through its involvement and support. The Management and Staff seek the support and encouragement of all Parents/Members of the PTA to encourage and sustain this mutually beneficial effort. The Parents Teachers meeting gives the parents an opportunity to meet the Class Mentors and the Subject teachers to get a feedback on the progress of their Child/Ward.

During the meeting parents were requested to give a feedback on the various parameters adopted by the Institution to promote students welfare and progress. The parents gave a very positive response about all the academic, co-curricular and extension activities. The parents had appreciation for the faculty of the institution for offering the best possible learning environment for the students. This academic year the parent teacher meeting was held throughout the week which helped the teachers and the parents to spend quality time to discuss the progress of the student.

**The overall impression about the college as answered by the parents of B.Com and BBA students is as follows:**

- a) Great and commendable
- b) Happy to some extent
- c) Just enough
- d) Not satisfied



**ANNEXURE iv**  
**Calendar of Events**

**June 2016**

<b>Date</b>	<b>Day</b>	<b>Event</b>
1	Wed	College reopens for academic year 2016-17 for II & III year UG Orientation for V Semester B.Com/BBA Students
2	Thu	Orientation for III Semester B.Com/BBA students.
3	Fri	<ul style="list-style-type: none"> <li>• College Commences and Orientation for I Semester B.Com -Professional/BBA</li> <li>• Department meeting PG andBBA</li> </ul>
4	Sat	Department meeting B.com
5	Sun	Retreat for II & III year Students
6	Mon	<ul style="list-style-type: none"> <li>• College Commences and Orientation for I Semester B.Com</li> <li>• College commences for I &amp; III SemM.Com</li> <li>• Class Rep Election for II &amp; III year UG and II yearPG</li> </ul>
8	Wed	Student Council Election
10	Fri	Class Rep Election for I year UG/PG
12	Sun	Retreat for I year Students
13	Mon	Submission of BBA Internship reports.
15	Wed	Student Council Inauguration
16	Thu	Retreat/Seminar for UG/PG Students. Ignitors: Integral Formation Programme (16 <sup>th</sup> - 18 <sup>th</sup> June)
18	Sat	<ul style="list-style-type: none"> <li>• Leadership Camp (18<sup>th</sup>- 19<sup>th</sup>June) for Student Council Representatives</li> <li>• Staff Enrichment for TeachingFaculty</li> </ul>
20	Mon	Submission of B.Com Internship reports.
25	Sat	PGD Courses commences & Orientation
30	Thu	Intra Class Business Fest

**July 2016**

<b>Date</b>	<b>Day</b>	<b>Event</b>
1	Fri	<ul style="list-style-type: none"> <li>• Interclass Business Fest -Cipher</li> <li>• Frist Friday - EucharisticCelebration</li> </ul>
2	Sat	Interclass Business Fest - Cipher
4	Mon	1 <sup>st</sup> unit test for B.Com/BBM/BBA
6	Wed	<b>Qutub - e - Ramzan (Holiday)</b>
7	Thu	<ul style="list-style-type: none"> <li>• Intra Class Cultural Fest -Kalotsav</li> <li>• Faculty Development Programme for Staff</li> </ul>
8	Fri	<ul style="list-style-type: none"> <li>• Submission of PG internshipreports</li> <li>• Intra Class Cultural Fest -Kalotsav</li> </ul>
9	Sat	Intra Class Cultural Fest - Kalotsav
11	Mon	<ul style="list-style-type: none"> <li>• Inter - ReligiousDay</li> </ul>

		<ul style="list-style-type: none"> <li>• Research training programme for II year M.Com students (11<sup>th</sup>- 15<sup>th</sup>July)</li> </ul>
13	Wed	Sports Induction Ceremony at 2.00 p.m.
15	Fri	<ul style="list-style-type: none"> <li>• Last day for UG/PG internship Marks to theCOE.</li> <li>• <b>UGC Expert Committee visit for extension ofAutonomy</b></li> </ul>
16	Sat	<b>UGC Expert Committee visit for extension of Autonomy</b>
20	Wed	General Staff meeting
21	Thu	Student seminar for UG (21 <sup>st</sup> to 23 <sup>rd</sup> July)
22	Fri	Workshop on "Sampling Techniques" by Research Centre
25	Mon	<b>Academic Audit</b>
28	Thu	<ul style="list-style-type: none"> <li>• Nature ProtectionDay</li> <li>• Faculty Development Programme on the use ofExcel</li> </ul>
30	Sat	Swansea Students Exchange Programme
31	Sun	<b>Feast of St. Ignatius of Loyola S.J. (Holiday)</b>

### August 2016

Date	Day	Event
1	Mon	Editorial Committee Workshop
3	Wed	Midterm test for B.Com/BBM/BBA/PG (3 <sup>rd</sup> to 6 <sup>th</sup> )
8	Mon	B.Com Travel & Tourism - Student Seminar 1 <sup>st</sup> Year - Booming Tourism Industry 2 <sup>nd</sup> Year - Current issues in Tourism Industry 3 <sup>rd</sup> Year - Career opportunities in Tourism and Aviation Industry
9	Tue	Department meeting PG
11	Thu	Department meeting BBA
12	Fri	<ul style="list-style-type: none"> <li>• Department meetingB.com</li> <li>• Alumni AssociationQuiz</li> </ul>
15	Mon	<b>Independence day (Holiday)</b>
16	Tue	<ul style="list-style-type: none"> <li>• StaffEvaluation</li> <li>• Ellipsis - Literaryfest</li> </ul>
17	Wed	Ellipsis - Literary fest
19	Fri	BBA Management Seminar "India - An Incredible Business and Investment Destination - A Myth or Reality"
20	Sat	PTA Meeting - 2.30 p.m. - 1 <sup>st</sup> year UG Students
27	Sat	Orientation for Allied options for III Sem students
29	Mon	PTA Meeting - 2.30 p.m. - 2 <sup>nd</sup> year UG Students
30	Tue	PTA Meeting - 2.30 p.m. - 3 <sup>rd</sup> year UG Students
31	Wed	PG National seminar "IFRS/IND AS - An Impact Seminar"

## September - 2016

Date	Day	Event
1	Thu	'ComVerse' B.Com discussion forum - GST Episode
3	Sat	Teacher's Day celebrations by the students
5	Mon	<b>GaneshaChaturthi (Holiday)</b> <b>Teacher's Day</b>
6	Tue	Eucharistic celebration in view of Mother Theresa Sainthood and Nativity of Our Lady
7	Wed	B.Com Travel & Tourism Seminar "Tourism and Universal Accessibility - Challenges and Opportunities"
8	Thu	<b>Nativity of Our Lady (Holiday)</b>
9	Fri	Chanakya - Business Fest
10	Sat	<ul style="list-style-type: none"> <li>• Chanakya - BusinessFest</li> <li>• Teacher's Day celebrations by the AlumniAssociation</li> </ul>
12	Mon	<b>Bakrid (Holiday)</b>
13	Tue	Last day to submit CIA marks
14	Wed	General Staff meeting
15	Thu	BOS - PG
16	Fri	Ozone Day
19	Mon	PG - Synopsis seminar
23	Fri	Last day for regular classes for UG/PG
24	Sat	Study holidays for UG/PG Finalization of attendance shortage list
26	Mon	National Workshop on " <b>Experiential Workshop on Parametric and Non Parametric Tools for DataAnalysis</b> "
27	Tue	National Workshop on " <b>Experiential Workshop on Parametric and Non Parametric Tools for Data Analysis</b> "
28	Wed	Green Consumer Day
30	Fri	<b>MahalayaAmavasya (Holiday)</b>

## October - 2016

Date	Day	Event
1	Sat	UG/PG End Semester Examination begins
2	Sun	Mahathma Gandhi Jayanthi (Holiday)
3	Mon	World Habitat Day
8	Sat	Governing Council meeting
10	Mon	MahaNavamiAyudhapooja (Holiday)
11	Tue	Vijayadasami (Holiday)
12	Wed	Last day of Moharrum (Holiday)
15	Sat	MaharshiValmikiJayanthi (Holiday)
20	Thu	Last working day of the semester
29	Sat	NarakaChaturdasi (Holiday)
31	Mon	Balipadyami (Holiday)



## November - 2016

Date	Day	Event
1	Tue	<b>Kannada Rajyotsava (Holiday)</b>
4 - 7	Fri	Jesuit Higher Education Seminar for all the Principals
7	Mon	Commencement of UG/PG Classes
9	Wed	English - BOS
11	Fri	Kannada - BOS
13	Sun	World Communication Day
16	Wed	Department Meeting BBA
17	Thu	<b>Kanakadasa Jayanthi (Holiday)</b>
18	Fri	Dhwani - Inter Collegiate Cultural Fest
19	Sat	Dhwani - Inter Collegiate Cultural Fest
20	Sun	UN Child Rights Day
21	Mon	Research training programme for 1 <sup>st</sup> year PG students (21 <sup>st</sup> -26 <sup>th</sup> Nov)
23	Wed	<b>B.Com Department meeting</b>
25	Fri	<b>B.Com - BOS</b>
26	Sat	<b>BBA - BOS</b>
28	Mon	<b>1<sup>st</sup> unit test for B.Com/BBA</b>

## December - 2016

Date	Day	Event
1	Thur	IC Exams (1 <sup>st</sup> - 3 <sup>rd</sup> Dec) World AIDS Day
5	Mon	EVS Exams (5 <sup>th</sup> - 6 <sup>th</sup> Dec)
6	Tue	Ladies forum (Seminar for boys)
9	Fri	Department meeting PG
10	Sat	<b>Sports Day</b>
11	Sun	Mountain Day
12	Mon	<b>Id - Meelad (Holiday)</b>
16	Fri	<ul style="list-style-type: none"> <li>• Workshop on how to write Research Proposal to funding agencies</li> <li>• Virtuoso/ Marche - Christmas Themed</li> </ul>
17	Sat	Virtuoso/ Marche - Christmas Themed
22	Thur	Carol Singing & Christmas Celebrations
23	Fri	Staff Christmas Celebration
24	Sat	<b>Christmas Eve (Holiday)</b>
25	Sun	<b>Christmas (Holiday)</b>

## January - 2017

Date	Day	Event
1	Sun	<b>New Years Day (Holiday)</b>
2	Mon	<b>College reopens</b>
10-11		Book Exhibition by the Dept of Library & Information Services
10	Tue	Student Seminar for 1 <sup>st</sup> year BBA on ' <b>ITHIKOS - Value Conflicts and contemporary business</b> '
11	Wed	General Staff Meeting
13	Fri	Midterm test for B.Com/BBA/PG (13 <sup>th</sup> to 17 <sup>th</sup> Jan 2017)
14	Sat	<b>Makara Sankranti (Holiday)</b>
19	Thur	<ul style="list-style-type: none"> <li>CSA - Thursday Talkies "<b>Puttatherigisinodi</b>" by <b>Suneel Ragavendra</b></li> <li>Rotract Club conducting "MUN"</li> </ul>
20	Fri	<ul style="list-style-type: none"> <li>OSA - Annual Debate on "<b>Demonetisation - a major boon for Indian Economy</b>"</li> <li>Rotract Club conducting "MUN"</li> <li>Academic Council Meeting at 2.30 p.m.</li> </ul>
21	Sat	Eve's Day
23	Mon	IQAC Open house for all students
24 - 25		CSA Seminar on " <b>Democracy in a Digital world: Dynamics of Expression and Suppression</b> "
24	Tue	<ul style="list-style-type: none"> <li>IQAC Open House for girl students</li> <li>Ph.D scholars interface meeting</li> </ul>
25	Wed	<ul style="list-style-type: none"> <li>NAAC follow up meeting</li> <li>AICUF Seminar on "<b>Emotional and Moral Conflict among Teenagers</b>".</li> </ul>
26	Thu	<b>Republic Day (Holiday)</b>
27	Fri	Turas - B.Com Travel & Tourism Fest
30	Mon	Nakshatra - Language Fest
31	Tue	<ul style="list-style-type: none"> <li>Peace Day Martyr's Day</li> <li>Student Seminar for III year BBM on "Leadership"</li> </ul>

## February - 2017

Date	Day	Event
1	Wed	BBA Dept - The 3 D Room (Debate) Episode - 1
2	Thu	B.Com Dept, City Level Student Seminar on "Civil Service - A Lucrative Career Option".
4 - 11		SPIEL Inter Collegiate Sports fest
8	Wed	Staff Evaluation
10	Fri	IQAC Seminar on "New Approaches to Learning Outcomes and Assessment under Choice Based Credit System"
11	Sat	World Day of the Sick
13-15		<ul style="list-style-type: none"> <li>Workshop by Mr. Denny Joseph for</li> </ul>

		BBA/B.Com/B.Com TT Dept - Character Formation. • Eight Sessions on Gender Sensitization by Ms.Brinda
15	Wed	• 2 <sup>nd</sup> Unit Test forB.Com/BBM/BBA • General Staffmeeting
16	Thu	B.Com Dept - ComVerse Episode 3
20	Mon	• ENACT (20 <sup>th</sup> to 22 <sup>nd</sup> Feb) • B.Com Dept International Conference on"Integrated Reporting"
24	Fri	Submission of association grades to the exam department
26	Sun	Choir Concert
27-28		Eight Sessions on Human Trafficking by Ms. Brinda

### March - 2017

Date	Day	Event
1	Wed	<b>Last day to submit CIA</b>
3	Fri	Review of annual budget -B.com department
4	Sat	Thanksgiving service
6	Mon	Student Council Valedictory
8	Wed	General Staff meeting Women's Day
10	Fri	College day
16	Thu	Last day for regular classes
17	Fri	Farewell for the outgoing students
19	Sun	<b>Feast of St. Joseph's (Holiday)</b>
21	Tue	International Harmony Day
22	Wed	<b>World Day of Water</b>
23	Thu	<b>UGC Sponsored National Level Workshop on "Mastering Excel and SPSS package"</b>
24	Fri	
27	Mon	End Semester Examinations begins for UG/PG

### April - 2017

Date	Day	Event
4	Tue	General Staff meeting
9	Sun	<b>MahaveerJayanthi (Holiday)</b>
13	Thu	<b>Maundy Thursday</b>
14	Fri	<b>Good Friday (Holiday)</b> <b>Dr. Ambedkar'sJayanthi (Holiday)</b>
15	Sat	Last working day
16	Sun	Easter Sunday
20	Thu	BBA Entrance Exams

May - 2017

<b>Date</b>	<b>Day</b>	<b>Event</b>
1	Mon	<b>May Day (Holiday)</b> PG Written test
2	Tue	<b>PG Admissions /Interview</b>
22	Mon	<b>Bio Diversity Day</b>

*ANNEXURE v*  
**'BLUE CHIP' - ANNUAL MAGAZINE**  
<http://www.sjcc.edu.in/pdf/bluechip17.pdf>