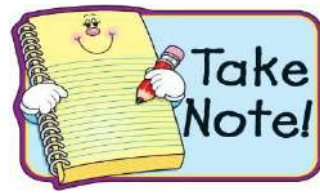




# **ST. JOSEPH'S COLLEGE OF COMMERCE (AUTONOMOUS)**

**User Guide for filling up the Online Application for the  
Academic Year 2026–27**

# Application Check List to be kept Ready

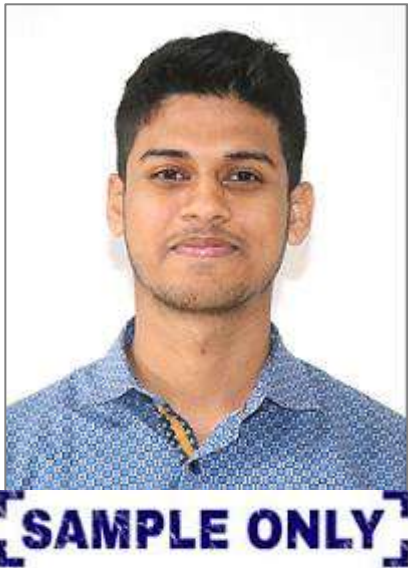


- Decide the course you are applying for.
- A valid email id and mobile number.
- Scanned copy of the **recent** colour passport size (35mm X 45mm or 98px X 128px) photograph in formal attire on a **white background** in less than 100 KB. (MM= Millimetre; px =Pixels) in jpg/jpeg format. The photo should not be blurred or defaced. **Selfies and cropped images are not acceptable.**
- Scanned copy of Candidate Signature in white background less than 100 kb (Use Black pen Only).

## Documents to be uploaded

- Xth Marks Sheet
- XI Marks Sheet
- XIIth or PUC Marks Sheet
- Caste Certificate
- Recent Letter from Parish Priest (For Catholics)
- Aadhar Card
- Passport/ VISA copy (For Foreign Candidates)

# Photo Sample



|  Do's |  Don'ts |
|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| White Background Only                                                                  | No Selfies                                                                                 |
| Formal Attire                                                                          | No Cropped Images                                                                          |
| Passport Size photo Only                                                               | Should not be Blur                                                                         |
| Scanned Copy only                                                                      |                                                                                            |
| Less than 100Kb                                                                        |                                                                                            |
| Latest Photo                                                                           |                                                                                            |

**\*\*Note: Photograph in this document is for representation Purpose Only**

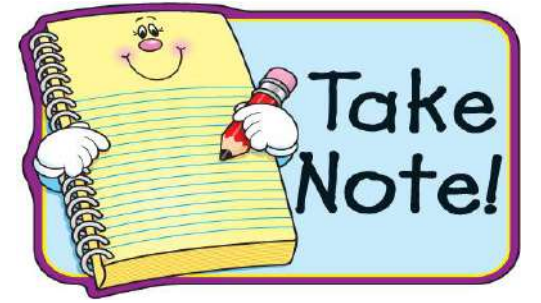
# Signature Sample



|  Do's |  Don'ts |
|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| White Background Only                                                                  | Should not be Blur                                                                         |
| Use Black Pen                                                                          |                                                                                            |
| Scanned Copy only                                                                      |                                                                                            |
| Less than 30Kb                                                                         |                                                                                            |
| Should be Horizontal                                                                   |                                                                                            |

**\*\*Note: Signature in this document is for representation Purpose Only**

# Important Points to be Noted



## Online Application Payment

- ✓ Surcharges may apply on usage of Debit Card /Credit Card / Net banking.
- ✓ If the “Payment processing output page/application number” is not displayed due to power failure or Internet link failure after the deduction of the amount, then go to My Applications (in your logins), use the payment check status button to update the payment status, and generate the application.

In case of any problem, the candidate can contact us at 7406211823/080-25365298/Ph. Nos. (080)/25360644/6 between 9.30 a.m. to 5.00 p.m. from Monday to Friday and on Saturdays 9.30 a.m. – 1.00 p.m.



## Read the Course details and the Guidelines under each course and then Proceed to Apply

- ✓ Visit the college website: [www.sjcc.edu.in](http://www.sjcc.edu.in).
- ✓ Click on the “Admissions” tab to open the Admissions page.
- ✓ Browse through the Programmes Available, and click on “More Details” under the respective programme to view complete information.
- ✓ Once you have reviewed the details, click on the “Apply” button to proceed with the online application form.

About Us ▾ Admission ▾ Academics ▾ Examination ▾ IQAC ▾ Research ▾ IIC ▾ Placements ▾ Student Support ▾ Outreach ▾ Student Activities ▾ Infrastructure ▾ Sports ▾ Alumni Activities ▾

### Admissions

**1. Admissions to the UG and PG programmes are solely based on the entrance test / PUC or Class XII marks.**  
If anyone approaches you promising admission at SJCC kindly bring the matter to the notice of the Rector (rectorbjes@gmail.com)

**2. Applicants are advised to carefully review the eligibility criteria, interview process, fee structure for each program before submitting their application. Please note that the application fee is non-refundable.**

**3. Applicants who applied during Phase 1 admissions and wish to reapply for Phase 2 for the same program must register using a new email ID. Alternatively, if applying for a different program, you may use your existing account to complete the application.**

UNDERGRADUATE   HONOURS PROGRAMME   POSTGRADUATE   POST GRADUATE DIPLOMA (PGD) (WEEKEND PROGRAM)

| SL.No                               | Programmes                                       | Batch Timing               | Entrance Test             | Programme Details            | Apply                  |
|-------------------------------------|--------------------------------------------------|----------------------------|---------------------------|------------------------------|------------------------|
| <b>Bachelor of Arts (B.A)</b>       |                                                  |                            |                           |                              |                        |
| 1                                   | BA (English, Psychology & Communicative English) | Shift II: 11.00 am onwards | YES<br>(On-campus/Online) | <a href="#">More Details</a> | <a href="#">Closed</a> |
| <b>Bachelor of Science (B.Sc)</b>   |                                                  |                            |                           |                              |                        |
| 1                                   | B.Sc (Economics, Data Analytics and Mathematics) | Shift I: 7:00 am onwards   | YES<br>(On-campus/Online) | <a href="#">More Details</a> | <a href="#">Closed</a> |
| <b>Bachelor of Commerce (B.Com)</b> |                                                  |                            |                           |                              |                        |
| 1                                   | B.COM (Analytics)                                | Shift I: 7:00 am onwards   | YES (On Campus)           | <a href="#">More Details</a> | <a href="#">Closed</a> |



# Re-directed to Application Page



## St. Joseph's College of Commerce (Autonomous)

#163, Brigade Road, Bengaluru - 560025, Karnataka, India

Affiliated to Bengaluru City University

Accredited with 'A++' Grade by NAAC in 4th Cycle (CGPA of 3.57/4)

College with Potential for Excellence (CPE)

Ranked 55th in NIRF 2024 by the Ministry of Education, Government of India



### Please note:

- St. Joseph's College of Commerce (SJCC) will send SMS notifications using the sender ID "SJCCBR" and one-way communication emails from the address [admission@sjccblr.in](mailto:admission@sjccblr.in).
- St. Joseph's College of Commerce (SJCC) strictly prohibits the involvement of third-party agents or individuals in the admission process. Applicants are strongly cautioned against making any payments to unauthorized persons claiming to guarantee admission at SJCC.
- Registration is a one-time process, allowing you to apply for multiple programs using the same account.

## Apply Now!!



Registered Applicant? Login Here.



Sign In

[Click Here for Previous Year Login?](#)

[Forgot Password?](#)

New Applicant? Register here.

Register

This web application is best viewed using FireFox 3, Chrome 3 or its higher versions.



[www.sjcc.edu.in](http://www.sjcc.edu.in)



Off Ph: 25360644/46



E-mail:

[admission@sjcc.edu.in](mailto:admission@sjcc.edu.in), [techsupport@sjcc.edu.in](mailto:techsupport@sjcc.edu.in)



## Fill in the below details and click on the Register Student

### Candidate Registration

Name of Candidate\*

As per the qualifying examination

Gender\*

Applying year\*

Email address\*



Use lower-case letters to enter E-Mail ID

Mobile number\*



I'm not a robot



reCAPTCHA  
Privacy - Terms

[Back to home](#)[Register student](#)



- After successful registration, you will receive your username and Password to your Registered Email ID and Mobile Number



## St. Joseph's College of Commerce (Autonomous)

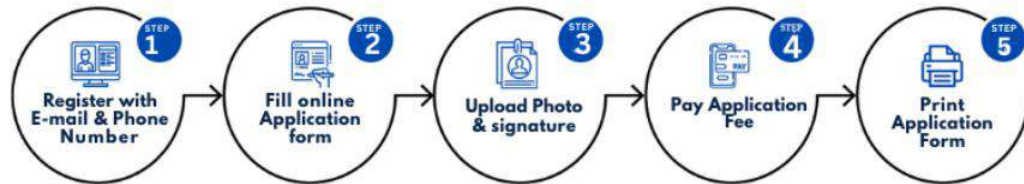
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www.sjcc.edu.in



Off Ph: 25360644/46



E-mail:

admission@sjcc.edu.in, techsupport@sjcc.edu.in

**Apply  
Now!!**



Registered Applicant? Login Here.

Enter Email 

Enter Password 

Sign In

[Click Here for Previous Year Login?](#)

[Forgot Password?](#)

New Applicant? Register here.

Register

This web application is best viewed using FireFox 3, Chrome 3 or its higher versions.





✓ Click on the Programme you wish to apply from the Home Page.



St. Joseph's College of Commerce

TEST APP



Greetings from St. Joseph's College of Commerce (Autonomous).

Thank you for Registering You may use this login page to access your applications.

Once you have applied for the programme, you will be able to access the application details.

You must visit our website and read through the sections Guidelines, Admission Process, Selection Process, Eligibility, Fee Structure, Aptitude test dates, etc., under the related link menu of every programme on the College website before filling in the online application form to avoid confusion.

Please Feel free to contact us through email at [admission@sjcc.edu.in](mailto:admission@sjcc.edu.in) for any queries / clarifications.

We wish you the best.

SJCC

Admissions Office.



## OPEN APPLICATION FORMS

SELECT FORM GROUP

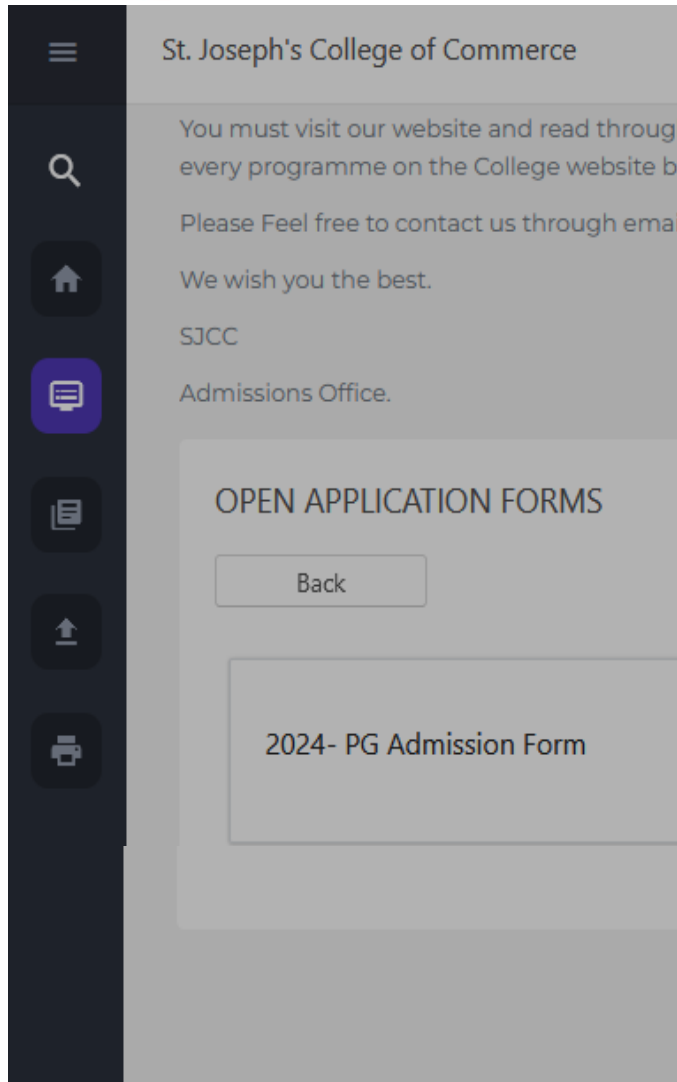
UG-UNDERGRADUATE  
PROGRAMMES

PG-POSTGRADUATE  
PROGRAMMES

PG DIPLOMA



- ✓ Read the Terms and Conditions carefully
- ✓ Click the I Agree button to Accept and Proceed



## TERMS AND CONDITIONS

### TERMS & CONDITIONS OF SERVICE

St. Joseph's College of Commerce, (Autonomous) (henceforth SJCC), provides the facility of Online Application for admission through the Internet. SJCC's rules & regulations apply to all such transactions along with special conditions imposed for Internet-based applications.

The following terms and conditions will apply if you wish to use the SJCC online application service. Please go through the conditions carefully and if you accept them, then you are deemed to have agreed to the terms and conditions set forth below. If you do not agree with all these terms and conditions, you must not transact on this Website.

This agreement constitutes the entire agreement between the user and SJCC with respect to this Website and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written, between the user and SJCC with respect to this Website. A printed version of this agreement and of any notice given in

☐ I agree to the terms & conditions

Cancel

Proceed





- ✓ Fill in all mandatory information in the application form.
- ✓ Personal Details, Education and Mark Details, upload certificates.



Back To My Application

2024- UG ADMISSION FORM

PERSONAL DETAILS

CLASS 10TH DETAILS & MARK ENTRY

CLASS 11TH DETAILS & MARK ENTRY

CLASS 12TH DETAILS & MARK ENTRY

CERTIFICATE UPLOAD

PAYMENT

Candidate Name\*

TEST APP

The name should be common in 10th marks card and Aadhaar card



# Education and other Details

✓ Fill in the Details with the utmost Care

CLASS 12TH DETAILS & MARK ENTRY

CERTIFICATE UPLOAD

PAYMENT

## Class XII Details

Class XII Board\*

Karnataka P.U.C.



Class XII Institution\*

SJPUC



Enter the complete name of the institution.

Class XII Institution State\*

Karnataka



Class XII Stream\*

COMMERCE



Class XII Register No

# Marks Entry

---

Marks obtained in Grade or out of 10 to be converted to percentage or out of 100.

Kindly Check the conversion chart of the respective Boards and convert it.





## Mark Details

- ✓ Enter the secured marks as per the marks sheet.
- ✓ **Note:** In case the 12/Degree **results are awaited**, enter the subject and submit blank details.

TWELFTH Mark Entry

| Sl.No | Subject              | Subject Name         | Max. Marks | Obtained Marks |
|-------|----------------------|----------------------|------------|----------------|
| 1     | Kannada              | Kannada              | 100        | 88             |
| 2     | OTHER                | Phycology            | 100        | 66             |
| 3     | Accounts             | Accounts             | 100        | 88             |
| 4     | Business Mathematics | Business Mathematics | 100        | 99             |
| 5     | Basic Maths          | Basic Maths          | 100        | 85             |
| 6     | select               |                      |            |                |
| 7     | select               |                      |            |                |

# Students awaiting Results

---



**UG Applications : If XII results are awaited kindly enter the subject names and enter the maximum marks as per the Board and marks Obtained as 0 (Zero) to proceed.**



**Provision will be made to Update marks after announcement of the result.**



**NOTE: RESULTS TO BE UPDATED AS SOON AS THE RESULTS ARE OUT**





✓ **Select any payment gateway regardless of your bank account, complete the necessary fields with your payment information, and then proceed by clicking on the 'PAY' button.**

✓ **UPI/Debit/Credit Cards or Net Banking**

### Available Payment Gateways for online payment

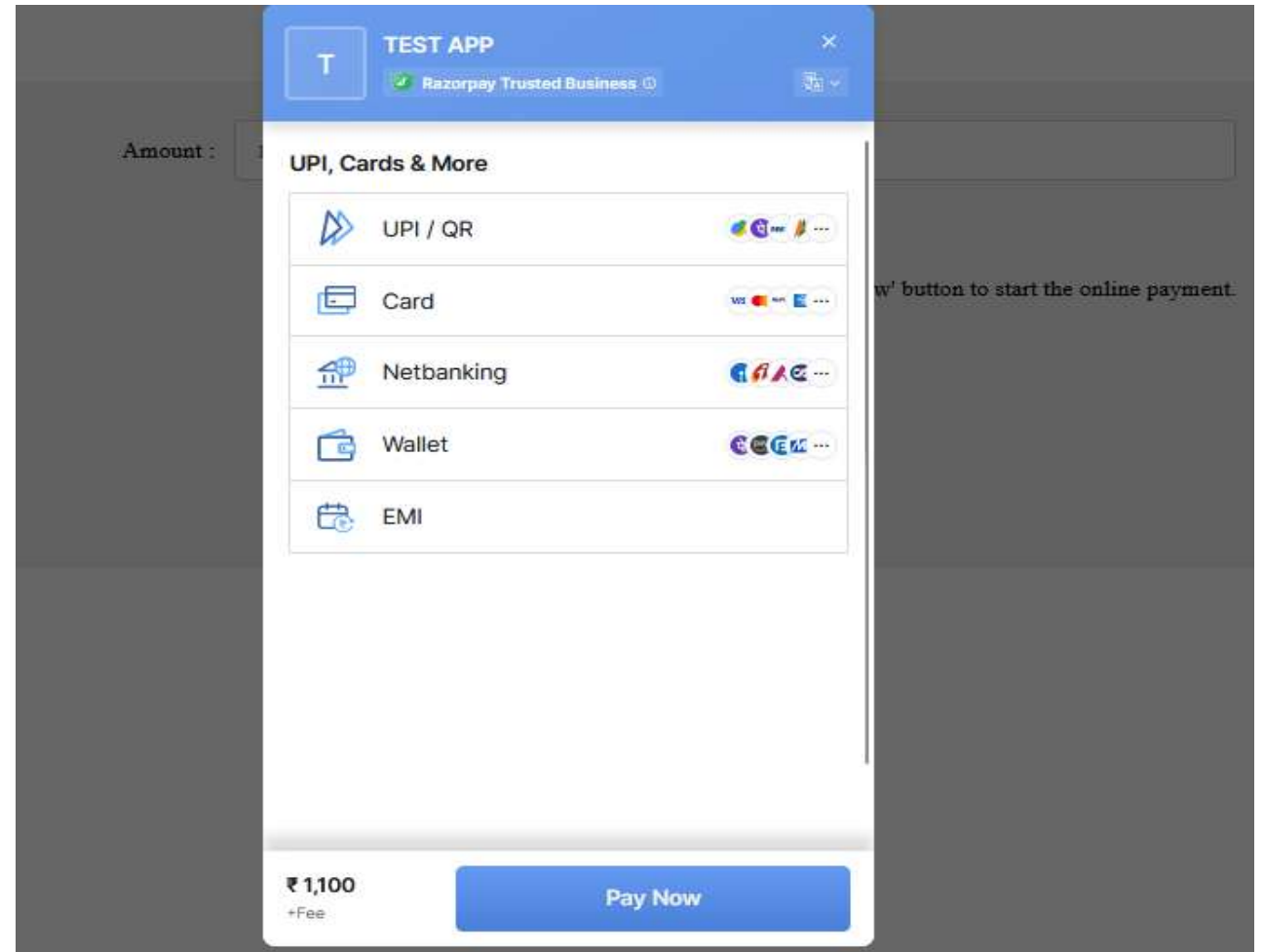
Amount to pay:

1100

Choose Payment Gateway to proceed payment

- ☐ Bank of Baroda E Gateway
- ☐ Catholic Syrian bank gateway
- ☐ South Indian Bank

Proceed to payment





# Steps to be followed for Online Fee Payment

- ✓ Fill in the required details, choose the payment type / enter the details and click on PAY.

TEST APP

Razorpay Trusted Business

Add New Card

Card Number

4554 6466 6675 3567

VISA

Expiry

01 / 12

Card Holder's name

TEST APP

CVV

Please enter a valid card number.

Invalid expiry date

It's a 3 digit code printed on the back of your card.

☐ Save card securely for future payments

[Know More](#)

By completing your order, you will agree with Razorpay's terms and conditions.

USD ☒ INR ☐

More >

\$ 14.29 (₹1,100)

\$ 14.29 +Fee

Pay Now

SBI ONLINE

oad Challan functionality will be available for OLTAS Challans generated on or before 31.03.2023. From 0

Personal Banking

Corporate Banking / yono BUSINESS

Username & Password are case sensitive

User ID\*

Enter user ID

Password

LOGIN

RESET

Virtual Keyboard

|           |   |   |   |    |   |   |       |   |   |   |   |   |
|-----------|---|---|---|----|---|---|-------|---|---|---|---|---|
| ~         | ! | @ | # | \$ | % | ^ | &     | * | ( | ) | _ | + |
| .         | 8 | 7 | 6 | 2  | 9 | 0 | 5     | 4 | 3 | 1 | - | = |
| e         | q | t | w | r  | i | p | y     | u | o | { | } |   |
| s         | f | a | d | g  | l | j | h     | k | [ | ] | \ | / |
| v         | z | c | x | b  | n | m | <     | > | ; | : | ' | " |
| CAPS LOCK |   |   |   |    |   |   | CLEAR |   |   | . | , | ? |

## Application Number Generate

- ✓ On Successful completion of payment, you are redirected to the Application Portal this page may take a few seconds to generate the Application Number.



Thank You ! Your Payment has been completed successfully for

**2024- UG Admission Form**

Your Application Number is : 24BA0001

Your payment is completed ✓

Click here to [Continue](#) form filling



- ✓ Once the application number is generated click on the MY APPLICATION button to review your application.
- ✓ Now you can edit or print the application form for your reference.



MY APPLICATIONS

MY APPLICATIONS

Confirm Course & Pay Fee

| # | FORM NAME               | APPLICATION NUMBER | APPLICATION STATUS                                              | ADD NEW APPLICATION          | STAGE STATUS | PAYMENT STATUS | STAGE DETAILS | CHECK PAYMENT STATUS | EDIT | PREVIEW | PRINT |
|---|-------------------------|--------------------|-----------------------------------------------------------------|------------------------------|--------------|----------------|---------------|----------------------|------|---------|-------|
| 1 | 2024- UG Admission Form | 24BA0001           | Application Fee Paid<br>(Click On Edit to Complete Application) | <a href="#">+ Apply More</a> |              | SUCCESS        |               |                      |      |         |       |
| 2 | 2024- PG Admission Form | --                 | Application Not Completed                                       |                              |              |                |               |                      |      |         |       |

# Payment Processing Issues

IF PAYMENT IS DEBITED FROM YOUR ACCOUNT AND APPLICATION NUMBER IS NOT GENERATED

✓ Click on My Application Screen on the Home page and Click on Check Status

St. Joseph's College of Commerce

TEST APP 

MY APPLICATIONS



## MY APPLICATIONS

[Confirm Course & Pay Fee](#)

| # | FORM NAME               | APPLICATION NUMBER | APPLICATION STATUS                                              | ADD NEW APPLICATION          | STAGE STATUS | PAYMENT STATUS | STAGE DETAILS                                                                         | CHECK PAYMENT STATUS                                                                  | EDIT                                                                                  | PREVIEW                                                                               | PRINT                                                                                 |
|---|-------------------------|--------------------|-----------------------------------------------------------------|------------------------------|--------------|----------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| 1 | 2024- UG Admission Form | 24BA0001           | Application Fee Paid<br>(Click On Edit to Complete Application) | <a href="#">+ Apply More</a> |              | SUCCESS        |   |   |   |   |   |
| 2 | 2024- PG Admission Form | --                 | Application Not Completed                                       |                              |              |                |  |  |  |  |  |

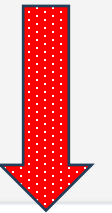
# Payment Processing Issues

- ✓ If the payment status is updated to successful, the application will be generated.
- ✓ If the status indicates a failure, proceed by initiating a new payment in case the amount hasn't been deducted from your account.

[Back To My Application](#)

Check Previous Payment Status

Click on check status button to update the payment status



| Sl. No. | Linways Transaction Id | Payment Gateway Transaction Id | Transaction Date | Payment Status | Check Status                                                                          |
|---------|------------------------|--------------------------------|------------------|----------------|---------------------------------------------------------------------------------------|
| 1       | 1733465383             |                                | 05-01-2024       | PENDING        |  |
| 2       | 230108430              | order_NKtBuM1MPY78pp           | 05-01-2024       | SUCCESS        |                                                                                       |



**ST. JOSEPH'S COLLEGE OF COMMERCE**  
#163, Brigade Road, Bengaluru Karnataka - 560025  
Phone : 080 2536064/46 Fax: 080 25540378  
Website:- www.sjcc.edu.in  
E-mail: admission@sjcc.edu.in

Phase: 

APP No: 24BA0001

Application for the year 2024-2025: B.A - English (Hons)

|                             |                       |                               |                |
|-----------------------------|-----------------------|-------------------------------|----------------|
| Name                        | : TEST APP            | Gender                        | : Male         |
| Date of Birth               | : 01/01/1990          | Religion                      | : Hindu        |
| Student E-mail              | : avinash@sjcc.edu.in | Category                      | : II B         |
| Student Contact No          | : 9986961212          | Sub Category                  | :              |
| Domicile Status             | : NRI                 | Mother Tongue                 | : Kannada      |
| Nationality                 | : Indian              | Aadhar No                     | : 830612120707 |
| Place of Birth              | : BENGALURU           | UUCMS ID                      | :              |
| Extra-Curricular Activities | : Literary            | Second language opted in 12th | : Kannada      |
| Mode of Classes             | :                     |                               |                |

|                                |                                     |                   |                       |
|--------------------------------|-------------------------------------|-------------------|-----------------------|
| <b>Class X or Equivalent</b>   | <b>Subject</b>                      | <b>Max. Marks</b> | <b>Obtained Marks</b> |
| Board : ICSE                   | Kannada                             | 100               | 88                    |
| Examination Passed : May 2021  | English                             | 100               | 55                    |
| Institution Studied : Baldwins | Hindi                               | 100               | 88                    |
| Institution State : Karnataka  | Biology                             | 100               | 85                    |
| Reg. No. : ka23                | Original Composition                | 100               | 85                    |
|                                | <b>Total :</b>                      | <b>500</b>        | <b>401</b>            |
|                                | <b>Percentage of all Subjects :</b> |                   | <b>80.20</b>          |

|                                  |                                     |                   |                       |
|----------------------------------|-------------------------------------|-------------------|-----------------------|
| <b>Class XI or Equivalent</b>    | <b>Subject</b>                      | <b>Max. Marks</b> | <b>Obtained Marks</b> |
| Board : Karnataka P.U.C.         | Kannada                             | 100               | 88                    |
| Examination Passed : March 2022  | English Literature                  | 100               | 88                    |
| Stream : COMMERCE                | Hindi                               | 100               | 88                    |
| Institution Studied : Sophrilans | Arts                                | 100               | 89                    |
| Institution State : Karnataka    | Marathi                             | 100               | 96                    |
| Reg. No. : 22ka                  | <b>Total :</b>                      | <b>500</b>        | <b>449</b>            |
|                                  | <b>Percentage of all Subjects :</b> |                   | <b>89.80</b>          |

|                                    |                                     |                   |                       |                          |
|------------------------------------|-------------------------------------|-------------------|-----------------------|--------------------------|
| <b>Class XII or Equivalent</b>     | <b>Subject</b>                      | <b>Max. Marks</b> | <b>Obtained Marks</b> | <b>Consolidated Mark</b> |
| Board : Karnataka P.U.C.           | Kannada                             | 100               | 88                    | Total Obtained : 426     |
| Examination Passed : February 2023 | Psychology                          | 100               | 66                    | Total Maximum : 500      |
| Discipline : COMMERCE              | Accounts                            | 100               | 88                    | Total Percentage : 85.20 |
| Institution Studied : Baldwins     | Business Mathematics                | 100               | 99                    |                          |
| Institution State : Karnataka      | Basic Maths                         | 100               | 85                    |                          |
| Reg. No. :                         | <b>Total :</b>                      | <b>500</b>        | <b>426</b>            |                          |
|                                    | <b>Percentage of all Subjects :</b> |                   | <b>85.20</b>          |                          |

|                     |                       |               |                       |
|---------------------|-----------------------|---------------|-----------------------|
| Father's Name       | : Mr RAM              | Mother's Name | : Mrs SHARADHA        |
| Occupation          | : FARMER              | Occupation    | : house wife          |
| Annual Income       | : 150000 -            | Annual Income | : 150000 -            |
| E-mail              | : avinash@sjcc.edu.in | E-mail        | : avinash@sjcc.edu.in |
| Phone Number        | : 9740491616          | Phone Number  | : 9986961212          |
| Total Family Income | : 300000              |               |                       |

**ADDRESS**

Current Address : #163 BRIGADE ROAD, ASHOKA NAGAR, BENGALURU, Karnataka, India, 560025

Permanent Address : #163 BRIGADE ROAD, ASHOKA NAGAR, BENGALURU, Karnataka, India, 560025

Local/ Guardian Address :

Sports : Basketball      Disability :      Level of participation : International Level      Disability Percentage:      Other Details :

Statement of Purpose : If selected my objectives during the period of study at SJCC are:  
Academic Excellence, Research, Internships and Practical Experience, Personal Development, Skill Development, Active Participation.

**UNDERTAKING**

I hereby declare that the information furnished is correct & authentic. I have read and agreed to the Terms & Conditions.

Signature of the Parent / Guardian      Signature of the Student

FOR OFFICE USE ONLY:  
Date of Admission:      Language :      Principal's Signature

# Print Application Form

✓ Click on Print the icon to Print Applications.

✓ Upload all the relevant Certificates while fill the application form.

## Disclaimer



The contents of this manual are Informatory in nature. Information is being made available purely as a measure of public facilitation. While every effort has been made to ensure that the information is accurate and up-to-date, SJCC, Bangalore does not hold itself liable for any consequences, legal or otherwise, arising out of use of any such information.

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