

St. Joseph's College of Commerce

Autonomous

163, Brigade Road, Bangalore - 560 025



Re-accredited
with 'A' Grade by NAAC

Recognised by the UGC as
College with Potential
for Excellence

UG PROGRAMMES

Bachelor of Commerce (B.Com)

- B.Com (BPM - Industry Integrated)
- B.Com (Travel & Tourism)
- B.Com (Professional - International Accounting & Finance)
- B.Com (Analytics)
- B.Com (Professional - Strategic Finance)

Bachelor of Business Administration (BBA)

- BBA (Entrepreneurship)
- BBA (Professional - Finance & Accountancy)
- BBA (International Twinning)

PG PROGRAMMES

Master of Commerce (M.Com)

- M.Com (Finance & Taxation / Marketing & Analytics)
- M.Com (International Business)
- M.Com (Financial Analysis)
- M.Com (Post Graduate Diploma)

PROSPECTUS



Companions of Jesus forming
Men and Women for and
with others



St. Ignatius of Loyola
Founder
The Society of Jesus (SJ)
(1491 - 1556)



Faith and Toil



Fr. Arturo Sosa
The Superior General of the
Society of Jesus

WELCOME TO SJCC

IGNATION HALLMARK OF EXCELLENCE

1 St. Joseph's College of Commerce (SJCC) was formerly a part of St. Joseph's College established in the year 1882. The Commerce Department was established in the year 1942 and it became an independent college with its own building in Brigade Road in the year 1972.

2

The college has undergone three cycles of NAAC accreditation starting from the year 2000 in which it got 'five stars', next in the year 2007 with an 'A' grade and in the year 2012 again with an 'A' grade. The college is now getting itself prepared for another round of NAAC accreditation.

3

4 A Research Centre established in 2010 with the objective of engaging in quality research work in the field of commerce.

5

The college has been consistently ranked in the top 100 of National Institutional Ranking Framework (NIRF) ratings of Ministry of Human Resources and Development (MHRD).

6

7 The college has an eco- friendly campus winning the Best Ornamental Garden competition conducted by the Mysore Horticulture Department for the 4th consecutive year.

8

9 **VISION** The college has in its vision a model for higher education which encourages individuals to dream a socially just world and in its mission a strategy to empower individuals in realizing that dream.

- The college seeks to be a place where search for knowledge complements a sense of responsibility, where understanding is coupled with commitment and where academic excellence goes with the cultivation of virtue.
- The college seeks to be a place which sustains men and women in their pursuit of education and fostering their conviction that life is only lived well when it is lived generously in the service of others.

MISSION

1

With an objective of imparting quality education in the field of Commerce and Management the college has been innovating in all aspects of higher education. These innovations were further bolstered with the granting of autonomous status to the college by UGC in September 2005.

2

The college was declared by UGC as 'College with Potential for Excellence' in the year 2010.

3

The college has also been ranked consistently in top ten commerce colleges of the country in a survey conducted by MDRA for India Today magazine.

4

The college offers innovative programmes in Commerce & Management.

5

SJCC is deeply rooted in the Jesuit philosophy of education and has a rich tradition of empowering the marginalized.


WHY JOSEPH'S?

10 REASONS TO CHOOSE SJCC



1. Innovative programmes in collaboration with industry and professional bodies
2. Updated Library and E-learning resources
3. ICT enabled campus
4. Mandatory internships and training programmes
5. Excellent record of placements in top companies
6. International exposure through collaborations
7. Sharpening the mind through employability skills and innovative courses
8. Providing financial support to economically backward students
9. Enriching student life through outreach activities and student clubs
10. Dedicated faculty which encourages students to cultivate the art of thinking and empower them to express themselves clearly

CURRICULUM DESIGN



The curriculum is periodically revised and updated, keeping in mind the requirement of the industry and the local, national and international needs. The institution takes a consultative approach towards this and includes the opinions of various stakeholders like the in its deliberation.

Choice Based Credit System:

The Choice Based Credit System was introduced for greater flexibility in academics and to include interdisciplinary papers, extension, outreach and extracurricular activities into the curriculum.

Outcome Based

Education: SJCC follows an Outcome Based Education (OBE) model. The OBE model ensures that students graduate with globally and locally relevant skills and competencies. The outcomes for every programme and course are defined, and the attainment of the outcomes are evaluated. Under this model, the teaching-learning and evaluation methods are student centric and help the students in attaining the programme objectives.

Inter-disciplinary

Approach: The objective of the college is to find ways to extend the horizons of knowledge. As knowledge becomes specialized, it also becomes interdisciplinary in nature due the influence that disciplines have over each other in furthering research. Apart from the core papers, students are offered open elective papers from other fields of study, including theatre arts and literature

Certification Programmes:

Professional Certificate programmes aim to keep pace with the emerging trends in higher education and to develop skills essential for career advancement in today's fast-paced business world. These short duration knowledge enrichment courses provide students to acquire skills in a specific area that relates to their field of interest.



PROGRAMMES OFFERED COMMERCE

Bachelor of Commerce (B.Com) Programme

Shift I: 7 a.m. onwards

Shift II: 11.30 a.m.
onwards

The Bachelor of Commerce programme has an innovative curriculum design which enables students to have a good fundamental knowledge of Accounting, Economics, Taxation, Statistics, Auditing, Cost Accounting and Finance and also a choice of interdisciplinary subjects. In the final year, the students also have an option to choose their specialization from a wide choice of electives. B.Com also offers several exposure programmes such as international industrial visits, extension programme, social and corporate internships, value added courses, involvement in research and participation in several clubs and forums.

B.Com (BPM - Industry Integrated) Programme

Shift II: 11.30 a.m.
onwards

This special programme - designed in collaboration with Tata Consultancy Services (TCS) - facilitates students to conveniently pursue careers in the IT industry, as well as in sectors like Banking, Insurance, Financial Services, Retail etc., The exclusive feature of this course is the integration of subjects specially prepared by industry experts, the implementation of analytical and decision making skills, the development of business ethics on a professional level and also the interdisciplinary perspective which creates a sense of job readiness in each and every student.

B.Com (Travel & Tourism) Programme

Shift II: 11.30 a.m.
onwards

The Bachelor of Commerce in Travel and Tourism management aims to equip students with the analytical, strategic and policy making skills required for sustainable tourism management within both commercial business enterprises and the public sector tourism industry. With a strong foundation in commerce, in this programme, students are also exposed to exclusive field visits and internships in the hospitality sector.





B.Com (Professional - International Accounting & Finance) Programme

Shift I: 7 a.m. onwards

This programme has been designed in collaboration with the Association of Chartered Certified Accountants (ACCA), UK, for providing skills and knowledge relevant to any business. With an innovative curriculum design and content the B.Com (Professional-International Accounting and Finance) programme also offers a six- paper exemption from the regular ACCA papers. The teaching of core subjects will be done by experienced practicing professionals from the industry as well as by competent faculty of St. Joseph's College of Commerce. This programme is well suited also for students pursuing Indian professional programmes such as CA, CMA and CS.

B.Com (Analytics) Programme

Shift I: 7 a.m. onwards

B.Com (Analytics) Programme prepares individuals to pursue a career in the field of analytics. It helps students specialize in different domains related to analytics, and apply tools and techniques to solve business analytics problems. The Programme is accredited by the Institute of Analytics, UK. (IOA). The Degree focuses on the conceptual knowledge in the multiple disciplines of analytics. The College intends to impart value based education to the students that will help them to function effectively in their business analytics career.

B.Com (Professional - Strategic Finance) Programme

Shift I: 7 a.m. onwards

This Programme has been designed in collaboration with the Institute of Management Accountant (IMA), USA to provide students with the unique opportunity to pursue their CMA qualification in tandem with their under graduation. The Certified Management Accountant (CMA) is the highest level of certification in management accounting awarded by IMA, USA. This programme enables the students to obtain substantial fundamental knowledge of various financial and management accounting subjects. The teaching of core subjects will be done by experienced practicing professionals from the industry as well as by competent faculty of St. Joseph's College of Commerce. This programme is well suited also for students pursuing Indian professional programmes such as CA, CMA and CS.





MANAGEMENT BBA

Bachelor of Business Administration (BBA) Programme

Shift II: 11.30 a.m. onwards

The BBA programme has been designed to prepare the change makers of tomorrow and also to acquaint them with the necessities of the corporate world. Students, besides a challenging curriculum, are exposed to a mandatory social internship, corporate internship along with a variety of value add on courses, inter-disciplinary choice in subjects, international industrial visits and an option of several electives in their final year.

BBA (Entrepreneurship) Programme

Shift II: 11.30 a.m. onwards

The BBA (Entrepreneurship) Programme has been designed with a vision to infuse the students with the dynamics of creativity, innovation, critical thinking and organizational discipline. The focus is to inculcate entrepreneurial thinking to enable students identify probable business ideas and help them understand the ethical and moral responsibilities of owning and operating a business. Our collaboration with the Institute of Enterprise and Entrepreneurship, UK (IOEE) has further enhanced to cater to the holistic development of a young entrepreneur. The Programme is accredited by IOEE and students will be eligible for Associate Membership of IOEE after the programme completion. The new Integrated BBA (Entrepreneurship) Programme aims at providing practical guidance and expertise through extensive coaching from faculty with proven research and academic credentials.

BBA (Professional - Finance & Accountancy) Programme

Shift I: 7 a.m. onwards

Rapid changes grip the world today and the context in which business firms operate has undergone enormous change. St. Joseph's College of Commerce in keeping pace with these changes has designed the BBA (Professional- Finance and Accountancy) programme in collaboration with the Certified Institute of Management Accountants (CIMA).

CIMA is the world's leading, and largest, professional body of management accountants. The unique blend of management accounting, financial accounting and business-focused subjects offered by competent staff of St. Josephs College of Commerce and acclaimed professionals produces competent and confident CGMAs who can lead their organizations to sustainable success.

BBA (CIMA integrated) programme not only offers a nine paper exemption from the regular CIMA papers but also gives an opportunity to students to gain qualifications like, Certificate in Business Accounting, Diploma in Management Accounting and Advanced Diploma in Management Accounting as they pursue this programme.

BBA (International Twinning) Programme

Shift II: 11.30 a.m. onwards

St. Joseph's College of Commerce provides an opportunity for the students of BBA to study abroad by offering an International Twining programme at the Swansea University UK or Eastern Institute of Technology, New Zealand and Concordia College, New York. Students enrolled under these programmes will complete their first year of Bachelors in Business Administration (BBA) at SJCC and will resume their remaining two years in the respective universities abroad.

POST GRADUATION M.COM



M. Com (Finance & Taxation / Marketing & Analytics) Programme

Timing: 8 a.m. onwards

This is an intellectually enriching programme designed to equip students with the conceptual and analytical skills required to develop into competent and effective professionals. This programme offers two electives namely Finance & Taxation and Marketing & Analytics. Students are exposed to a culture of research through classes in Research Methodology, Statistical packages, mandatory dissertation work and research paper presentation in seminars and conferences.

M. Com (International Business) Programme

Timing: 8 a.m. onwards

This programme has an innovative curriculum design which enables students to have a good fundamental knowledge of not only several management subjects but also a choice of some interdisciplinary subjects. The programme aims at training and developing the candidates to hold managerial positions in the field of International Trade & Business. Students are exposed to a culture of research through classes in Research Methodology, Statistical packages, mandatory dissertation work and research paper presentation in seminars and conferences.

M. Com (Financial Analysis) Programme

Timing: 8 a.m. onwards

This programme has been designed with a special emphasis on Finance and Accounting subjects. With a challenging curriculum, benchmarked against the best in the country, this programme provides students with opportunities to develop analytical skills in order to meet the challenges of business at the national and global level. Furthermore, it aims at helping students do a thorough analysis of financial statements and use them as basis for financial decision making. Corporate training for period of six months is an in-built feature of the programme which provides the students a hands-on, practical approach to understanding and employing their theoretical knowledge of subjects.

Post Graduate Diploma (PGD)

Timing: 10 a.m. onwards
(weekend program)

It is a One Year (Two Semester) Government of Karnataka recognized Post Graduate Diploma Weekend Programme for students and working executives to gain in-depth knowledge in a chosen area of specialization. Specializations offered are Financial Management, Human Resource Management, Marketing Management, Business Administration, Capital & Commodities Markets, Tourism Management, and International Business.





COLLABORATIONS



The education offered at SJCC is a result of collaborative process between the Jesuit order and the laypersons. Collaboration is at the heart of Jesuit educational philosophy and forms the foundation for providing quality and holistic education. The Institution has entered into various Exchange programmes, International Academic Partnerships, Partnerships with Professional Institutions, Industries and NGO's to foster a global culture of educational excellence and to create an environment of innovative learning.

Some of the key benefits of collaborations include:

- Design of industry relevant programmes
- Improving the employability prospects of students
- Access to resources from professional bodies and international universities
- Industry exposure
- Connecting with the community

International / National Academic Partners

St. Joseph's College of Commerce has paved the way for International exchange programmes through its International twinning initiatives, Cultural Exchange and Summer Abroad Programmes. These programmes are an enriching and refining experience at many levels. They steer personal and professional development among students by kindling creative ideas, strengthening relationships and instilling cultural sensitivity.

Partnerships with Professional Institutions

St. Joseph's College of Commerce takes pride in its curriculum which incorporates industry-based requirements and offers students an opportunity to pursue professional courses along with B. Com, BBA, and M. Com courses.



Partnerships with Industry

St. Joseph's College of Commerce has entered into a significant collaboration with Industry partners to not only provide an exposure to the industry for students and staff but also to enhance the curriculum and syllabus creation so that students can develop skills and acquire knowledge as required by the industry.

Partnerships with NGOs

Along with education, the Institution also strives to inculcate a sense of social responsibility among the students. To strengthen this objective further, the Institution has associated itself with different NGOs and social organizations.

FACULTY OF SJCC

SJCC prides itself on having highly proficient teaching faculty who strive relentlessly towards upholding the values and beliefs of the institution. The faculty work towards creating an environment that is conducive to learning by adeptly mentoring and guiding students. The faculty of SJCC have consistently proven their excellence and outstanding merit through their academic achievements and endeavours. Their research performance, teaching abilities and their valuable contribution to higher education have set an example for all. Their earnest curiosity, determination and academic interests have driven them to achieve new milestones.



Teaching-Learning at SJCC

It is the institution's constant endeavour to enhance and improve the teaching-learning process, by adopting innovative pedagogical methods. Every teacher is encouraged to combine traditional and innovative methods of teaching and learning. The teacher's role is central in controlling and directing the activity involved in a pedagogical method. However, emphasis is laid on the experiences and experiments of the learners too.

The faculty of SJCC have embraced technology in teaching and have developed innovative methods of teaching like Shared Teaching and Flipped Classroom. They develop online content which are not only helpful to the students of SJCC but are also utilized by student so of other colleges.

Subject specific research for students, simulation games, role plays, case study analysis, internship and articleship programmes, international exposure programmes, industrial and social visits are some of the many innovative methods adopted.

RESEARCH CULTURE



Research is an essential component of academic excellence at SJCC. College endorses research in three significant ways: Individualistic Research - whereby faculty members and students pursue research individually / jointly, Departmental Research - whereby respective departments motivate students to undertake research on contemporary issues in the field of Commerce, Management and Humanities.

Research Centre

The Research Centre of SJCC aims at becoming the global hub of excellence in generating and spreading knowledge in the field of Commerce and Management Education. The motto of the Research Centre is to promote research culture by identifying, assembling and disseminating research information to the staff and students. The Department is a premier source of research information that appropriates latest modern management techniques and tools in conducting training programmes, workshops, seminars, conferences at national and international levels.

The Research Centre was established and empowered to meet the below listed objectives:

- Participate in generating innovative research proposals.

- Provide individual assistance to students and research scholars to write proposals and research papers.
- Write, scrutinize and proof-read grant proposals.
- Assist with budget preparation and proposal submission.
- Coordinate training sessions on various research methodologies for research scholars.
- Maintain records and reports of the proposals and provide assistance in maintaining compliance with funding agencies.

The Research Centre encourages innovative and collaborative research and consulting projects in the field of education involving the corporate and non -corporate sectors.

Student Research

Research orientation is included in the curriculum for the Undergraduate and Postgraduate programmes. The Research Centre of the college, along with the subject teachers, guide and mentor the students in research work. Research methodology paper is taught and as part of the curriculum and students are motivated to take up independent research projects. Student research in the form of case study and research papers are compiled, edited and published by the college. Students are encouraged to take up research in the field of commerce and business administration with an orientation to benefit the society at large.

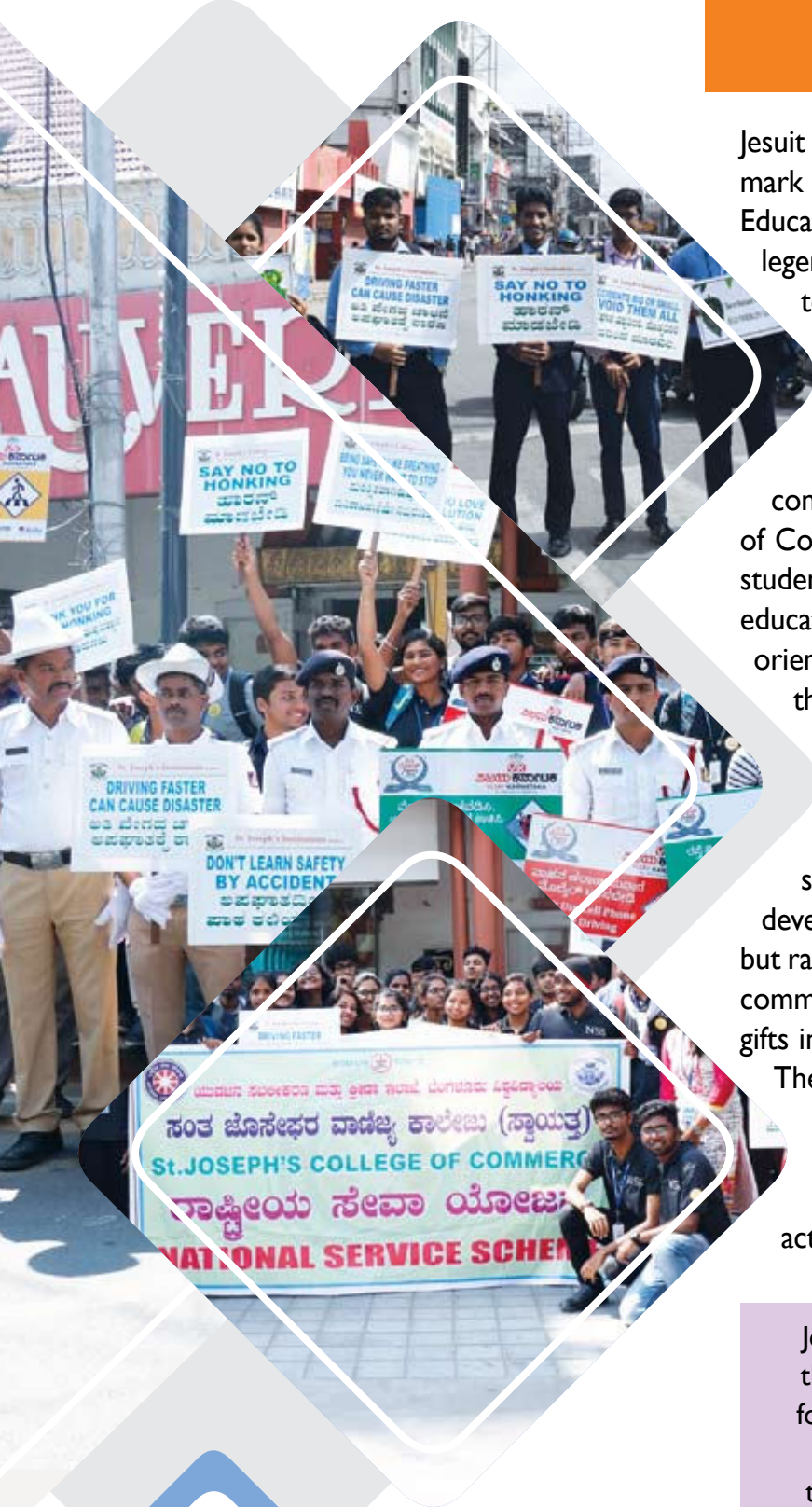
COMMUNITY OUTREACH

Jesuit Education is unique. It carries an inimitable mark and derives its inspiration from Ignatius, the Educator. The Ignatian pedagogical paradigm is legendary as it helps students to gradually learn to discern and be selective in choosing experiences; to draw fullness and richness from the reflection on those experiences and become self-motivated by his or her own integrity and humanity to make conscious, responsible choices. St. Joseph's College of Commerce strives to provide ample scope for students to make these responsible choices. Jesuit education transcends academic mastery. It is value oriented and encourages realistic knowledge of the world in which we live. Above all, through such social activities, it prepares men and women for active involvement in society.

Community Service Jesuit education helps students to realize that talents are gifts to be developed, not for self-satisfaction or self-gain, but rather to be utilized for the good of the human community. Students are encouraged to use their gifts in the service of others, out of love for God. The objective of the outreach programme is to engage students in community service, instil in them a desire to serve, encourage them to think about society and motivate them to act and intervene in social issues.

Jesuit education helps students to realize that talents are gifts to be developed, not for self-satisfaction or self-gain, but rather, with the help of God, to be utilized for the good of human community. Students are encouraged to use their gifts in the service of others, out of love for God.

*60 hours of community service is mandatory to graduate from SJCC



Rural Camps

As a part of the outreach programmes the students visit villages and experience the realities of village life, their predicaments and their everyday challenges with minimum resources. They conduct outreach programmes in these villages and work towards their betterment.

Bembala

'Bembala' is a BJES community outreach programme designed for students of all institutions under BJES. This programme has been initiated to realize the Jesuit vision of life and education. Under Bembala every institution has established an exclusive outreach department with coordinators working towards executing the programme.

The programme aims to reach out to the deprived groups and vulnerable sections of society and create opportunities for education, awareness and skill enhancement. It intends to create a learning process for faculty and students, through exposure to community needs, problems, and issues. It hopes to reach out to the community by designing need-based interventions and generating research.

Social Service Clubs

The Jesuit view of higher education has never been a simplistic and one sided one. The aim of SJCC is preparing persons for the service of others. At the heart of the college's Vision & Mission is social concern. NSS, CSA, AICUF, Rotaract and Eco Club are associations dedicated to community service and outreach programmes. The objective of these associations is to engage students in community service, instil in them a desire to serve, encourage them to think about society and motivate them to act and intervene in social issues. It is mandatory for all first-year students to be part of any one of these associations.





STUDENT COMMUNITY

Student Diversity

St. Joseph's College of Commerce attracts students from all walks of life. SJCC hosts a diverse student population comprising of students from different religious, social, economic and linguistic background. The college becomes a melting pot for different cultures and traditions and provides an excellent opportunity for exchange of ideas.

Student Support

Student support and progression is one of the core criterions that the Institution strives to attain through its educational pursuits and extracurricular activities. All through its diversified programmes and ventures, it aims to drive students' passion and intellectual curiosity towards their subjects of interests. In the attainment of the said goal, the Institution practices and has laid out a diversified student support and progression framework that greatly motivates and nurtures students' educational endeavours. To meet the demand for holistic education pedagogy, the Institution has framed mentorship programmes, workshops, pre-placement support and guidance aid amongst many others.

Orientation Programmes

All the new students were welcomed to the campus and informed about the rules and regulations of the college, the course structure, examination process, and placement procedure for post graduate students, code of conduct along with organisation structure of BJES.

Student Welfare Committees

The college has constituted committees to provide proper support for students. These committees will look into the concerns of students and ensure a safe and comfortable stay in the campus.

- Grievance and Malpractice (Prevention & Redressal) Committee
- Sexual Harassment (Prevention and Redressal) Committee
- Anti-Ragging Cell
- Equal Opportunity Centre
- Student Welfare Committee

Buddy Programme

The buddy programme provides academic assistance to students. This initiative works by identifying students who need academic support and assigning students who can extend such academic support. The one-on-one model allows for greater attention and personalized help to the students. This also encourages the students to engage in peer learning.

Bridge Courses

Bridge course are conducted for all the newly admitted first year students to revise the fundamental concepts.





Remedial Classes

Remedial classes are conducted before the Mid-semester and End semester Examinations to provide additional academic support.

Mentorship

At SJCC, every first-year class is assigned two faculty mentors who take time to meet each student and help them with their concerns. Mentors keep an 'Open hour' every week for meeting the students. They keep a track of academic performance, leave records and meet with parents when required. In addition, they educate the students about the college rules and facilities that they can avail.

Counselling & Guidance

The college stresses on the holistic development of its students. To achieve this objective, the college has a counselling department. Counselling provides guidance and assistance to students, gives them a space to talk about their concerns and explore difficult feelings in a safe environment.

Scholarship & Freeship

The Institution believes that life is lived well when it is lived generously in the service of others. The Jesuits believe that lack of financial resources should not hinder one's pursuit of education. They have always given importance to empowering the marginalized and provide financial aid to those that deserve to pursue their education and achieve their dreams.

Parent - Teacher Meeting

St. Joseph's College of Commerce works together with the parents of the students to ensure that the education of their wards is in line with their expectation. Parent-teacher meetings allow for the institution to understand the concerns of the parents and address them, while also helping them understand the ethos of the college. Their support is an integral part of the educational mission of our college and thus, this interaction provides for better understanding of the stakeholders' views.

Placement Centre

The college offers placements and internship support to students on and off campus. In addition to this, the placement cell actively organises pre-placement training sessions such as career guidance, recruitment training, mock interviews, mock aptitude tests, etc., thus grooming students to confidently step into the corporate world.

Student Council

The Student Council is an elected body at SJCC and it manages student affairs and contributes to the welfare of the student community. The Student Council coordinates all the cultural activities of the college and encourages extracurricular activities among the students and is a forum for citizenship training and development of leadership skills.

Associations and Clubs

The college encourages students to hone and develop their skills in music, dance, art, literature, theatre and photography. Students are encouraged to participate in fests of various colleges. Training programmes, workshops, seminars, poetry slams etc are conducted for students to develop their talents. There are 41 student associations and clubs offering platforms to students to express themselves in creative ways.

Sports and Games

The college has a keen eye to spot and nurture potential sports students and to give them the right training and exposure to develop their skills. Students are encouraged to participate in sports and become part of the official college team.



INFRASTRUCTURE AND LEARNING RESOURCES

Physical Infrastructure

- Administrative Block – it consists of space for the college office, accounts department, reception, Finance Officer, Principal, Registrar, Vice-principals, IQAC and Secretary. It has rooms for ERP and Maintenance Officer.
- Academic Block – it consists of space for classrooms, staff rooms, computer labs, auditoriums, AV Rooms, Library & Information Centre, Placement Cell, International Desk, Student Governor, Counselling Centre, Health and Well Being Centre, HoDs Office, Board Room, Conference Room, Media Centre, Language learning room and additional space for meetings and workshops. It also houses an Incubation Centre, along with space for NSS office.
- Sports Block – it has space for office of Sports Director, sports support staff, Gymnasium, Table Tennis court, space for indoor games, lockers and men's and women's changing room.
- Examination Block – It has space for office of Controller of Examination, support staff, dedicated rooms for printing and storing, open area for meetings and work.



The physical infrastructure has been designed for optimal utilization of space. The open ground has been well utilized to provide space for,

- Basketball court
- Football field
- Cricket practicing nets
- Parking
- Common area for students
- Garden



Smart Classrooms

All classrooms are equipped with state of the art smart boards and projectors. Smart classrooms foster opportunities for teaching and learning by integrating latest technology.



Students' Recreation Centre

Students of SJCC are always open to unwind and play games. They can play carrom, chess, table tennis, basketball, football and other sports as well.



Sports Centre

The college boasts of a campus space with modern facilities that help foster sporting excellence. An indoor gym, a basketball court and a football field help to facilitate a holistic education.



Cafeteria

The SJCC canteen provides an array of options for the students to choose from. Lunch hour has the biggest rush and the crowd abates as the day progresses.



Wifi Campus

The campus is wi-fi enabled which facilitates students and faculty members to access resources available on the internet.



Gym

The college has an indoor gym and it is open to all students. High-end equipment is available for the students to use.

Learning Resources



Research Centre

An integral part of the Institution, the centre aims to inculcate research culture among students and professors alike. They provide the required guidance and support for conducting innovative and collaborative research.

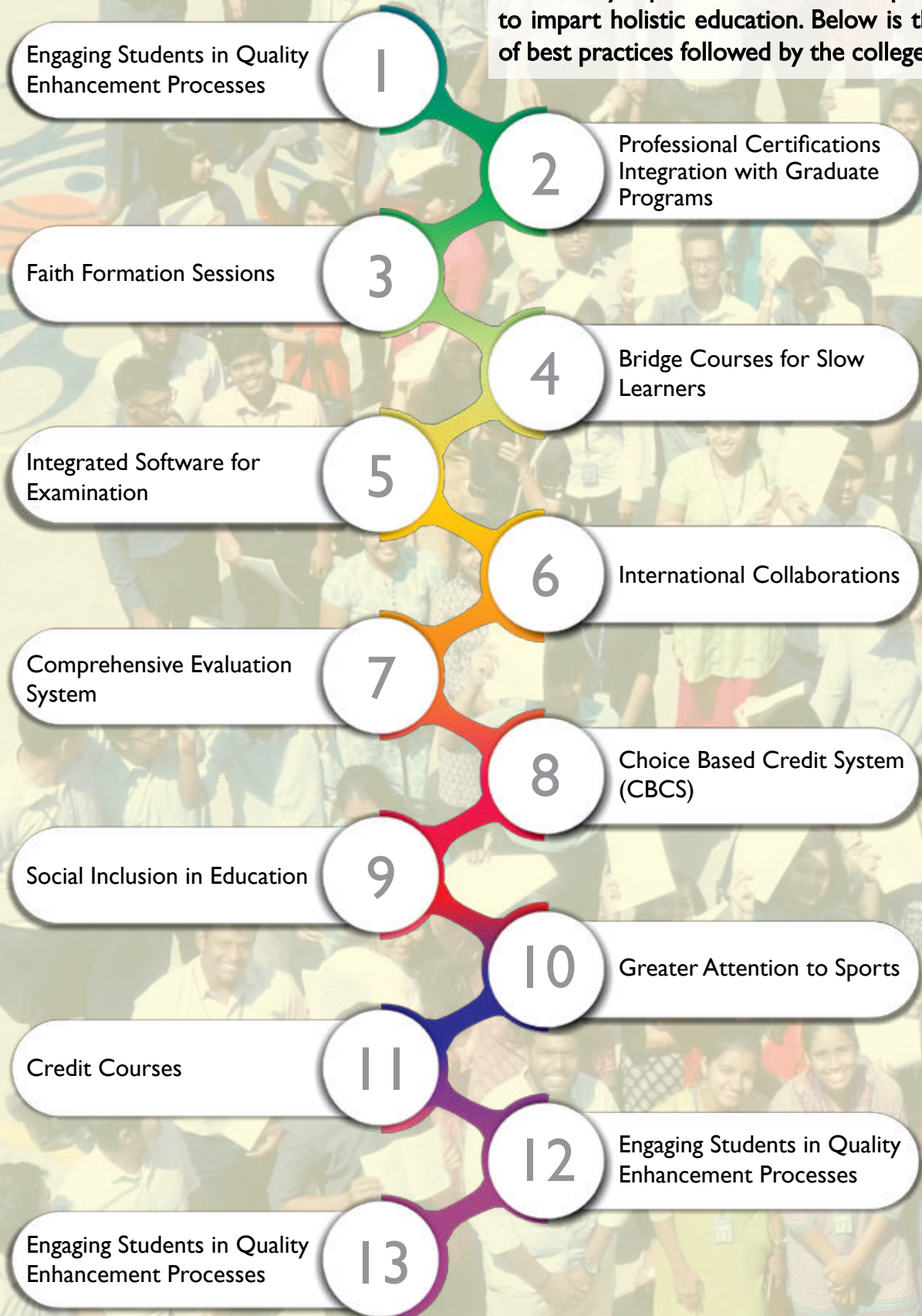


Library & Information Centre

The institution has a well-stocked library with over 30,000 titles of both general and subject books. More than 50 national and international business journals are made available for students' reference. The library also has access to online catalogues, database such as Delnet, N LIST, Capitaline and digital library.

BEST PRACTICES

Every academic year the College aims to rigorously review and improvise the existing academic and administrative practices. It includes innovation of ideas which could be successfully implemented into feasible practices to impart holistic education. Below is the list of best practices followed by the college:





NOTE TO STUDENTS



1 College Regulations

- Ragging is a cognisable offence and those who indulge in it or encourage it will be handed over to the law.
- Students must observe punctuality. Students will not be permitted into the class after the second bell.
- Students are liable to disciplinary action (even dismissal) if found smoking in and around the campus, in possession of, or under the influence of tobacco products, drugs or alcohol.
- Students are forbidden to bring fire crackers and Holi colours to the campus. Students found doing so are liable to disciplinary action.
- Any display of indiscipline including insubordination, habitual inattention, and neglect of work, unbecoming language or conduct, obscenity in word or deed by a student shall be liable to temporary or permanent dismissal.
- Students are expected to conduct themselves with dignity and maturity. In their inter-relationships, they must observe norms of decency and propriety.
- Though the College is not responsible for the conduct of its students outside the premises, it will take note of any serious misconduct of students outside the campus.
- Outsiders are not permitted to attend College functions. Strict action will be taken on those who bring outsiders to the campus.
- No money is to be collected from students without the prior permission of the Principal. Any collection of money with the approval of the Principal shall be intimated to the parents through e-mail and text message.
- In keeping with the circular of the Department of Collegiate Education, Government of Karnataka, use of mobiles in the College premises is prohibited. Students are informed not to use mobiles within the academic block. Once confiscated, mobiles will not be returned to the students. Possession of mobile phones or similar electronic devices or resorting to unfair means during examination is considered as a serious malpractice.
- Students must not join clubs or societies or make any engagements that interfere with their studies without the Principal's prior permission. They are not allowed to play for any team against the College.



NOTE TO PARENTS & PUBLIC

2 Dress Code

The College does expect all students to keep in mind the basic norms of modesty and decency regarding dress. Students are expected to adhere to the dress code as mentioned in the Student Handbook.

4 Note to Public

The college does not accept donation in any form. Beware of anyone who promises you to get an admission on payment of money. Kindly bring such malpractices to the notice of Principal / Admission Officer immediately.

3 Note to Parents

St. Joseph's College of Commerce works together with the parents of the students to ensure that the progression in the education of their wards. Their support is an integral part of the educational mission of the college and interaction with them provides for better understanding of their perspective. Parents are also part of various college committees and their feedback is sought regularly to improve the quality of education offered at SJCC.

- Parents are expected to read the prospectus and the rules and regulations concerning students before applying for admission.
- Parents are expected to attend meetings organized to discuss the progression of their wards
- Parents are expected to monitor the academic performance of the students regularly and be in touch with the faculty mentor.
- Parents are requested to bring to the notice of the Principal any concerns they may have regarding the student or the college.





Jesuit Education...

Is world-affirming: Jesuit education acknowledges God's presence and action in all of creation: in nature, in history and in persons. Therefore, it affirms the radical goodness of the world and it regards every element of creation as worthy of study and contemplation, capable of endless exploration.

Cares for each person: Jesuit education recognizes the developmental stages of intellectual, affective and spiritual growth and assists each student to mature gradually in all these areas.

Is value-oriented: Jesuit education includes formation in values, in attitudes, and in an ability to evaluate criteria; encourages a realistic knowledge, love, and acceptance of self. It provides a realistic knowledge of the world in which we live.

Pursues excellence: The Jesuit education helps students to develop the qualities of mind and heart that will enable them in whatever station they assume in life - to work with others for the good of all.

Is to form men and women for others: Jesuit education helps students to realize that talents are gifts to be developed, not for self- satisfaction or self gain, but rather, with the help of God, to be utilized for the good of the human community. Students are encouraged to use their gifts in the service of others, out of a love for God.



ST. JOSEPH'S COLLEGE OF COMMERCE
(Autonomous)

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