



# St. Joseph's College of Commerce (Autonomous)

163, Brigade Road, Bengaluru - 560025.

# Student Handbook 2026-2027





*Our Patron*  
**St. Joseph**

## **The College Anthem**

Ring out the battle call of duty !  
Unfurl the flag of faith and Toil !  
We deem our soul's eternal beauty.  
A life-long Victor's worthy spoil.

A thousands such are proudly gone before us  
To win and spread our College renown.  
is ours to swell with our voices the chorus  
And with our deeds enrich her crown.

Faith and Toil ! conquer less alliance  
Wherein we clasp human hands unto God's !  
In his control, find we true self-reliances;  
My hand and God's - what'er the odds  
My hand and God's - what'er the odds  
My hand and God's  
Evils onset hold in defiance !

**St. Joseph's College of Commerce (Autonomous)**  
**STUDENT INFORMATION**

Full Name: .....

Year & Reg. No.: .....

Blood Group: .....

E-mail: .....

Father's Name : .....

E-mail: .....

Occupation: ..... Phone : .....

Mother's Name : .....

E-mail: .....

Occupation: ..... Phone : .....

Residential Address : .....

.....

Phone: .....

Office Address (Parents) : .....

.....

Phone: .....

Address of Hostel/Paying Guest House/.....

Guardian/Lodging House : .....

.....

Mobile Phone : .....

Fix Recent  
Stamp  
Size Photo

_____ Signature of Parent/Guardian	_____ Signature of Class Mentor
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## The College Crest



The Crest of St. Joseph's College of Commerce features two scrolls. The scroll positioned above contains the institution's motto inscribed in Latin - "Fide et Labore," meaning "By Faith and Toil." The scroll located beneath the motto displays the name of the institution. This arrangement emphasizes the significance of both the motto and the institution's name, ensuring the clarity and prominence of these elements within the crest.

A shield with a Cross at its centre symbolizes the Christian faith. Two bees on either side represent tireless work, while palm leaves signify victory. The crown above represents the crown of glory. These symbols represent the institution's Christian values, hard work, success, and pursuit of excellence.

### College Motto

*"Fide et Labore,"* meaning *"Faith and Toil."* 'Faith' is the commitment to God and fellow beings while 'Toil' represents hard work.

### Vision of the College

To create a just, secular and democratic society especially in the service of the poor, the oppressed and the marginalized.

### The Mission Statement

St. Joseph's College of Commerce seeks to be a place where academic excellence goes with the cultivation of virtue, and where a community is formed which sustains men and women in their education and their conviction that life is only lived well when it is lived generously in the service of others.

Dear Josephites,

Welcome to St. Joseph's College of Commerce! This Student Handbook serves as your guide to navigating your journey at our esteemed institution. Within these pages, you will find essential information, policies, and resources designed to support your academic, personal, and social development.

St. Joseph's College of Commerce is deeply rooted in the traditions of the Society of Jesus, a Catholic Religious Order founded by St. Ignatius of Loyola in 1540. The Jesuits have a long and distinguished history of promoting education on a global scale.

Originally established in 1949 as the Department of Commerce within St. Joseph's College, our institution evolved into an independent college known as St. Joseph's College of Commerce (SJCC). In 1972, SJCC relocated to its current campus at 163 Brigade Road in Bangalore. Registered under the Bangalore Jesuit Educational Society, St. Joseph's College of Commerce remains committed to its mission of providing quality education. While it is a religious minority institution with a primary focus on educating Catholic youth, we extend a warm welcome to students from all backgrounds, without distinction of caste or creed. Through our admission policy, we prioritize socio-economically marginalized students, in line with our ethos of inclusivity and social justice.

## MILESTONES

1882	St. Joseph's College was established.
1949	St. Joseph's College introduced the Department of Commerce.
1972	The Department of Commerce evolved into an independent college.
2000	First cycle of NAAC, accredited with 5 stars.
2004	Granted Autonomous Status.
2007	Second cycle of NAAC accredited with an A grade, CGPA 3.26.
2010	SJCC was recognised as a "College with Potential for Excellence."
2010	Bangalore University recognised the College as a Research Centre.
2012	Third cycle of NAAC accredited with an A grade, CGPA 3.37.
2021	Fourth cycle of NAAC accredited with an A++ grade, CGPA 3.57.

## **Aims and Objectives of the College:**

The College aims at the holistic formation of students, helping them to become women and men imbued with a spirit of excellence and an abiding concern for others. We believe in the three intertwined goals of Academic Excellence, Character Formation and Social Concern that shape individuals to become women and men for the larger society.

### **1. ACADEMIC EXCELLENCE**

Academic excellence at St. Joseph's College of Commerce goes beyond intellectual development. It encompasses consistently exceeding expectations in scholastic activities while nurturing aesthetic sensibilities and ethical engagements. Our competent and dedicated faculty guides and empowers students to cultivate critical thinking, nurture their imaginative powers, and learn to express themselves clearly. In this supportive environment, students are inspired to pursue academic excellence, unlocking their full potential and fostering a passion for lifelong learning.

This academic vision is rooted in the Ignatian pedagogical tradition shaped by St. Ignatius of Loyola, which engages the learner through a continuing cycle of Context, Experience, Reflection, Action, and Evaluation, inviting students not only to acquire knowledge but to examine its meaning and put it to use. Academic Excellence at SJCC is therefore inseparable from its companion pillars of Character Formation and Social Concern: scholarship is pursued not as an end in itself, but as preparation for a life lived intelligently, ethically, and in the service of others.

#### **1.1 State Education Policy 2024**

The institution has implemented the State Education Policy from the academic year 2024-2025. The model curriculum developed by Karnataka's State Education Policy (SEP) commission has been customized to the programmes offered at SJCC. The institution shall adhere to all the guidelines published by the Karnataka Government on SEP implementation, which are applicable and binding for the batches enrolled from the academic year 2024-2025.

#### **1.2 Academic Programmes Offered**

The programmes offered at the undergraduate level are as follows:

##### **Undergraduate Programmes (3 years)**

###### **a. Commerce**

1. Bachelor of Commerce
2. Bachelor of Commerce (Travel and Tourism)
3. Bachelor of Commerce (Industry Integrated)
4. Bachelor of Commerce (Professional - International Accounting & Finance)

5. Bachelor of Commerce (Analytics)
6. Bachelor of Commerce (Professional - Strategic Finance)
7. Bachelor of Commerce (Accounting & Taxation)

#### **b. Management**

1. Bachelor of Business Administration
2. Bachelor of Business Administration (Entrepreneurship)
3. Bachelor of Business Administration (Professional - Finance & Accountancy)

#### **c. Science**

1. Bachelor of Science (Economics, Mathematics, Data Analytics)

#### **d. Arts**

1. Bachelor of Arts (English, Psychology, Communicative English)

#### **Postgraduate Programmes (2 years)**

1. M.Com (Finance and Taxation)
2. M. Com (International Business)
3. M. Com (Financial Analysis)

#### **Post-graduate Diploma (PGD) Programme (1 year)**

1. Business Administration - PGDBA
2. Human Resource Management - PGDHRM
3. Marketing Management - PGDMM
4. Financial Management - PGDFM
5. Data Science - PGDERP (DS)

### **1.3 Mandatory Courses for UG Students**

All UG students must obtain mandatory credits from the following:

1. Constitutional Values I & II
2. Environmental Studies
3. Psychological Well-being
4. Extension and Extra Curricular Activities
5. Certificate Courses
6. Skill Based Courses
7. Social Internship/Creative Project
8. Corporate/Professional Internship
9. Survey/Research/Capstone Project

**Note:** Students are encouraged to take up online courses offered by NPTEL or MOOC courses to enhance their professional skills and knowledge.

## 1.4 Internal Quality Assurance Cell (IQAC)

The National Assessment and Accreditation Council (NAAC) emphasizes the importance of establishing an Internal Quality Assurance Cell (IQAC) within the college. At SJCC, the IQAC is tasked with developing a robust system for fostering conscious, consistent, and catalytic improvements in the institution's performance. Through a range of qualitative initiatives, including active student involvement, the IQAC plays a pivotal role in driving excellence within the college. Its significant contribution extends into the post-accreditation phase, where it channels and coordinates all institutional endeavours towards achieving excellence across various domains.

### Staff Council (TQM)

The Staff Council, also known as the Total Quality Management Council, comprises senior academic administrators of the college and serves as the primary policy-making body within the institution. It facilitates discussions and finalizes internal processes to ensure the efficient and effective functioning of the college. This includes meticulous planning and coordination for the introduction of new programmes, policies, or changes in existing processes, along with ensuring effective communication of outcomes to relevant departments.

In response to the increasing demand for quality education and heightened global competition, St. Joseph's College of Commerce has embraced the adaptation and implementation of Total Quality Management (TQM) procedures, tools, and techniques. This strategic approach aims to enhance cohesiveness, flexibility, and competitiveness in the education sector efficiently and effectively. By adopting TQM principles, the college strives to meet the evolving needs of students and society. TQM activities span across all departments, addressing the current and future needs of all stakeholders.

As a steering committee, the TQM Council ratifies all internal processes, initiatives, and procedures aimed at achieving quality performance. It identifies individuals and groups responsible for implementing selected criteria, thus fostering quality performance in education programs. These initiatives have propelled the institution towards achieving academic excellence, social concern, and character formation: the core values of St. Joseph's College of Commerce.

### College Quality Assurance Cell (CQAC)

The College Quality Assurance Cell (CQAC) consists of all department heads, one member from each department, and the Total Quality Management (TQM) Council. CQAC meetings are scheduled at the beginning, during, and at the end of every academic year to facilitate comprehensive oversight. At the outset of each year, the CQAC prepares a year plan to ensure effective quality management. This body is responsible for establishing and maintaining quality

mechanisms, listening to student feedback, responding to concerns, and communicating outcomes to relevant departments. Additionally, the CQAC monitors policies and strategies pertaining to academic standards and quality assurance for all programmes. It also initiates learning opportunities and assesses modes of delivery to enhance educational effectiveness.

### **Student Quality Assurance Cell (SQAC)**

The Student Quality Assurance Cell (SQAC) comprises one student representative from each class, aiming to foster student engagement in quality-related matters. It facilitates validation and feedback systems, including input from alumni, and coordinates departmental Alumni Meets. On a monthly basis, the SQAC reviews course curricula and lesson plans for appropriateness and compliance, actively participates in continuous internal assessments, and reports findings to the College Quality Assurance Cell (CQAC). This body serves as a vital link between students and quality-related decisions and communications regarding courses/programmes. Members are expected to attend all meetings organized by the IQAC to ensure student involvement in quality assurance processes.

### **1.5 Research Centre**

The College attained 'Research Centre' status from Bangalore University in the academic year 2010–2011, allowing it to conduct research programs leading to a Ph.D. degree in Commerce. Researchers are encouraged to undertake both government and non-government funded projects sponsored by agencies such as ICSSR, UGC, and NITI Aayog. The Centre periodically organizes Faculty Development Programs (FDPs), workshops, seminars, and conferences of national and international repute to facilitate discussions and exchange innovative ideas on contemporary topics. Its bi-annual peer-reviewed journal, SJCC Management Research Review, serves as a transparent platform for scholarly communication. Additionally, the Centre publishes books and conference compendiums authored/edited by faculty members. Committed to fostering a research culture, the Centre provides state-of-the-art facilities and offers need-specific training programs.

### **1.6 Library and Information Services**

The college houses a well-stocked library with a collection exceeding 32,869 books, encompassing a variety of subjects from general titles to subject-specific literature. It also subscribes to over 30 magazines and 12 newspapers in both English and vernacular languages. Additionally, the library offers an extensive selection of over 75 national and international print journals.

Complementing its print resources, the library houses numerous valuable reference materials, back issues of periodicals, VCDs, DVDs, ACDs, Kindles, and CD-ROMs, catering to users' convenience. For round-the-clock access, the SJCC library currently hosts 79,948 e-books and over 12,000 e-journals.

Moreover, the library provides access to various e-resources and online services, including:

- N-LIST consortium e-journals and e-books databases.
- Databases such as EBSCO, Capitaline, and EPWRF India Time Series.
- Johan Brown Digital Library, featuring 57,086 e-books.
- EBSCO Business core collection, comprising 23,900 e-books.
- DELNET consortium e-resources.
- NPTEL video lectures.
- Online Public Access Catalogue facility.
- Knimbus remote access platform for accessing subscribed digital resources.

The library operates from 7:00 a.m. to 5:00 p.m. on weekdays and from 7:00 a.m. to 1:00 p.m. on Saturdays. It remains closed on all public holidays.

### **Library Etiquette:**

- Absolute silence is required in the library premises, and entry is permitted only with a valid ID card, which is non-transferable.
- Users must scan their ID cards upon entering and exiting the library.
- The library is reserved for academic writing and reading purposes only.
- Listening to music or watching movies on laptops and cell phones is prohibited.
- Reference materials such as books, CDs/DVDs, newspapers, magazines, and journals are available for reference only.
- Postgraduate students may borrow up to five books, while undergraduates may borrow up to three.
- The loan period for library books is 14 days. Renewal can be done via web-OPAC or by visiting the library with the book.
- A fee of Rs. 2/- per day will be charged for overdue books, including Sundays and holidays.
- Users are expected to utilize library resources responsibly, return borrowed materials in their original condition, and be aware of potential charges for damage or defacement.
- Immediate notification to the librarian is required. In case, if a borrowed book is lost.
- Defaulters of library rules risk suspension of library services.
- Food and beverages are not permitted within the library to preserve the cleanliness and integrity of library resources.
- Users are encouraged to make use of library facilities such as study spaces, computer access, and assistance from library staff for research and reference needs.

## Library Committee:

The Library Committee is responsible for overseeing the operations of the College Library. It is tasked with recommending books, journals, and magazines to the library based on the requirements of various programmes. Requests for subject-related books are to be routed through the Subject Coordinators to the committee for scrutiny and approval before purchase. Additionally, the committee is dedicated to promoting the utilization of the library for academic purposes among students.

## 1.7 Academic Management System

The college is equipped with the latest version of the LINWAYS AMS, a comprehensive Enterprise Resource Planning (ERP) software designed to streamline students' academic activities seamlessly.

Among its array of services available online are:

- Online Payment Gateway for admissions, academic, and other fees.
- Access for students to view their performance in Continuous Internal Assessment (CIA) and End Semester Examination (ESE).
- Conducting online exams and assignments.
- Provision for accessing course materials.
- Periodic updates on leave status.
- Short Messaging Service (SMS) for notifying students about their absence or parents about their ward's absence.
- Access to dates of examinations, assignments, special events, ordinary events, and holidays.
- Additionally, a variety of other features are available, with a detailed list accessible on the College website.
- Furthermore, the College application form and prospectus are also available for download.

Students and parents can conveniently track student progress and access information by following these steps:

Step 1: Access the College website at <http://www.sjcc.edu.in>

Step 2: Navigate to the Login menu and select the student link.

Step 3: Enter your unique Registration Number & Password provided by the College.

Step 4: Click on Sign in to avail of all the online services.

## 1.8 Placement and Career Services

The College prioritizes placement and career services for its students, both on and off campus. With several top firms regularly visiting the institution for recruitment, our college maintains an impressive placement record. Spearheaded by the placement officer, our Placement Cell orchestrates a range

of preparatory activities including career guidance, recruitment training, mock interviews, and aptitude tests. These sessions are aimed at equipping students with the necessary skills and confidence to successfully transition into the corporate world.

### **1.9 Internship**

The college prioritizes practical experience alongside classroom learning by incorporating mandatory summer internships into its curriculum. These internships, lasting four to six weeks, provide students with invaluable opportunities to engage in real-world work environments. Before their fifth semester, all students must complete a Corporate Internship, with the exception of BBA (Entrepreneurship) students, who undertake a Start-up Internship at entrepreneurial companies instead, and BA students, who undertake a Professional Internship. Before their third semester, all students must complete a Social Internship; BA students, however, undertake a Creative Project in its place. These internships and projects serve as catalysts for student success, leading to placements, research opportunities, entrepreneurial ventures, and contributing to the overall development of the students.

### **1.10 International Desk**

The International Desk at St. Joseph's College of Commerce serves as a pivotal hub for forging partnerships with esteemed universities worldwide and orchestrating diverse on-campus initiatives. Its mission is to provide students with invaluable international exposure, unlocking global opportunities, and fostering intercultural understanding. Aligned with the college's visionary outlook, the International Desk leads dynamic programs, establishing strategic alliances with top-tier universities abroad while also curating engaging on-campus activities. It aims to offer students an enriching international educational experience, cultivate global competencies, and promote intercultural appreciation within the student community. Additionally, the International Desk coordinates guest lectures both on and off campus to further expand students' horizons.

## **2. CHARACTER FORMATION**

St. Joseph's College of Commerce places significant emphasis on spiritual formation and character development, considering these aspects as lifelong assets. As an institution guided by spiritual principles, it respects all faiths and encourages students to deepen their understanding of their own religion while fostering an appreciation for others. Recognizing that a person's spiritual and moral values define their true identity, the college integrates meaningful curricular and extracurricular activities to nurture students' moral and spiritual growth. It emphasizes the importance of students examining their religious beliefs and feelings, aiming to deepen their fundamental orientation towards God and establish a relationship with their religious traditions.

Additionally, the college promotes knowledge of and appreciation for other religions, contributing to India's tradition of multicultural harmony. Character formation is seen as integral to the college's mission, and it arranges diverse activities to shape students' mental and moral qualities, aligning with its motto of holistic development.

## 2.1 Campus Ethos

St. Joseph's College of Commerce is dedicated to fostering a vibrant learning environment through a blend of academic and co-curricular activities aimed at nurturing creativity and productivity among its students. The campus ethos embodies the principle of "MAGIS," encouraging individuals to strive for the greater and higher in all aspects of their lives. Comprising an academic fraternity committed to the advancement of learning, the campus promotes camaraderie and relaxation while discouraging boredom and cynicism. It emphasizes a special concern for the disadvantaged and women, respecting the sanctity of individuals and promoting service to others. This ethos reflects a commitment to serious engagement in both curricular and non-curricular pursuits, fostering creativity in thought and action and encouraging productivity at both individual and collective levels.

## 2.2 Campus Ministry

Faithful to the Jesuit Catholic heritage, the Campus Ministry at St. Joseph's College of Commerce prioritizes the spiritual well-being of all students while fostering their holistic growth. At the core of its mission lies the ethos of St. Ignatius, encapsulated in the concept of 'Finding God in all things.' The Ministry addresses the challenges and illusions of the times by imparting this distinctive spiritual ethos.

**Eucharistic Celebrations**, including Holy Mass, held monthly in the college auditorium, provide a sacred space for communal worship, with the college choir enhancing the experience through melodious singing. Special masses mark significant religious festivals and feast days, enriching the spiritual journey of the campus community.

**Inter-religious prayer service** is organized for all students to promote inter-faith harmony.

**Voluntary Praise and Worship** sessions offer students an opportunity to gather, share life experiences, and participate in uplifting songs of praise. These sessions contribute to a vibrant spiritual atmosphere on campus.

**The Feast of St. Ignatius of Loyola**, founder of the Society of Jesus, is commemorated with enthusiasm and reverence throughout an entire week. Through various competitions and banners showcasing his life and teachings, the campus celebrates his legacy and inspires deeper reflection.

Furthermore, the Campus Ministry extends its services to all students, regardless of their faith backgrounds, through sessions on holistic development, mental health, character formation, and social concern. These initiatives underscore the College's commitment to nurturing students' spiritual growth and fostering a supportive and inclusive campus environment.

### **2.3 Co-Education System**

At St. Joseph's College of Commerce, we embrace the co-education system as a means to facilitate the healthy emotional growth of young women and men during their post-school years. By bringing them together in our college, we aim to create an environment that nurtures diverse perspectives, mutual respect, and the cultivation of meaningful relationships among students, thereby fostering their overall personal and social development. Our objective remains centered on providing a conducive atmosphere for students to thrive emotionally and academically.

### **2.4 Mentorship**

Our mentors play a pivotal role in fostering the holistic development of our students by offering essential support and guidance tailored to their individual needs. Assigned to each class, these mentors serve as crucial liaisons between students, departments, subject teachers, parents, and among the students themselves. They act as advocates, assisting students in navigating academic challenges and personal concerns, while facilitating effective communication among all stakeholders. By providing support and encouragement, mentors create a nurturing environment conducive to the overall growth and well-being of the students under their care. Their dedication to mentoring contributes significantly to the holistic development of our students, ensuring they receive the necessary guidance and support to thrive academically and personally.

### **2.5 Counselling Services**

The College offers professional counselling services to assist students in addressing emotional and academic challenges. Students are encouraged to schedule voluntary appointments with counsellors, and the College may also refer students who could benefit from counselling support. Additionally, regular value inputs are provided to all students, fostering reflection on and internalization of human, social, and spiritual values. These initiatives aim to promote personal growth and the development of well-rounded individuals.

### **2.6 Student Council and Citizenship Training**

The college's democratically elected Student Council provides citizenship training, fostering students' sense of social responsibility and commitment to societal laws and norms. Through active engagement in leadership roles, teamwork, and social accountability, elected student representatives offer students opportunities for growth and development. Participating in the

democratic election process teaches students the importance of responsible citizenship and the value of community involvement. Citizenship training aims to evolve students' social responsibility in upholding and adhering to societal laws and creating a healthy environment. To maintain impartiality and prevent bias, strict norms are enforced, ensuring fairness in the election process.

To ensure impartiality and prevent political biases, the following guidelines are strictly enforced:

- Candidates must maintain a commendable academic and disciplinary record, adhering strictly to the college's election regulations.
- It is prohibited for candidates to declare affiliation with any political parties or accept financial or other forms of support.
- Elections should be conducted as healthy competitions, promoting fair play and preventing animosity among students or classes.
- Following the election, all students are expected to pledge loyalty to the elected office bearers and collaborate with them in fulfilling their council responsibilities.

## 2.7 Parents and Guardians

Parents and guardians play a vital role as partners in their ward's education journey at the College. The Principal extends invitations to parents/ guardians of all students for Parents-Teachers Meeting to discuss their children/ward's performance, with dates communicated through email or the ERP system. Meetings with student counsellors and class mentors are highly encouraged to monitor the progress of their wards effectively. The College values and welcomes input and suggestions from parents and well-wishers in fostering a collaborative educational environment.

## 2.8 Sports, Games and Cultural Activities

The College has garnered acclaim for its accomplishments in sports, games, and cultural activities. Encouraging active participation, students are motivated to engage in both inter-class and intercollegiate tournaments. To support their training and fitness endeavors, the College offers a well-equipped gym with state-of-the-art equipment and a spacious playground. Emphasizing holistic education, the Institution focuses on nurturing both physical prowess and intellectual growth, thus establishing itself as a notable name in the realm of sports and games.

### Regulations regarding participation

- **Fixture Submission:** Before departing for the tournament, students must submit an authorized copy of the fixture to both their class mentor and the Sports Director. Additionally, they must seek permission from the Vice Principal to seek attendance for the specific period.

- **Eligibility for Attendance:** Attendance will be granted to students on the days they represent the College, University, State, or Nation in the tournament. Attendance will also be given for the days lost due to travel and training camps for University, State, and National teams.
- **Official Documentation:** Students need to provide official documents issued by the University authorities, State and Central Government, Sports bodies, or any other relevant authority to verify their eligibility for attendance. These documents serve as proof of participation and justify the student's absence. Requests for attendance will not be accepted at the end of the semester.
- **Performance Report and Documentation:** Following the tournament, students must submit a report of their performance along with any relevant documents. The Sports Department will maintain a logbook to record these details, ensuring that the student's participation and performance are properly documented.

**Attendance Exemption for Sports Hostel Students:** Students from the Sports Authority of India (SAI) and other government-run sports hostels are obliged to participate in State and National tournaments on behalf of their organization. Attendance exemption will be granted to these students for participating in such tournaments as players. However, they must produce a letter from the relevant authority confirming their participation in the tournament to claim attendance exemption.

### 3. SOCIAL CONCERN

St. Joseph's College of Commerce deeply commits to living God's love through service to others. Following the principles of Jesuit education and considering itself part of a larger community, the college engages in outreach programmes to support socially and economically deprived individuals and communities. The goal is to promote equality and provide opportunities for excellence to all. Through coordinated efforts by different associations, the college organizes various initiatives such as educational programmes, skill-building workshops, and awareness campaigns. By embracing service and outreach, St. Joseph's College of Commerce not only creates a positive impact on the communities it serves but also nurtures empathy, social responsibility, and personal growth among its members.

#### 3.1 Education for All

The College is dedicated to providing inclusive higher education opportunities. Through its admission policy, the college management ensures preferential admission for the following:

- Economically challenged students
- Physically disadvantaged students
- Students from socially marginalized communities, and
- Those seeking part-time employment to meet financial needs.

The institution strives to seamlessly integrate these students into the mainstream student body, ensuring equity in opportunities. Various initiatives, such as fee concessions, instalment payment options, scholarships, mid-day meals, bridge courses, and special/remedial classes, are implemented to promote effective inclusion. Regular tracking of the progress of these students enables timely interventions and support. The college's goal is to support students from weaker and underprivileged sections of society by providing higher education and ensuring inclusiveness. During admissions, applications are carefully scrutinized to identify students from disadvantaged backgrounds, and conscious efforts are made to integrate them into the student community. Periodic tracking of their progress allows for timely interventions when needed.

### **3.2 Scholarships and Freeships**

The institution provides financial assistance to students in the following categories:

#### **Group A: Scholarships for the Economically Challenged**

This is a merit-cum-need-based scholarship. Any UG or PG student who is economically disadvantaged, particularly from rural areas, is eligible to apply by providing adequate evidence of their eligibility and enclosing a community/income certificate. A strong academic record is also required.

#### **Group B: Scholarships for Co-curricular and Extra-curricular Activities**

Any UG or PG student actively involved in the literary/cultural or sports activities of the College and with sufficient evidence to support their application can apply. The application should include references from at least 2-3 staff members.

### **3.3 Mid-Day Meal Scheme**

The College offers a mid-day meal scheme for economically challenged students. Additionally, morning breakfast is provided to sports students under this scheme. Students in need of this support can contact the Finance Officer for assistance.

### **3.4 Community Service with Rural Exposure Camps**

Jesuit education at St. Joseph's College of Commerce instills in students the understanding that their talents are gifts from God, meant to be developed for the benefit of the broader community rather than for personal gain. As part of their educational journey, students participate in rural exposure camps, immersing themselves in village life and witnessing first-hand the challenges faced by rural communities with limited resources. Engaging in outreach programs during these camps, students actively contribute to the improvement of these villages. Notably, completion of 60 hours of community service is a requirement for graduation from the college.

### 3.5 Social Internships

The institution acknowledges the importance of instilling a sense of dedication to uplifting marginalized and vulnerable segments of society. Through partnerships with NGOs and organizations across India, students engage in diverse areas of support for the underprivileged. This initiative is designed to deepen students' comprehension of social issues and foster active involvement in effecting positive change for disadvantaged communities. Notably, completion of a 60-hour internship before the commencement of the 3rd semester is mandatory for graduation from the college.

## 4. ENGAGEMENT BEYOND CLASSROOM

At SJCC, education transcends traditional classroom boundaries. The college's vibrant array of associations and clubs plays a pivotal role in orchestrating events year-round. Serving as dynamic platforms for creative expression, these associations and clubs encompass literary and dramatic arts, music, and dance. Beyond artistic endeavours, these events foster a deeper societal understanding, forge connections with marginalized communities, and extend immediate aid to those in need. Moreover, students explore the realms of business and commerce through innovative activities conducted by commerce and business associations. Engaging in these pursuits, students cultivate essential skills in leadership, teamwork, organisation, and communication. Encouraged to participate, students find enriching opportunities for personal and professional growth within these associations.

Below mentioned are the student clubs and associations in the college:

### 4.1 Student Associations and Clubs

#### Extension Activities Associations:

- All India Catholic University Federation (AICUF)
- Centre for Social Action (CSA)
- Eco Club
- Harmony Club
- National Service Scheme (NSS)
- Rotaract
- Women's Forum
- Youth for Democracy and Constitution
- Youth Red Cross

#### Literary, Cultural & Media Associations:

- Association for Literature, Music and Arts (ALMA)
- Debating Society
- Hashmi Theatre Forum
- Hindi Parishad
- Kannada Sangha

- Quiz Club
- Serenata Chorale – Choir
- College Editorial Team
- Media and Graphic Design Team

### **Business and Commerce Associations:**

- Finaryans – The Finance Club
- E-Cell

### **Research Forum**

### **College Teams**

- Tarang- Indian Music Team
- Resonance - Western Acoustic Team
- Lasya- Indian Dance Team
- Iktara- Indian Dance Team
- Sync Squad- Western Dance
- Witworks - Comedy Club
- Ingenious- Decor Team
- Fashion Team
- Rockband
- Business Team

### **Department Associations:**

- **B.Com** - ComUnity
- **BBA** - Josephite Business Club
- **Professional Programmes** - Erudition
- **B.Com CA** - Spectrum
- **B.Sc** - Inflectum
- **B.A** - Artium
- **PG** - Elucidation

## **4.2 Co-Curricular Activities and Festivals**

The College pulsates with a vibrant array of co-curricular activities and festivals that enrich the student experience and foster holistic development. These events serve as dynamic platforms for students to showcase their talents, hone their skills, and engage with peers from diverse backgrounds. From spirited sports tournaments to intellectually stimulating business fests, cultural extravaganzas, and creative theatre showcases, SJCC offers a plethora of opportunities for students to explore their interests and passions. With a commitment to promoting a vibrant campus culture, SJCC invites students to immerse themselves in these enriching experiences and embrace the spirit of camaraderie, creativity, and innovation.

The College conducts several interclass and intercollegiate activities and festivals.

### **Interclass**

- Kalotsav – Inter-class cultural festival
- Cipher – Interclass Business Fest
- Aarambh – Inter-class PG cultural fest
- Antaranga – Interclass Kannada literary fest
- Indradhanush – Interclass Hindi literary Fest
- Eves Day – Celebration of the true spirit of womanhood

### **Intercollegiate**

- Spiel – Sports Tournament
- Chanakya – Business Fest
- Dhvani – Cultural Fest
- Animum – National Level Short Film Festival
- Virtuoso – Business Fest of BBA
- Vividha – Literary Fest of BA
- Dalal Street – Commerce Fest of B.Com
- Catalyst - Professional Programmes
- Quanteria - B.Sc Fest
- Nakshatra – Hindi Literary Fest
- Kalarava – Kannada Literary Fest

### **4.3 Industrial Visits**

The college arranges international industrial trips to offer students invaluable global exposure. Additionally, state industrial visits to key business units complement classroom teachings, bridging the gap between theory and practice. These experiences enable students to integrate theoretical knowledge with real-world applications, fostering a deeper understanding of their fields. Spearheading these initiatives is the Industrial Visits Coordinator, who collaborates with class mentors and student coordinators to organize and oversee all industrial visits. Furthermore, these trips often include interactive sessions, workshops, and networking opportunities, providing students with a comprehensive learning experience and valuable insights into various industries and international business practices.

## **5. CODE OF CONDUCT, RULES AND REGULATIONS**

### **5.1 CONDUCT STANDARDS AND ZERO-TOLERANCE POLICY**

St. Joseph's College of Commerce is committed to providing every student with a safe, respectful, and equitable learning environment. The conduct standards in this section are obligations arising from Indian laws, University Grants Commission Regulations, Government of Karnataka directives and

Institutional policies. Violations of these standards may attract not only institutional disciplinary action but also legal proceedings under the applicable statutes or laws.

These standards apply to every student of the College, at all times during enrolment, in three distinct settings:

**(a) Within the college premises** - classrooms, library, laboratories, corridors, canteen, washrooms, sports areas, auditorium, administrative offices, parking, and any other space on campus.

**(b) Outside the college premises, in any college-related context** - including hostels, paying-guest accommodations, college transport, study tours, industrial visits, internships, social internships, inter-collegiate events, NSS/sports camps, and any setting where the student is identifiable as a Josephite or representing the College.

**(c) On any digital, electronic, or online medium** - Although the college does not actively monitor student behaviour in the online platforms and social media spaces, any misconduct that is reported will be considered on par with the above two settings.

The fact that an act occurs off the physical campus or behind a screen will not be accepted as a defence.

### 5.1.1 Ragging

Ragging in any form is strictly prohibited and is a cognizable offence under the laws of India and the UGC (Curbing the Menace of Ragging in Higher Educational Institutions) Regulations, 2009, and the directions of the Government of Karnataka (G.O. Ed 122 URC 96 dated 16.01.1997).

Ragging includes any act — by an individual or a group, in person, off-campus, or online — that harms, humiliates, intimidates, or exploits another student. This includes:

- Physical assault, sexual abuse of any kind, stripping, or coercion into obscene acts or gestures;
- Verbal or written abuse, threats, mockery, or public insults, whether spoken, e-mailed, or posted on any platform;
- Forcing a student to do anything that causes shame, torment, or embarrassment;
- Financial extortion or compelling a student to spend money;
- any conduct that damages a student's mental health, self-confidence, or dignity;
- Any conduct that creates discomfort for fellow students.

Active participation, passive participation, and encouragement of ragging are all treated as ragging under this policy. The list above is illustrative, not

exhaustive. The medium of the act — physical or digital, on or off campus — is immaterial.

**Reporting:** Any student, parent, or member of the public may report ragging to:

- The Anti-Ragging Committee of the College — by writing to [antiraggingcell@sjcc.edu.in](mailto:antiraggingcell@sjcc.edu.in) or in person to any member of the Committee.
- The Principal, Registrar or any Vice Principal.

Confidentiality of the complainant will be strictly maintained. Retaliation against a complainant or witness is itself a punishable offence under this policy.

**Consequences:** Depending on the nature and gravity of the offence, penalties may include suspension, withdrawal of scholarships, withholding of results, debarment from examinations or from representing the College, expulsion from hostel, rustication for one to four semesters, expulsion from the College, and registration of an FIR under the Bharatiya Nyaya Sanhita and other applicable laws.

### 5.1.2 Sexual Harassment

The College has a zero-tolerance policy towards sexual harassment in any form. The policy is framed in strict accordance with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015.

Sexual harassment includes, but is not limited to, any unwelcome act or behaviour (whether directly or by implication) involving physical contact and advances; a demand or request for sexual favours; making sexually coloured remarks; showing pornography; any other unwelcome physical, verbal, or non-verbal conduct of a sexual nature; circulating sexually explicit material; stalking; voyeurism; and online sexual harassment in any form, including the non-consensual sharing of intimate images, sexual messaging, or solicitation through any digital medium.

**Reporting:** Complaints may be lodged with the Internal Complaints Committee (ICC) of the College by:

- E-mail to [shcc@sjcc.edu.in](mailto:shcc@sjcc.edu.in) (mentioning name and register number).
- In person to any member of the ICC (members listed in the Statutory Committees section of this handbook).
- The Principal or the designated Coordinator of the Committee.

The ICC ensures full confidentiality of the complainant, protection from retaliation or victimisation, and a time-bound inquiry in accordance with the POSH Act. Interim relief may be provided during the pendency of the inquiry.

**Consequences:** Findings of sexual harassment may result in suspension, rustication, expulsion, withholding of degree, debarment from examinations, transfer, written apology, community service, counselling mandates, registration of an FIR, and any other action provided under the POSH Act, the UGC 2015 Regulations, and the Bharatiya Nyaya Sanhita.

### 5.1.3 Discrimination, Bullying, and Other Forms of Harassment

The College does not tolerate discrimination, bullying, intimidation, mockery, exclusion, or harassment of any student on the grounds of caste, religion, gender, gender identity, sexual orientation, region, language, race, nationality, disability, physical appearance, body size, socio-economic background, or any other personal characteristic.

This prohibition expressly includes cyberbullying in all its forms — derogatory posts, abusive comments, hate speech, doxxing, deliberate exclusion from online groups intended to isolate or humiliate, circulation of edited images or memes targeting an individual or community, and impersonation. Conduct of this nature, even when carried out anonymously or through a pseudonymous account, will be acted upon if the perpetrator can be identified.

**Reporting:** Such complaints may be made to the Class Mentor, the Head of the Department, the Anti-Ragging Cell, the Internal Complaints Committee (where the conduct is gender-based), the Grievance Committee, the Vice Principals, or the Principal.

**Consequences:** Disciplinary action may include written apology, counselling, suspension of privileges, suspension from College, rustication, expulsion, and referral to the police where the conduct constitutes a criminal offence.

### 5.1.4 Substance Abuse and Prohibited Items

The following are strictly prohibited on the campus, in college-related settings, and at any College event:

1. Tobacco products of any kind, in compliance with the Cigarettes and Other Tobacco Products Act, 2003.
2. Electronic cigarettes and similar devices, in compliance with the Prohibition of Electronic Cigarettes (Production, Manufacture, Import, Export, Transport, Sale, Distribution, Storage, and Advertisement) Act, 2019. Possession, use, sale, or distribution will be met with serious consequences to ensure the effective enforcement of this Act.
3. Alcohol in any form, and attendance at College or any College event under the influence of alcohol.
4. Narcotic, psychotropic, or other controlled substances as defined under the Narcotic Drugs and Psychotropic Substances Act, 1985, and attendance at College or any College event under their influence.

5. Firecrackers, sparklers, and Holi colours within the campus or at College events. Students found in possession of such items will face disciplinary action.
6. Weapons of any kind, including knives, firearms, replicas, or any object intended to cause harm.
7. Printed materials, photographs, or videos of a non-academic nature containing offensive, obscene, or hateful content, in physical or digital form.
8. Any substance or items not listed above but are of similar nature, causing disturbance to the learning environment or threatening safety of others within campus.

**Consequences:** Students found smoking on or near the campus, in possession of alcohol, drugs, or prohibited substances, or under their influence, are subject to disciplinary action up to and including dismissal from the College, in addition to any legal proceedings under the applicable statutes.

## 5.2 CLASSROOM AND ACADEMIC DISCIPLINE

1. All students are required to wear their identity cards while on campus, during examinations, formal programmes, and in the administrative office and library.
2. Punctuality is paramount. Students must be in their respective classrooms before the sound of the first bell.
3. Upon the entrance of a teacher, students must stand and remain standing until instructed otherwise.
4. Students are expected to greet their teachers when they meet them on the campus and to acknowledge their fellow students with courtesy. Civility in everyday interactions including offering assistance to visitors and showing respect to seniors and elders is part of the institutional culture.
5. Students who are free should maintain complete silence and refrain from loitering in the corridors during class hours, out of consideration for other classes.
6. Students are expected to use only the washrooms designated for them, and are not permitted to use those designated for staff or guests.
7. Lifts are reserved for staff and visitors. Students may use them only with prior permission, and only on medical grounds.
8. No student may leave the lecture hall/classroom without the teacher's permission or until the class is dismissed.
9. In the event of the teacher's absence, students are expected to utilise the library and its e-resources.
10. Eating, drinking, and chewing gum during class hours are strictly prohibited. The consumption of food and beverages in classrooms and lecture halls is prohibited at all times.

11. In compliance with the circular from the Department of Collegiate Education, Government of Karnataka, the use of mobile phones on college premises is prohibited. Students are not allowed to use mobile phones during classes, in the library, or in the corridors. Responsible use of mobile phones on campus is expected, with students refraining from disrupting or disturbing fellow students and faculty members. If students are found using mobile phones during class hours without the approval of the teacher for non-academic purposes, the phones will be confiscated.
12. Students are not permitted to record videos or take photographs inside the classroom during lectures without the teacher's prior consent, or anywhere else on campus without the prior consent of the students or faculty concerned.
13. Any display of indiscipline, including insubordination, habitual inattention, neglect of work, unbecoming language or conduct, or obscenity in word or deed by a student, shall be subject to temporary or permanent dismissal.
14. Disagreement with a teacher's decision or instruction must be expressed respectfully and at an appropriate time. Argumentative or confrontational conduct towards faculty members inside the classroom or anywhere on the campus is not permitted. Concerns regarding a teacher's conduct or decision should be raised with the Class Mentor, the Head of the Department, or the relevant Vice Principal through the formal channels.
15. The College promotes a culture of academic integrity and expects students to uphold ethical standards in all academic endeavours, avoiding plagiarism, cheating, or any form of academic dishonesty.

### 5.3 DRESS CODE

The College upholds a strict dress code policy, designed to promote professionalism and foster a respectful learning environment. This entails maintaining a neat and presentable appearance while avoiding overly revealing or offensive attire. The Management, in collaboration with both staff and students, has established the following guidelines:

#### **Formal Dress Code: Monday to Friday**

##### **Uniform**

The College mandates specific uniforms for students. Postgraduate (PG) students are required to wear their official uniform on Wednesdays. Additionally, students enrolled in the following programmes are expected to wear their official uniforms on Mondays: BBA, B.Com (Travel and Tourism), B.Com (BPM – Industry Integrated), B.Com (Professional – International Accounting and Finance), B.Com (Analytics), B.Com (Professional – Strategic Finance), B.Com (Accounting and Taxation) and B.Sc (Economics, Mathematics and Data Analytics).

**Formal dress code for boys:**

- Formal pants, half-sleeve or full-sleeve formal shirts.
- Formal shoes.

**Formal dress code for girls:**

- Salwar / Churidar Kameez only. Sleeveless tops, tight-fitting clothing, short tops, skirts, and short trousers are not permitted.

**The following footwear is strictly prohibited for all students:**

- Slippers / flip-flops;
- Sandals with open toes;
- Sneakers or trainers without a formal appearance;
- Slip-ons, casual shoes, or Crocs.

**Informal Dress Code: Saturday Only**

The College allows for a more relaxed dress code on Saturdays, promoting comfort while maintaining decency and appropriateness.

**Informal dress code for boys:** Pants paired with collared shirts or t-shirts. No verbal or pictorial messages are permitted on shirts or t-shirts.

**Informal dress code for girls:** Jeans or pants paired with kurtis. Sleeveless, tight-fitting, and short tops are not allowed.

**Other Dress Code Compliance Regulations**

- Any member of the teaching or non-teaching faculty may report a student for violation of the dress code, and appropriate action will be taken accordingly.
- Students attending meetings of College societies, clubs, and associations on campus are expected to be dressed formally.
- Colouring of hair and unconventional haircuts are strictly prohibited.
- Earrings for boys are not permitted.
- Regardless of the purpose of the visit to the campus, students are required to adhere to the dress code.
- Wearing of hats, caps, or headgear in classrooms and elsewhere on campus is prohibited.
- Students who do not follow the dress code of the institution will not be permitted to enter the campus. Any violation will be addressed by College authorities, and students may be subject to penalties or corrective measures.

**5.4. IDENTITY CARD**

- No student is allowed to enter the College campus without displaying a valid College ID card to the campus security.

- Students are expected to wear their ID card at all times when inside the campus.
- The ID card provides access to enter the campus and use other facilities inside the campus.
- At no point should a student transfer their ID card to any other student or outsiders. It is the responsibility of the students to secure their ID card.
- Any student who transfers their ID card to another student or outsiders or if students are found in possession of other students ID cards, disciplinary action will be initiated against them.
- Impersonating another student using their ID card is considered as grave misconduct and will invite disciplinary action.

### 5.5 CAMPUS, FACILITIES AND PROPERTY

- Students are expected to conduct themselves with dignity and maturity on campus, adhering to norms of decency and practising good etiquette in their interactions with others.
- Maintaining cleanliness on campus is everyone's responsibility. Offences such as littering, defacing walls or desks, and damaging college property are strictly prohibited. Each class, under the guidance of the class representative, is accountable for the cleanliness of its allotted room.
- Electronic gadgets such as projectors, sound systems, smartboards, and laptops must be operated according to the instructions provided by the technical staff. Any damage caused to electronic equipment due to wilful neglect or misuse will incur a fine.
- Students are responsible for the proper care and maintenance of college facilities and equipment, reporting any damages or issues to the appropriate authorities promptly.
- Posters and notices may only be displayed with prior permission from the Principal. If authorised, all posters and notices should be affixed to designated boards in different blocks, and not to the walls of the college.
- Vehicle parking is permitted on all working days from 6:00 a.m. to 6:00 p.m. upon payment of the parking fee. Vehicles left on the premises after 6:00 p.m. will be subject to fines.
- Vehicles must not be parked on footpaths or in no-parking zones around the college. Students found parking in these areas will face strict disciplinary action.
- Student Council and Association activities and cultural programmes are typically scheduled after class hours. All practices for such events should be conducted either before or after regular class sessions.
- Students are required to vacate the campus premises after class hours unless there is a scheduled function, rehearsal, or sports practice session.
- Students are expected to maintain a respectful and cooperative attitude towards faculty members, college staff, fellow students, resource persons, and visitors at all times, fostering a positive learning environment.

## 5.5 EXTERNAL CONDUCT, AFFILIATIONS AND VISITORS

- The College's standards of conduct apply to students wherever they are identifiable as Josephites or are participating in any College-related activity — including industrial visits, internships, study tours, hostels, college transport, NSS/sports camps, and inter-collegiate events. Serious misconduct reported to the College in any such setting will be acted upon under these rules.
- Students are prohibited from affiliating with clubs or societies external to the College, or entering into commitments that impede their academic pursuits, without obtaining prior authorisation from the Principal. Participation in external sports teams competing against the College is strictly prohibited.
- Attendance of outsiders at College functions is not allowed. Strict measures will be taken against individuals who bring outsiders onto the campus.
- Monetary collections from students are not permitted without prior approval from the Principal. Any authorised collection must be communicated to parents via e-mail or ERP notification. Unauthorised collection of money will result in serious consequences.

## 5.7 DIGITAL AND ONLINE CONDUCT

The expectations set out in 5.1 apply with full force to every form of digital and online conduct by students. Although the college does not actively monitor student behaviour in the online platforms and social media spaces, students are expected to uphold the ethos of the college in online spaces. This section sets out the specific operational guidelines.

### General digital conduct

- Students are expected to demonstrate respect and tolerance towards individuals and diverse communities in all online interactions.
- All posts and communications must be factually accurate and presented in a professional tone.
- Students must refrain from posting content that may harass, intimidate, mock, bully, or discriminate against individuals or communities.
- Students must avoid initiating or participating in social-media campaigns that portray the College in poor light.
- Students must ensure that posts do not violate copyright laws or infringe upon intellectual property rights.
- Students must not disclose confidential or sensitive information related to the College or its members.
- Students are reminded to respect the privacy and confidentiality of others, refraining from sharing personal or sensitive information without consent, both within and outside the College premises.

**Students are hereby cautioned that disseminating derogatory, disrespectful, or objectionable content concerning the College, affiliated institutions, peers, or faculty members via social-media platforms or in any public forum is prohibited. Such actions may lead to severe disciplinary measures, including suspension and dismissal from the College, in addition to any action under clauses 5.1.2 and 5.1.3. Digital classroom conduct**

Students must use their official College accounts for all academic communication.

- Student accounts are non-transferable. Sharing of meeting links, login credentials, or recordings with unauthorised persons is strictly prohibited.
- Students are required to use appropriate profile pictures during online classes. Profile pictures must be professional and respectful.
- Disruptive behaviour during online classes — interrupting others, side conversations, inappropriate use of chat — is treated on par with classroom indiscipline under clause 5.2.

### **5.8 GRIEVANCE REDRESSAL**

- Any grievance regarding college policies, practices, or interpersonal conflicts should first be addressed through the established channels — Class Mentor, Head of the Department, Controller of Examinations (for examination matters), or the relevant Coordinator.
- Unresolved matters should be escalated to the Grievance Committee in writing, in the prescribed format provided in this handbook.
- Grievances involving ragging, sexual harassment, or other matters covered in clause 5.1 must be routed directly to the Anti-Ragging Committee or the Internal Complaints Committee, as applicable.
- All grievances must be routed through these formal channels. The signing of petitions, organising protests, expressing outrage on social media, or resorting to any other informal modes of complaint will be strongly discouraged and addressed by the Institution. Engaging in unauthorised activities to express grievances may result in disciplinary action as per the College's regulations.

### **5.9 ATTENDANCE AND ABSENCE**

Regular and punctual attendance is a non-negotiable academic obligation. Students enrolled at St. Joseph's College of Commerce are expected to attend every scheduled class, laboratory, seminar, examination, and outreach activities, and to be present for the full duration of each session.

**Important note: An absence letter is an explanation for an absence. It is not a grant of attendance.**

Attendance is recorded on the basis of the student's physical presence in class. An absence letter - including a medical letter accompanied by a doctor's certificate - serves only to explain the reason for an absence and to discharge the student of the disciplinary consequences of being absent without information. It does not add the missed hours to the student's attendance record.

The sole exception is Duty Leave, defined in clause 5.9.4 below, which is granted when a student is absent on account of officially authorised representation of the College.

### 5.9.1 Attendance Requirement

- Students are encouraged to maintain a minimum of 85% attendance in every course as the institutional expectation of St. Joseph's College of Commerce.
- The University Grants Commission (UGC) mandates a minimum of 75% attendance in each course for a student to be eligible to write the End Semester Examination (ESE). The College strictly adheres to this requirement.
- There is no provision for condonation of attendance under the UGC Act. Falling below the 75% threshold in a course will result in detention in that course for the semester and denial of the hall ticket for the End Semester Examination.
- The 75% requirement is calculated per course, not as an overall average across courses. A student must meet the threshold in every individual course.

### 5.9.2 Attendance Monitoring and Discrepancies

- Attendance records are accessible to students and parents through the ERP login provided by the College.
- Students are expected to check their attendance on a daily basis in the ERP.
- Any discrepancy must be reported in writing — by e-mail to the concerned teacher with the Class Mentor in copy — within two working days of the class in question. Discrepancies reported after this window may not be entertained, and no requests for attendance correction will be accepted at the end of the semester.
- Students are expected to maintain regular communication with their Class Mentor regarding their attendance and academic progress.

### 5.9.3 Procedure for Recording Absence

Students are expected to seek permission before being absent for a class, in the prescribed format. Where prior permission is not possible — as in the case of sudden illness — a letter must be submitted on the day the student reports back to College.

<b>Duration of absence</b>	<b>Authority who needs to be informed</b>
Up to 3 working days	Class Mentor
4 to 5 working days	Head of the Department
6 to 10 working days	Vice Principals
More than 10 consecutive working days without prior permission of the Principal may result in removal from the rolls of the College.	

### **Additional requirements:**

- If a student is absent for three consecutive classes of the same course, the student must obtain a letter duly signed by the Head of the Department before attending the next class of that course.
- For absences exceeding 6 consecutive days without prior written permission, the student must meet the concerned Vice Principal with a request letter signed by the parent or guardian before attending the next class.
- For absences more than 10 consecutive days without prior permission the student must meet the Principal and obtain permission.
- Students who are absent for more than 10 consecutive days without permission will have their names removed from the College rolls.
- Serious illnesses or hospitalisation must be promptly reported by the parent or guardian to the Class Mentor, Head of the Department, the Vice Principal, or the Principal, as appropriate, at the earliest opportunity.
- Medical absences must be supported by valid medical documents — including the doctor's certificate and, where applicable, the discharge summary. Submission must be made in hard copy with the necessary signatures, within two working days of the student's return to College.

### **5.9.4 Duty Leave**

Duty Leave is the only category of absence that is counted as attendance. It is granted in the following circumstances, and only in these circumstances:

- The student is officially representing the College, the University, the State, or the Nation in a sports, cultural, academic, business, or other competition or event;
- The College has authorised and permitted the representation before the event and before the student misses the relevant classes, in writing;
- The student has produced official documentation issued by the organising authority (University, Sports body, Government, or recognised institution) confirming participation; and
- The student submits attendance-related documents to the Class Mentor and to the office at the time of the event, not at the end of the semester.
- No claims will be entertained 48 hours after the event.

Duty Leave is not automatic. A student who participates in an external event without prior written authorisation from the competent College authority will be marked absent, regardless of the merit or prestige of the event.

**Note:** Students appearing for Professional Exams can refer to the Professional Leave Policy Document with the respective HoDs.

### 5.9.5 What Does Not Count as Attendance

For the avoidance of doubt, the following are absences and do not count towards attendance, even when a letter has been submitted:

- Illness, injury, or hospitalisation (the medical certificate explains the absence; it does not grant attendance).
- Family functions, weddings, travel, or personal commitments.
- Participation in external competitions, conferences, internships, or events that have not been authorised in advance by the College as official representation.
- Courses taken up by a student during regular class hours.
- Transportation issues, weather-related delays, or other commute-related causes.
- Participation in co-curricular and extracurricular activities scheduled in conflict with regular classes — any such conflict must be flagged to the Class Mentor as soon as it is identified.

Marks are not awarded for attendance. A student cannot compensate for low attendance through performance in tests or assignments.

### 5.9.6 Reporting and Communication

- Parents are jointly responsible for monitoring their ward's attendance through the ERP.
- The ERP login and the attendance update is the only official communication channel for both students and parents.

### 5.10 General Provisions

- Students are encouraged to actively participate in extracurricular activities, clubs, and associations offered by the College to enhance their overall development and contribute to the College community.
- Students are encouraged to utilise college resources such as libraries, laboratories, and academic support services to enhance their learning experience and academic performance.
- It is the responsibility of students to familiarise themselves with all college policies and regulations outlined in this Student Handbook and to adhere to them accordingly.
- The College reserves the right to amend or update its rules and regulations as deemed necessary, and students are expected to comply with any changes communicated by College authorities in a timely manner.

**DECLARATION AND ACKNOWLEDGEMENT****Declaration by the Student and Parent / Guardian**

I, \_\_\_\_\_ (full name), Register Number \_\_\_\_\_, a student of \_\_\_\_\_ (programme) at St. Joseph's College of Commerce (Autonomous), Bengaluru, hereby declare that:

1. I have read and understood the contents of the Student Handbook 2026-27, including, in particular, the Code of Conduct, Rules and Regulations set out in Chapter 5.
2. I understand and accept the Conduct Standards and Zero-Tolerance Policy in clause 5.1, including the prohibitions on ragging, sexual harassment, discrimination, bullying, cyberbullying, and substance abuse, and I acknowledge that these standards apply to me on the campus, off the campus in any College-related setting, and on every digital and online medium.
3. I understand that an absence letter is an explanation for an absence and not a grant of attendance, that I am expected to maintain a minimum of 85% attendance as per college policy, with the UGC-mandated 75% being a strict eligibility threshold for the End Semester Examination, and that there is no provision for condonation of attendance under the UGC Act.
4. I understand that violation of these standards may attract disciplinary action by the College up to and including expulsion, as well as criminal proceedings under the applicable laws of India.

Signature of the Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of the Parent / Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Name of the Parent / Guardian: \_\_\_\_\_

Acknowledged by Class Mentor: \_\_\_\_\_ Date: \_\_\_\_\_

## 6. APPLICATION FOR CERTIFICATES

### Standard Institutional Certificates

Standard institutional certificates include the Bonafide Student Certificate, Provisional Degree Certificate, Transfer Certificate, student ID/bus pass, and bus/train/air student concession forms.

### Special Certificates

Special certificates require special certification from the Head of the Institution. Examples include certificates stating the validity of a passport, transcripts of college/university marks, or special commendations in response to general or special requests from third parties, no objection certificates.

### How to Apply:

To apply for a certificate, students must submit a written request and pay the required fee. Processing the application takes a minimum of two working days. For special certificates, students must personally meet the concerned authority, provide a written application, and include a specimen of the desired certificate. It is important to note that special certificates may not always be issued within 24 hours if additional verification or preparation time is necessary.

For attestation of marks cards, students should submit copies in the college office and can collect them the next day after the attestation process is completed.

### Timings:

Please note that applications for certificates/attestation should be made between 9 a.m. and 10 a.m. and between 2:30 p.m. and 4:00 p.m. Certificates will be issued only between 2:30 p.m. and 4:00 p.m. the following day.

## 7. AUTONOMY AT ST. JOSEPH'S COLLEGE OF COMMERCE

St. Joseph's College of Commerce is an Autonomous institution, and autonomy provides the college with the right to practice greater level of self-governance. The college designs its own syllabi, and conducts internal assessments and end semester examinations. However, the degree is conferred by Dr. Manmohan Singh Bengaluru City University.

Academic freedom obtained through autonomy enables the college to make learning more student-centric and holistic. The curriculum emphasizes on academic excellence, character formation and social concern. The college upholds academic excellence by regularly upgrading its curriculum, integrating the latest industry trends and social needs. Autonomy grants the creative freedom to develop academic practices through consultations with academicians, industry experts and students, thus making them more relevant.

Over the years, autonomy has aided the institution to expand the scope of education by incorporating best practices such as outreach initiatives and social internship. These initiatives have been instrumental in nurturing perspectives that add to character formation and social concern among students.

In practical terms, autonomy means that the College designs and revises its own programmes, sets its own assessment patterns, and responds rapidly to changes in industry and society without waiting for external approvals. SJCC has used this freedom to launch industry-aligned variants of its core programmes — including specialisations in analytics, international accounting, strategic finance, travel and tourism, industry integration, and entrepreneurship — and to embed mandatory components such as constitutional values, environmental studies, psychological well-being, skill-based courses, and social internships into every undergraduate degree. For students, this translates into a curriculum that is reviewed every academic year by the College's Boards of Studies and the Academic Council; a continuous internal assessment system that runs alongside the end-semester examination rather than placing the entire weight of evaluation on a single exam; faster publication of results; and a quicker, more responsive route from classroom learning to career readiness.

## 8. ACADEMIC EVALUATION

Academic Evaluation of both undergraduate (UG) and postgraduate (PG) programmes comprises two components, viz., Continuous Internal Assessment / Formative Assessment and End-Semester Examination / Summative Assessment.

### 8.1 Assessment for UG Students under SEP

Type of Assessment	Assessment Component	Allotted Marks
Continuous Internal Assessment / Formative Assessment	CIA I (Skill-based Assessment)	10 Marks
	CIA II (Skill-based Assessment)	10 Marks
Examination	Mid Semester Exam	20 Marks
Total CIA Marks		40 marks
Total CIA Marks (scaled down)		20 Marks
End-Semester Examination / Summative Assessment	End Semester Examination	80 Marks
<b>TOTAL</b>		<b>100 Marks</b>

## 8.2 Assessment for PG Students

Type of Assessment	Assessment Component	Allotted Marks
Continuous Internal Assessment / Formative Assessment	CIA I (Skill-based Assessment)	10 Marks
	Mid Semester Exam	20 Marks
End-Semester Examination / Summative Assessment	End Semester Examination	70 Marks
<b>TOTAL</b>		<b>100 Marks</b>

## 8.3 Digital Evaluation

All Mid Semester Examination and End Semester Examinations are conducted on campus, either in pen-and-paper format or as online tests. However, the evaluation of all answer scripts is carried out digitally. Scripts are scanned and uploaded to a secure evaluation platform, where faculty members assess them and publish results online. For End Semester Examinations, answer scripts are barcoded to ensure anonymity, promoting impartial and unbiased evaluation. The entire examination and evaluation process is designed to uphold strict standards of confidentiality, transparency, and fairness.

### Additional Details:

- The Mid Semester Exam assesses at least 40-50% of the syllabus and is of one-hour duration.
- CIA for languages includes 40 marks (scaled down to 20) conducted by the respective teacher.
- CIA activities have clear objectives, modalities, assessment rubrics, and outcomes.
- Students who miss their Mid Semester Exam will be given a retest with a penalty of 25% of the total marks of the test, viz., the students will be assessed for 15 instead of 20 marks.
- After the Mid Semester Exam, all answer scripts will be available for viewing on the ERP portal of the respective student.

## 8.4 End Semester Examination (ESE) Rules and Attendance Requirement

The rules governing the evaluation process are the same for both UG and PG programmes.

### Attendance Requirement for Taking ESE:

The University Grants Commission (UGC) has mandated a minimum of 75% attendance in each course to be eligible to write End Semester Examinations (ESE). The College strictly adheres to the rule as demanded by the UGC. There is no provision for condonation of attendance in the UGC Act.

### 8.5 CIA Improvement

A PG student is eligible to apply for an improvement exam as a supplementary student only in the subsequent academic year corresponding to the semester. There is no provision for enhancing the CIA marks for UG students, while such a provision is available for PG students.

### 8.6 Absence during End Semester Examination

In the event of a student missing the End Semester Examination, they will be marked as "Absent" and are required to take the supplementary examination for that course during the next available opportunity.

### 8.7 Announcement of Results and Certificates

- Final results of the semester examination will be published within two to four weeks from the date of completion of the End Semester Examination on the student's portal. Students are required to maintain a copy of the provisional online marks card published in the ERP. The original marks card for all semesters will be issued only upon completion of the UG/PG Programme.
- Requests for revaluation, re-totalling, and photocopy of the answer book of the ESE, if any, must be submitted to the Controller of Examinations along with the prescribed fee within two weeks from the declaration of the results.

### 8.8 Pass Marks

- To be declared passed, a PG student must obtain a minimum of 40% in every course, both in the CIA and ESE, i.e., 12 out of 30 in CIA and 28 out of 70 in ESE, with an overall minimum of 50% in a Semester and a minimum SGPA of 5 points.
- A UG student must secure a minimum of 40% marks in each subject in the ESE, with the aggregate marks also needing to be 40%, which includes CIA & ESE.

### 8.9 Grading System, Grade Points, SGPA, and CGPA

The College follows the Choice Based Credit System (CBCS) grading framework adopted under SEP. Each course is awarded grade points on the basis of the percentage of marks secured by the student (CIA + MSE + ESE), in accordance with the scale below.

**Marks-to-Grade-Points Scale:**

Marks (%)	Grade Points
95 - 100	10.0
90 - 94	9.5
85 - 89	9.0
80 - 84	8.5
75 - 79	8.0
70 - 74	7.5
65 - 69	7.0
60 - 64	6.5
55 - 59	6.0
50 - 54	5.5
45 - 49	5.0
40 - 44	4.5
Below 40	0

**Grade-Point-to-Letter-Grade Mapping:**

Grade Points	Letter Grade	Result / Class Description
9.00 - 10.00	O	Outstanding
8.00 - 8.99	A+	First Class Exemplary
7.00 - 7.99	A	First Class Distinction
6.00 - 6.99	B+	First Class
5.50 - 5.99	B	High Second Class
5.00 - 5.49	C	Second Class
4.00 - 4.99	P	Pass Class
Below 4.00	RA	To Re-Appear

The "RA" grade (Re-Appear) requires the student to clear the course through the supplementary examination as set out in clauses 8.5, 8.6, and 8.14. A course cleared in more than one attempt is denoted by an asterisk (\*) on the marks card.

**Semester Grade Point Average (SGPA):**

SGPA represents the credit-weighted average of the grade points earned by a student across all courses in a given semester. It is calculated as:

**SGPA = Total of (Credits Earned × Grade Points) ÷ Total of Corresponding Credits**

SGPA is computed only for those students who have passed in all courses of the semester, including graded courses. A student carrying an "RA" in any course will not be assigned an SGPA for that semester until the course is cleared.

### **Cumulative Grade Point Average (CGPA):**

CGPA is the credit-weighted average of SGPAs across all completed semesters of the programme. It is calculated as:

**CGPA = Total of (Credits in each Semester × SGPA of that Semester) ÷ Total of all Credits**

### **Conditions for a pass in a course (UG):**

- Minimum 40% in the End Semester Examination of each course (i.e., 32 out of 80).
- Minimum aggregate of 40% in each course, taken across CIA and ESE.
- Minimum SGPA of 4.00 for a pass in the semester.

Both the SGPA of each semester and the final CGPA are recorded on the student's marks card.

### **8.10 Award of Class / Division**

At the conclusion of the programme, a student is awarded a class or division on the basis of the final Cumulative Grade Point Average (CGPA), in accordance with the class descriptions set out in clause 8.9.

#### **For Undergraduate Programmes:**

<b>CGPA Range</b>	<b>Class / Division</b>
9.00 – 10.00	Outstanding
8.00 – 8.99	First Class Exemplary
7.00 – 7.99	First Class Distinction
6.00 – 6.99	First Class
5.50 – 5.99	High Second Class
5.00 – 5.49	Second Class
4.00 – 4.99	Pass Class

The minimum CGPA for the award of an Undergraduate degree is 4.00. A student with a CGPA below 4.00 at the end of the programme must clear the deficiency through the supplementary examination, subject to the maximum duration provisions in clause 8.11.

**For Postgraduate Programmes:**

CGPA Range	Class / Division
9.00 – 10.00	Outstanding
8.00 – 8.99	First Class Exemplary
7.00 – 7.99	First Class Distinction
6.00 – 6.99	First Class
5.50 – 5.99	High Second Class
5.00 – 5.49	Second Class

The minimum CGPA for the award of a Postgraduate degree is 5.00. A Postgraduate student with a CGPA below 5.00 at the end of the programme must clear the deficiency through the supplementary or improvement examination route, subject to the maximum duration provisions in clause 8.11.

**8.11 Maximum Duration for Completion of the Programme**

A student is required to complete the programme within the maximum duration prescribed below, calculated from the date of first registration in the programme.

Programme	Standard Duration	Maximum Duration
Undergraduate (B.Com, BBA, B.Sc, B.A)	3 years (6 semesters)	5 years
Postgraduate (M.Com)	2 years (4 semesters)	4 years
Post-Graduate Diploma	1 year (2 semesters)	2 years

A student who does not complete the programme within the maximum duration forfeits the right to claim the degree on the basis of courses already completed and must seek re-admission to the programme, subject to the rules in force at the time of re-admission and the approval of the Principal.

**8.12 Eligibility for Award of Degree**

To be eligible for the award of the degree, a student must have:

1. Successfully passed all courses prescribed in the programme curriculum, including theory, practical, project, internship, and skill-based components.
2. Completed all mandatory courses prescribed by the College, including (where applicable) Constitutional Values I & II, Environmental Studies, Psychological Well-being, Extension and Extra-Curricular Activities, Certificate Courses, Skill-Based Courses, Social Internship / Creative Project, Corporate / Professional Internship, and the Survey / Research / Capstone Project.

3. Earned the total number of credits prescribed for the programme.
4. Achieved the minimum Cumulative Grade Point Average required for the programme — 4.00 for Undergraduate programmes and 5.00 for Postgraduate programmes.
5. Completed the programme within the maximum duration permitted under clause 8.11.
6. Cleared all outstanding fees and dues payable to the College.
7. Cleared all disciplinary proceedings, if any, pending against the student.

A student who satisfies all of the above conditions will be recommended to the affiliating University, Dr. Manmohan Singh Bengaluru City University, for the award of the degree.

### 8.13 Examination-Related Grievances

- Grievances related to the End-Semester Examination question paper must be addressed to the Controller of Examinations (COE) in writing immediately after the examination.
- Any discrepancies regarding mistakes in the declaration of results, entries in the Marks Cards, or revaluation requests shall be communicated to the Controller of Examinations in writing within a week of the declaration of results / issuance of the Marks Card.
- All grievances pertaining to the Continuous Internal Assessment (CIA) tests must be brought to the attention of the respective teacher within 48 hours. If the student remains dissatisfied with the resolution, they may escalate the matter to the Head of the Department (HOD) for further review and consideration.
- Grievances related to the End Semester Examination (ESE) must be addressed to the Examination Grievance Committee / Controller of Examinations within 2 weeks of the publication of results.

### 8.14 Supplementary Examination

- Students who have failed in any course in the semester examination will write the odd semester supplementary papers during the odd semester exams and even semester supplementary papers during the even semester exams along with the regular students.
- The marks obtained by a student in supplementary examinations will not be considered for rank. However, such marks will be taken into account for the award of grades. The marks obtained in revaluation and improvement will be considered for rank.
- There is no provision for obtaining a photocopy of the answer script, revaluation, and re-totalling in the Supplementary Examinations conducted by the College.
- Any other issue not explicitly addressed here will be resolved by the Principal from time to time in consultation with authorised committees of the College, and such decisions shall be final and binding on the candidate.

## 8.15 Instructions Regarding Malpractice and its Consequences in CIA, MSE, and ESE

### Prohibition of Malpractice:

All students are strictly prohibited from engaging in any form of malpractice during Continuous Internal Assessment (CIA), Mid Semester Examination (MSE), End Semester Examination (ESE), or any other assessment or evaluation. Malpractice includes, but is not limited to, cheating, plagiarism, unauthorised possession of examination materials, and any actions that violate the integrity of the examination process.

### Definition of Malpractice:

For the purposes of these examinations and assessments, malpractice is defined as any act of dishonesty or deception intended to gain an unfair advantage in an evaluation or assessment. This includes, but is not limited to, the following:

- Copying from another student or allowing another student to copy from oneself.
- Using unauthorised materials or devices during an examination.
- Possession of any electronic gadgets, even in a switched-off mode.
- Impersonating another student or allowing oneself to be impersonated.
- Plagiarism in any form of coursework, assignments, or projects.
- Fabricating or altering data or results.
- Colluding with others to engage in malpractice.

### Consequences of Malpractice:

Any student found guilty of malpractice in CIA, MSE, ESE, or during any type of assessment will be subjected to severe disciplinary action, which may include one or more of the following penalties:

- Immediate expulsion from the examination hall and cancellation of the examination in question.
- Nullification of the student's results for the entire semester.
- Suspension from the College for a specified period.
- Permanent expulsion from the College in cases of repeated or severe offences.
- Any other penalty deemed appropriate by the exam manual of the College and the decision taken by the Malpractice Redressal Committee.

### Investigation and Hearing:

Upon suspicion of malpractice, the student will be informed, and an investigation will be initiated by the Controller of Examinations. The student

will be given an opportunity to present their case during a formal hearing by the Malpractice Redressal Committee. The committee will then review the evidence and determine the appropriate action as prescribed in the exam manual.

**Obligation to Report:**

It is the duty of all students and staff to report any suspected malpractice to the Controller of Examinations immediately. Failure to report known instances of malpractice will be considered a breach of the College's code of conduct.

**Awareness and Compliance:**

All students are required to familiarise themselves with these regulations and adhere strictly to them. Ignorance of these rules will not be accepted as an excuse for any violations. The College has zero tolerance for such unfair means.

**8.16 Storage Policy for Answer scripts**

The answer scripts of End Semester Exams will be stored in the physical form for a duration of one year after the examination. The digital answer scripts will be stored for a period of three years.

**BANGALORE JESUIT EDUCATIONAL SOCIETY****Administration**

President	Rev. Fr. Dionysius Vaz, SJ
Vice President	Rev. Fr. Daniel Fernandes, SJ
Secretary & Treasurer	Fr. Joy Pradeep Rodrigues, SJ
Principal	Fr. Charles Louis Lasrado, SJ
Finance Officer	Fr. Joel Fernandes, SJ

**Staff Council (Total Quality Management Team)**

<b>Role / Designation</b>	<b>Name</b>
Principal	Dr. Charles Lasrado, SJ
Finance Officer	Fr. Joel Fernandes, SJ
Registrar	Mr. Raj A. Sadhwani
Vice-Principal – Shift 1	Dr. Rathi David
Vice-Principal – Shift 2	Mr. Vinay Kambipura
Controller of Examinations	Ms. Sneha S. Rai
IQAC Coordinator	Ms. Asha Joseph
NAAC Coordinator	Dr. Komal A. Dave
HOD - Commerce	Dr. Nischitha K.
HOD - Business Administration	Dr. Veenu Joy
HOD - Professional Programmes	Ms. Natya Bopanna
HOD - Post Graduate Studies in Commerce	Dr. Poornima Vijaykumar
HOD - B.Sc. Programme	Mr. Vinay Pradeep C.
HOD - English	Dr. Neeti Roy
HOD - Economics	Dr. Jhumur Samaddar Roy
HOD - Data Analytics	Ms. Sneha S. Rai
HOD - Mathematics	Mr. Vinay Pradeep C.
HOD - Psychology	Mr. Shravan Abraham
HOD - Kannada	Dr. Ashoka T.A.
HOD - Hindi	Dr. Antony Oliver
Student Welfare Officer	Dr. Shubhra Rahul
Student Welfare Officer	Ms. Jyothsna K.S.

Assistant Research Director	Dr. Sridhar L.S.
Placement Officer	Mr. Giridhar Naidu
Student Governor	Ms. Marina Joyce Roche
Coordinator - Student Associations	Ms. Bhargavi C.S.
Sports Director	Dr. Asha R.

### Faculty Commerce & Management

Dr. Charles Lasrado, SJ	M.Com., MBA, M.Phil., JRF & NET, Ph.D
Dr. Veenu Joy	M.Com., M.Phil., NET, Ph.D
Dr. Suganthi Pais	M.Com., M.Phil., NET, Ph.D
Dr. Muktha Kumar	M.Com., MBA, NET, Ph.D
Dr. Ruqsana Anjum	M.Com., M.Phil., ICWAI, NET, Ph.D
Dr. Rathi David	M.Com., PGDCA, M.Phil., NET, Ph.D
Dr. Komal A. Dave	M.Com., M.Phil., NET, Ph.D
Mr. Raj A. Sadhwani	MBA
Ms. Rency Alex	M.Com., M.Phil.
Dr. D. Raja Jebasingh	M.Com., MBA, PGDCA, M.Phil, Ph.D
Mr. Z. Mohammed Ashfaque	M.Com., PGDBA, NET
Dr. Shubhra Rahul	M.Com., MBA (HR), Ph.D
Dr. Poornima V.	M.Com., NET, Ph.D.,
Dr. Preemal Maria D'Souza	M.Com, PGDBA, NET, Ph.D
Dr. Himachalapathy	M.Com., M.Ed., MFM, MBA, M.Phil., Ph.D
Ms. Nikhath Asrar	MTA, KSET
Ms. Sumithra Sreenivasan	M.Com., MBA, CMA(USA), NET
Dr. Nischitha K.	M.Com., NET, Ph.D
Dr. Sridhar L.S.	M.Com., MBA, M.Phil., NET, Ph.D
Ms. Maria Sanjana	M.Com., PGDFM, NET
Ms. Asha Joseph	M.Com., NET
Mr. Giridhar Naidu	MBA, NET
Ms. Natya Bopanna	M.Com., KSET
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Mr. Merwin Abraham Mathew	M.Com., NET
Ms. Bhargavi C.S.	M.Com., KSET, NET
Ms. Priyadarshini S.	M.Com., NET
Ms. Sagaya Swetha N. Joseph	M.Com., NET
Fr. Praveen Kiran Martis, SJ	M.Com., KSET, NET
Ms. Ankitha Antony	M.Com., NET
Mr. Joswin Prince Rodrigues	M.Com., KSET
Ms. Mary Steffy	M.Com., KSET
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Dr. Rakesh Nadig	M.Com., M.Phil., MBA, KSET, Ph.D
Dr. Emil Joseph	M.Com., MBA, Ph.D
Dr. Akhil Manuel	CA, M.Com., NET, Ph.D
Mr. Kushal Parwani	PGDM., NET
Ms. Shyama C.	M.Com., PGDBA, PGDBM- MM, NET
Ms. Mary Fiona	M.Com.
Ms. Jyothi M.S.	MBA
Dr. Vedapradha R.	MBA., M. Com., KSET, Ph.D
Ms. Reena R.	M.Com., PGDBA, KSET
Ms. Veena C. Mouli	M.Com.
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Mr. Shravan Abraham	M.Sc. (Clinical Psychology), NET
Mr. Melwin Canute Dsouza	MSc., PGD in Counselling Psychology
Ms. Sneha Menon	M.Sc. (Psychological Counselling)
Ms. Michele Pereira	M.Sc. (Clinical Psychology)
Ms. Jyothsna Antic	M.Sc. (Counselling Psychology)
Ms. Minu Kurian	M.Sc. (Counselling Psychology)

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Mr. Vinay Pradeep C.	M.Sc. (Mathematics), KSET
Ms. Ashitha Agnes Albert	MBA Analytics, MFinMgmt. FMVA
Mr. Arjun C.M.	M.Sc. (Mathematics), KSET

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Mr. Avinash A.R.	B.E., MBA.
Ms. Garima Chhetri	B.C.A., M.Sc. Computer Science
Ms Rajani Singh	MBA (IT & Systems)

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Ms. Marina Joyce Roche	M.A, B.Ed., PGDCE.
Dr. Neeti Roy	M.A., Ph.D.
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Dr. Aruna Parandhama	M.A, B.Ed., Ph.D
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Mr. A. Saravanan	Sports Assistant

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Ms. Janet Agnes Pinto	Assistant IT Manager
Mr. Manimuthu N.	Lab Supervisor
Mr. Praveen George	Lab Technician

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Ms. Mary Steffy	ERP Assistant
Ms. Agnes Deepika	ERP Assistant
Mr. Vinod Kumar J.	ERP Assistant
Mr. Amalorpava Dass. Y	ERP Assistant
Mr. Rakesh	ERP Assistant
Ms. Sharal Jenifer Dsouza	ERP Assistant

**Accounts Department**

Chief Accountant	Mr. Asad Pasha
Office Assistant - Accounts	Ms. Geethanjali D.
Office Assistant - Accounts	Mr. Arul Issac
Office Assistant - Accounts	Ms. Henrita D'Silva

**Exam Department**

Controller of Examinations	Ms. Sneha S. Rai
Custodian of Examinations	Ms. Priyadarshini S.
Secretary to COE	Ms. Deena Pereira
Office Assistant - Exam	Ms. Maria Swetha J.
Office Assistant - Exam	Ms. Mary Jancy
Lab Assistant	Mr. Rajendran E.
Lab Assistant	Mr. Devaraj S.

**Library**

Dr. K.N. Lakshmipathi	Librarian
Mr. Joseph Anthony	S.D.A
Mr. Michael Jackson S.	Office Assistant- Library
Ms. Beena S.	Office Assistant- Library
Ms. Melcy Maria Nazareth	Office Assistant- Library

**Visiting Professors**

Dr. R. Rajaram	MA, MSc (Psychotherapy & Counselling), Ph.D
CA. Jayakumar Nair	ACA
Dr. Karunakaran K.	MA, MBA, Ph.D
Dr. Mohan P. Philip	M.Com, M.Phil., LLB, Ph.D
Ms. Raveena Roy	PGDM, KSET
Mr. Patrick Andrews Raj	MTA, IATA
Ms. Tasmiya Hussni	M.Com, M.Phil., NET
Dr. Benila Susan Jacob	M.Com, NET, KSET
CA. Jacob George	CA
Mr. Shyam Prasad S.	M.Tech, M. Sc. (Data Science)
Mr. Sumit Satapathy	M. Sc. (Physics)
Mr. Philip Abraham	MBA, CMA(USA)
CA. Meryl Stephen	CA, CMA (USA)
Ms. Shahista Sayeed	MBA
CA. Kanishkha Kabra	CA, CPA, CFA
Ms. Vidya Rajneesh	Spanish: B2
Ms. Mamatha Moorchung	M.A, B.Ed.
Mr. Harisha B.V. Rao	MBA(Fin), M.Com, PGDFM, M.Phil.
Mr. Paul Abraham	MBA (HRM & Marketing), PGDBA
Dr. T. K. Vijay Kumar	LLB, MSc, Ph.D
Mr. Kamal Rajnikant Vora	PGDM, CPA
Mr. Zubair Pradhan	MBA
Mr. R. Manohar	M.A (Sociology)
Mr. Harish V.K.	ACS
Ms. Shrishti Bhatia	M.Com, MPhil, NET
Mr. Bharath Kumar G.	M.Com, PGDM, KSET
Ms. Vidhushi Seth	M. Com, PGDBA, CMA (USA)
Mr. Praveen Daniel	PGDHRM, CHRMP
Mr. Shiva Prakash	MMM
Mr. Laksminarayanan	M.Sc. (Applied Science)

Mr. Suresh Konappli	M.Sc. (Statistics)
Dr. Rajashekar S.	Ph.D, NET, M.Com
Mr. Vinay Krishna H.V.	MBA
Mr. Jai Goel	MBA
Mr. Sachin Tripathi	MCA
Ms. Nandita Moreira	M. Phil
Mr. Milind Date	M.Com
Mr. Arun Kumar	M.Sc.
Ms. Shruthi Prakash	LLM
Ms. Maryanne Antoinette Pais	NET
Ms. Garima Makkar	M.A.(Economics)
Dr. M. Venugopal	Ph.D
Dr. M. Ambashankar	Ph.D
CA Harish Kumar J.	CA
Mr. T. Satyanarayana Reddy	M.Sc (Statistics)
Ms. Rebecca Vieyra	M.Sc.
Mr. Sam Sundar	BE, ME
Ms. Luvlin Samtani	MBA., ACCA., US CMA
Ms. Shefali Jindal	US-CMA, CFP
Ms. Kiruba Nagini	Masters in NLP, NET., Ph.D
Mr. Mahesh Chandra G.	PGDBA, MS Accounting, MBA, CPA
Mr. Harshendra Devadiga	CS, LLB(Gen)
CA. Dipesh Majithia	CA
Mr. Akhik Kumar Mishra	MA (Economics), MBA (Finance)
Mr. Alok Chakrabarti	LLB

**ADMINISTRATIVE STAFF**

<b>Role/Designation</b>	<b>Name</b>
HR Manager	Ms. Nidhi Cyril
Chief Accountant	Mr. Asad Pasha
Secretary to Principal	Ms. Mary Joys Malini P.
Office Superintendent (In-Charge)	Ms. Sukrutha P.
Assistant Office Superintendent	Ms. Mirella Dcruz
Secretary to COE	Ms. Deena Pereira
Facilities Manager	Mr. Shailesh Richard
Maintenance Manager	Mr. Ashwan Glevin D'Souza
Receptionist	Ms. Wilma Fernandes
Computer Lab Supervisor	Mr. Manimuthu N.
S.D.A	Mr. Joseph Anthony
Office Assistant - IQAC	Ms. Jyothi M.S.
Office Assistant - Accounts	Ms. Geethanjali D.
Office Assistant - Accounts	Mr. Arul Issac
Office Assistant - Accounts	Ms. Henrita D'Silva
Office Assistant - Exam	Ms. Maria Swetha J.
Office Assistant - Exam	Ms. Mary Jancy
Office Assistant - ERP	Ms. Agnes Deepika
Office Assistant - ERP	Mr. Vinod Kumar J.
Office Assistant - ERP	Mr. Amalorpava Dass Y.
Office Assistant - ERP	Mr. Rakesh G.
Office Assistant - ERP	Ms. Sharal Jenifer Dsouza
Office Assistant - ERP	Mr. Anish Claude Castelino
Office Assistant - PG Dept	Ms. Jennifer Rasquinha
Office Assistant - Scholarship	Ms. Mary Fiona
Office Assistant - Library	Ms. Beena S.C.
Office Assistant - Library	Ms. Melcy Maria Nazareth
Office Assistant - Library	Mr. Michael Jackson S.

Sports Assistant - Football Coach	Mr. Saravanan
Sports Assistant - Cricket Coach	Mr. Srinivas R. Pawar
Office Assistant – Placement	Mr. Placid Neville Fernandes
Office Assistant	Mr. Sandesh Kumar V. S.
Office – Attendant	Mr. Ratnam B.
Electrician	Mr. Benjamin
Technician	Mr. Samadhanam
Lab Technician	Mr. Praveen George

### Media Team

Media Team Head – Graphic Designer & Video Editor	Mr. Abishek M.
Graphic Designer & Video Editor	Mr. Johnson W.
Multimedia Designer	Mr. Daniel Lobo
Graphic Designer	Ms. Nandini R

### Technician/Lab Assistant

Lab Assistant	Mr. Rajendran E.
Technician	Mr. Mallesh S.
Technician	Mr. Harish G.
Technician	Mr. Joseph Daniel I.
Lab Assistant	Mr. Devaraj S.
Technician	Mr. Rajkumar Sakthi

**SUPPORT STAFF**

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Ms. Chinna Kondamma	Ms. Gomathi
Mr. Satish Kumar	Mr. Mohan
Ms. Prema Latha V.	Ms. Lourdu Mary F.
Mr. V Dhanakoti	Ms. Navamalthi
Mr. Venkataramaiah K.	Mr. Sarathkumar
Mr. Subbarao	Mr David
Mr. Rathnaiah V.	Ms. Pooja
Ms. Manjula A.	Mr Deekshith N.
Ms. Grace Rebeka Shanthi	Mr David Juja Belagavkar
Ms. Manjula M.	Mr Jordan Santhmayar
Mr. Munireddy N.	

**STATUTORY AND OTHER COMMITTEES OF THE COLLEGE:****STATUTORY COMMITTEES:**

The College has established statutory committees such as the Governing Body, the Academic Council, the Board of Studies for various programmes, and the Finance Committee, Internal Complaints Committee and Anti Ragging Committee to facilitate the smooth operation of the institution.

**Finance Committee**

The Finance Committee is a key statutory body entrusted with overseeing the financial planning, resource allocation, and budgetary control to ensure financial stability and accountability. Its primary role is to examine and recommend the annual budget and financial estimates before submission to the Governing Body for approval. The committee monitors the institution's income and expenditure, ensures that funds are utilized in alignment with institutional goals, and advises on matters related to financial policies, audits, and major capital expenditures. The Finance Committee plays a critical role in supporting the academic and infrastructural development of the institution.

<b>Role / Designation</b>	<b>Name</b>
Principal	Dr. Charles Lasrado, SJ
Finance Officer	Fr. Joel Fernandes, SJ
Registrar	Mr. Raj A. Sadhwani
Chief Accountant	Mr. Asad Pasha
Vice-Principal	Mr. Vinay Kambipura

## Internal Complaints Committee (ICC)

The Internal Complaints Committee (ICC) has been constituted in strict adherence to the guidelines specified in the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013," and the University Grants Commission's notification on the "Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions (HEIs), 2015." This committee operates at the institutional level and is responsible for developing and maintaining an in-built mechanism for gender sensitization against sexual harassment, emphasizing the legal framework, mechanisms, and obligations for preventing and addressing such issues within our institution.

The ICC focuses on creating a safe working environment by clearly displaying the penal consequences of sexual harassment and organizing workshops and awareness programs at regular intervals to educate the community. It is responsible for receiving complaints, conducting thorough inquiries, and recommending appropriate actions. To ensure a fair and confidential process, the committee has established a detailed step-by-step guide outlining the handling of complaints, ensuring the confidentiality of the complainant, and providing protection against victimization or retaliation.

Moreover, the ICC emphasizes the establishment of a grievance redressal mechanism with clear processes for lodging complaints and conducting inquiries. Interim measures are provided to offer immediate relief to the complainant during the inquiry process. The committee also specifies the consequences of non-compliance with established guidelines, ensuring accountability. Additionally, the formation of a dedicated women's cell provides further support and guidance to individuals facing harassment.

The institution prominently displays banners, posters, and information about ICC committee members, toll-free numbers for reporting incidents, and billboards outlining the penal consequences of sexual harassment. This comprehensive approach ensures compliance with UGC portal requirements concerning adherence to regulations and the constitution of the ICC. The organization of regular training programs and awareness workshops underscores the institution's commitment to sustaining a respectful and supportive community.

Students who believe they are victims of sexual harassment may lodge a complaint in person with the Committee (viz., sexual harassment complaints committee), or send an email to [shcc@sjcc.edu.in](mailto:shcc@sjcc.edu.in), including their name and register number.

## Internal Complaints Committee (ICC) / Sexual Harassment (Prevention, Prohibition & Redressal) Committee

Role / Designation	Name
Coordinator	Dr. Suganthi Pais
Member	Dr. Veenu Joy
Member	Ms. Sneha Menon
Member	Fr. Joel Fernandes, SJ
Member (External)	Dr. Pauline Priya

### Anti-Ragging Committee

An Anti-Ragging Committee has been established in accordance with the guidelines laid down by the University Grants Commission (UGC) to eradicate ragging in all its manifestations from the institution. Ragging in any form is unequivocally prohibited throughout the entirety of the institution, and stringent measures are enforced against individuals found to be engaging in or facilitating ragging activities. Any complaints regarding instances of ragging, whether occurring within the College premises or elsewhere, may be formally lodged with the Anti-Ragging Cell. Complaints can be submitted in writing via letter or email to [antiraggingcell@sjcc.edu.in](mailto:antiraggingcell@sjcc.edu.in).

### Anti-Ragging Committee Members:

Role / Designation	Name
Coordinator	Mr. Vinay Kambipura
Member	Dr. Shubhra Rahul
Member	Dr. Rathi David
Member	Fr. Joel Fernandes, SJ
Member	Mr. Melwin Canute Dsouza

### OTHER COMMITTEES:

#### a) Grievance and Malpractice (Prevention & Redressal) Committee

1. Any grievance that a student may have regarding other students, management, staff, infrastructure, Continuous Internal Assessment (CIA), examinations, or related matters must initially be addressed with the concerned teacher, Class Mentor, or Controller of Examinations. Efforts will be made to resolve the issue at this level.

2. Unresolved matters at the classroom level should be escalated to the Grievance Committee.
  - a. The grievance must be documented in writing.
  - b. The written grievance must be submitted to the Coordinator of the Grievance Committee through the Class Mentor or another staff member.
3. The Grievance Committee will convene at least three times annually, specifically twice after the publication of end semester results (in June and December). Additional meetings may be scheduled as needed, based on the urgency of the situation.
4. The Grievance Committee may invite the Student Counsellor, a Member of the Parent-Teacher Association (PTA), or any other staff member to participate in the meeting, depending on the nature of the grievance.
5. The Grievance Committee will deliberate on the matter and its decision will be communicated to the Principal and the concerned parties through the Coordinator of the Grievance Committee.
6. All instances of malpractice in examinations and internal assessments will be referred to the Malpractice Committee. This Committee will ensure a fair hearing for students suspected of involvement in malpractice and will submit its findings to the Principal. The Principal and the Controller of Examinations will make a final decision based on the Committee's report.
7. All grievances must be routed through this formal channel. The signing of petitions, organizing protests, expressing outrage on social media, or resorting to any other informal modes of complaint will be strongly discouraged and addressed by the Institution. The College maintains a strict policy that all grievances should be communicated and resolved through the established procedures to ensure fairness, confidentiality, and proper resolution. Engaging in unauthorized activities to express grievances may result in disciplinary action as per the College's regulations.

(The prescribed format for the submission of the Grievance Form is provided)

### **Student Grievance Redressal Committee**

<b>Role / Designation</b>	<b>Name</b>
Coordinator	Ms. Rency Alex
Member	Dr. D. Raja Jebasingh
Member	Ms. Sagaya Swetha N. Joseph
Member	Mr. Shravan Abraham

**St. Joseph's College of Commerce (Autonomous)**

**Format for Submission of Grievance**

Name/Class: \_\_\_\_\_

Register No: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

Ph.: (Residence): \_\_\_\_\_

Grievance related to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A brief summary of the grievance:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

Signature of the Student/Parent

\_\_\_\_\_

Counter signed by Mentor/Staff Member

**FOR OFFICE USE ONLY**

Comments of the Committee:

Action Taken: .....

\_\_\_\_\_  
Signature of the Coordinator of Grievance Committee

## Equal Opportunity Cell and SC/ST Cell

The Institution has established an Equal Opportunity Centre in accordance with the directives stipulated by the University Grants Commission (UGC). The primary mandate of this Centre is to facilitate the effective execution of policies and initiatives aimed at supporting disadvantaged groups. The cell addresses disparities, supports marginalised communities and sensitizes about their rights as envisioned in the constitution. It serves as a focal point for providing guidance and counselling on academic, financial, social, and other pertinent matters, with the overarching goal of fostering diversity within the campus community.

The functions of the Equal Opportunity Centre encompass several critical areas. Firstly, it is entrusted with the task of ensuring equity and equal opportunity for all members of the College community, thereby promoting social inclusion. Secondly, the Centre endeavours to cultivate a socially conducive environment conducive to academic interaction and the cultivation of healthy interpersonal relationships among students hailing from diverse social backgrounds. Lastly, the Centre assumes the responsibility of addressing grievances raised by vulnerable segments of society and recommending amicable solutions to their challenges. Through its multifaceted functions, the Equal Opportunity Centre strives to uphold principles of fairness, inclusivity, and social justice within the institution.

### Equal Opportunity Cell and SC & ST Cell Members:

Role / Designation	Name
Coordinator	Ms. Vijayashanthi Murthy
Member	Mr. Kumaresan S.
Member	Ms. Patricia Paul
Member	Ms. Mary Fiona

### Academic and Administrative Audit Committee

The Academic Audit Committee is established with the objective of enhancing accountability across all departments of the Institution. This entails conducting audits of the institution's internal policies, procedures, and controls to ensure adherence to applicable regulatory obligations. The committee is tasked with evaluating, monitoring compliance, and reporting findings in a timely manner. Additionally, it oversees the organization and execution of Quality Circle Meetings and the subsequent preparation of action taken reports.

The committee is responsible for formulating a work plan for the internal audit function, subject to approval by the Total Quality Management (TQM)

body, and subsequently reporting on the outcomes of the internal audit activities. Specifically, it oversees the audit of various aspects such as the timely submission of question papers by departmental faculties, along with answer sheets for continuous assessment, as well as the implementation of measures to support slow learners or non-performers, and initiatives for professional development.

Furthermore, the Academic Audit Committee convenes biannually with the TQM to address any issues arising from its responsibilities and to ensure alignment with the institution's overall quality management objectives. Through its diligent oversight and strategic initiatives, the committee contributes to the continuous improvement and excellence of academic processes within the institution.

#### **Academic & Administrative Audit Committee Members:**

<b>Role / Designation</b>	<b>Name</b>
Coordinator	Ms. Asha Joseph
Member	Dr. Muktha Kumar
Member	Dr. D. Raja Jebasingh
Member	Ms. Sumithra Sreenivasan
Member	Ms. Mary Steffy
Member	Ms. Zainab Fathima Shakir
Member	Ms. Anitta P. John
Member	Dr. Danish Khan

#### **Examination Committee**

The Examination Committee serves as the apex body within the institution, charged with the responsibility of ensuring the efficient execution of assessment and evaluation processes in accordance with the guidelines stipulated by the institutional exam manual and the University Grants Commission (UGC). Led by the Controller of Examinations and supported by the Custodian and faculty members appointed by the Principal, the committee plays a pivotal role in overseeing all aspects related to examinations and evaluations.

Key functions of the committee include the organization and administration of all examinations, the appointment of examiners, evaluators, and floor supervisors, as well as the preparation and publication of examination schedules. Additionally, the committee is tasked with overseeing the conduct of central evaluations, ensuring the timely declaration of results, facilitating the conduct of supplementary examinations, and overseeing the distribution of marks cards.

**Examination Committee Members:**

<b>Role / Designation</b>	<b>Name</b>
Chief Superintendent of Examinations	Dr. Charles Lasrado, SJ
Controller of Examinations	Ms. Sneha S. Rai
Registrar	Mr. Raj A. Sadhwani
Vice-Principal – Shift 1	Dr. Rathi David
Vice-Principal – Shift 2	Mr. Vinay Kambipura
Custodian of Examinations	Ms. Priyadarshini S.
Malpractice Enquiry Coordinator	Ms. Sagaya Swetha N. Joseph

**Student Welfare Committee:**

The Student Welfare Committee serves as a dedicated platform within the institution to address the varied concerns and needs of students throughout their tenure at SJCC. Complementing the institution's broader efforts in ensuring student welfare, this committee provides a specialized avenue for students to seek assistance and resolution for any issues they may encounter during their academic journey.

Students are encouraged to approach the Student Welfare Committee with any concerns or challenges they may face, ranging from academic difficulties to personal matters. The committee is committed to providing support, guidance, and resources to students, fostering a conducive environment for their overall well-being and success.

**Student Welfare Committee:**

<b>Role / Designation</b>	<b>Name</b>
Welfare Officer	Dr. Shubhra Rahul
Welfare Officer	Ms. Jyothsna K.S.

**NSSI & II**

The NSS I & II is a Statutory Committee forming an integral part of the institution, dedicated to overseeing the implementation of National Service Scheme (NSS) activities, composed of faculty members, student representatives, and NSS coordinators, the committee plays a pivotal role in organizing and coordinating NSS initiatives aimed at fostering social responsibility and community engagement among students.

**NSS Unit I & II Committee:**

Dr. Ashoka T.A.	Coordinator (Unit I)
Mr. Joswin Prince Rodrigues	Coordinator (Unit II)
Ms. Reena R.	Member
Ms. Sri Vidhya T.R.	Member

**Library Committee**

<b>Role / Designation</b>	<b>Name</b>
Librarian	Dr. K.N. Lakshmipathi
Member	Dr. Poornima Vijaykumar
Member	Dr. Sridhar L.S.
Member	Dr. Jhumur Samaddar Roy
Member	Dr. Susmitha K.E.
Member	Dr. Ireen Vincent
Member	Dr. Aruna Parandhama

**Staff Services 2026-2027**

<b>Role / Designation</b>	<b>Name</b>
Principal	Dr. Charles Lasrado, SJ
Finance Officer	Fr. Joel Fernandes, SJ
Registrar	Mr. Raj A. Sadhwani
Vice-Principal – Shift 1	Dr. Rathi David
Vice-Principal – Shift 2	Mr. Vinay Kambipura
Controller of Examinations	Ms. Sneha S. Rai
Custodian of Examinations	Ms. Priyadarshini S.
IQAC Coordinator	Ms. Asha Joseph
NAAC Coordinator	Dr. Komal A. Dave
Assistant IQAC Coordinator	Ms. Mary Steffy
Assistant Research Director	Dr. Sridhar L.S.
Campus Ministry Director	Fr. Joel Fernandes, SJ
Campus Minister	Mr. Sam Stanley

Director – Psychology and Counselling	Fr. Prashant Wesley D'Souza, SJ
Liaison Officer	Dr. D. Raja Jebasingh
HOD - Commerce	Dr. Nischitha K.
HOD - Business Administration	Dr. Veenu Joy
HOD - Professional Programmes	Ms. Natya Bopanna
HOD - Post Graduate Studies in Commerce	Dr. Poornima Vijaykumar
HOD - B.Sc. Programme	Mr. Vinay Pradeep C.
HOD - B.A. Programme	Dr. Neeti Roy
HOD - Economics	Dr. Jhumur Samaddar Roy
HOD - Data Analytics	Ms. Sneha S. Rai
HOD - Mathematics	Mr. Vinay Pradeep C.
HOD - Psychology	Mr. Shravan Abraham
HOD - English	Dr. Neeti Roy
HOD - Kannada	Dr. Ashoka T.A.
HOD - Hindi	Dr. Antony Oliver
Coordinator - B.Com (Travel and Tourism)	Ms. Nikhath Asrar
Coordinator - B.Com (Industry Integrated)	Dr. Vedapradha R.
Coordinator - B.Com (Professional - International Accounting and Finance)	Mr. Sam Stanley
Coordinator - B.Com (Strategic Finance)	Ms. Sagaya Swetha N. Joseph
Coordinator - B.Com (Analytics)	Ms. Ashitha Agnes Albert
Coordinator – B.Com (Accounting and Taxation)	Ms. Sumithra Sreenivasan
Coordinator - BBA (Entrepreneurship)	Ms. Sharon P.V.
Coordinator - BBA (Professional - Finance and Accountancy)	Mr. Kushal Parwani
Coordinator - PGD Programmes	Mr. Joswin Prince Rodrigues
Coordinator – Counselling Centre	Mr. Melwin Canute Dsouza
Student Welfare Officer	Dr. Shubhra Rahul
Student Welfare Officer	Ms. Jyothsna K.S.
Coordinator - Outcome Based Education	Dr. Rakesh Nadig

Coordinator - MOOCs	Dr. Emil Joseph
Coordinator - Bridge Course & Remedial Classes	Dr. Neethu Anna Koshy Assts. - Ms. Anushree Jana, Dr. Manjusha J. & Ms. Mary Fiona
Coordinator - Skill Development & Certificate Courses	Dr. Vedapradha R. Asst. - Ms. Meenu Rekha C.B.
Coordinator - Centre for Digital Learning and Education	Ms. Garima Chhetri
Sports Director	Dr. Asha R.
Institution Outreach Director	Fr. Joel Fernandes, SJ
Coordinator - Outreach	Mr. Z. Mohammed Ashfaque Asst. - Ms. Sri Vidhya T.R.
Student Governor	Ms. Marina Joyce Roche
Coordinator - Student Associations	Ms. Bhargavi C.S.
Asst. Coordinator - Student Associations	Mr. Merwin Abraham Mathew
Placement Officer	Mr. Giridhar Naidu
Coordinator - Corporate Internship	Mr. Kushal Parwani
Coordinator - Social Internship	Dr. Akhil Manuel
Coordinator - Industrial Visits	Mr. Sanjay Prajapat
Coordinator - Faculty Development Programmes	Dr. Muktha Kumar
Coordinator - Survey Project	Dr. Sridhar L. Dr. Shanu N. Nazar
Coordinator - Alumni Association	Ms. Shyama C.
Coordinator - TEDx	Mr. Thomas Mathew
Coordinator - Institution's Innovation Cell	Ms. Rency Alex Asst. - Dr. Akhil Manuel
Coordinator - International Desk	Ms. Ankitha Antony Assts. - Dr. Jhumur Samaddar Roy & Dr. Manjusha J
Coordinator - National Desk	Ms. Reena R Asst. - Ms. Reeja Susan Roly
Coordinator - NPTEL (Nodal Officer)	Dr. D. Raja Jebasingh

Coordinator - College Information Hub	Ms. Divya Hari Rao Assts. - Dr. Diana Sushmitha & Mr. David Sunil Wesley Raju K.
Coordinator - College Website	Mr. Thomas Mathew Asst. - Dr. Albeena Stephen
Coordinator - College Annual Report	Ms. Divya Hari Rao Asst. - Dr. Diana Sushmitha
Coordinator - Blue Chip Magazine	Dr. Aruna Parandhama Asst. - Ms. Jyothsna K.S.
Coordinator - Media Cell	Mr. Jeffin Lijo Asst. - Mr. Abishek M.
Coordinator - Management Scholarships	Fr. Joel Fernandes, SJ
Coordinator - External Scholarships	Ms. Mary Fiona Asst. - Mr. Arul Isaac
Coordinator - Parent Teacher Association	Ms. Nikhath Asrar Asst. - Ms. Jeny Maria John
Coordinator - Faculty Academic Performance Indicator (FAPI)	Dr. Komal A. Dave
Coordinator - Sustainable Development Goals	Dr. A.M. Sheela Asst. - Dr. Albeena Stephen
Coordinator - Faculty Welfare	Dr. Suganthi Pais.
Coordinator - Anti-Ragging Committee	Mr. Vinay Kambipura
Coordinator - Sexual Harassment Committee (POSH)	Dr. Suganthi Pais
Coordinator - Student Grievance Redressal Committee	Ms. Rency Alex
Coordinator - Equal Opportunity Cell	Ms. Vijayashanthi Murthy
Coordinator - Academic & Administrative Audit	Ms. Asha Joseph
Coordinator - Indian Knowledge Systems	Dr. Antony Oliver
Coordinator - Centre for AI Integration	Mr. Vinay Pradeep C. Asst. - Mr. Arjun C.M.
Coordinator - Mandatory Courses	Ms. Veena C. Mouli Asst. - Ms. Reena R.
Coordinator - International Conference	Dr. Ruqsana Anjum Asst. - Dr. Jincy Mathew

**COLLEGE COMMITTEES****IQAC Members**

<b>Role / Designation</b>	<b>Name</b>
IQAC Coordinator	Ms. Asha Joseph
Assistant IQAC Coordinator	Ms. Mary Steffy
NAAC Coordinator	Dr. Komal A. Dave
Member	Dr. Sridhar L.S.
Member	Dr. Ireen Vincent
Member	Dr. Vedapradha R.
Member	Mr. Jeffin Lijo
Member	Ms. Jyothi M.S.
Member	Dr. Aruna Parandhama
Member	Dr. Danish Khan
Member	Dr. Rekhapriyadharshini

**RESEARCH CENTRE**

<b>Role / Designation</b>	<b>Name</b>
Director	Dr. Charles Lasrado, SJ
Assistant Director	Dr. Sridhar L.S.
Member	Dr. A.M. Sheela
Member	Dr. Suganthi Pais
Member	Dr. Ruqsana Anjum
Member	Dr. Shubhra Rahul
Member	Dr. Komal A. Dave
Member	Dr. D. Raja Jebasingh
Member	Dr. Poornima Vijaykumar
Member	Dr. Himachalapathy
Member	Dr. Shanu N. Nazar
Member	Dr. Jincy Mathew

**Research Committee**

<b>Role / Designation</b>	<b>Name</b>
Coordinator	Dr. Sridhar L.S.
Member	Dr. Shanu N. Nazar
Member	Dr. Emil Joseph
Member	Dr. Jincy Mathew

**Outcome Based Education Committee**

<b>Role / Designation</b>	<b>Name</b>
Coordinator	Dr. Rakesh Nadig
Member	Dr. Himachalapathy R.
Member	Dr. Jincy Mathew
Member	Dr. Neethu Anna Koshy
Member	Ms. Veena C. Mouli
Member	Ms. Meenu Rekha C.B.
Member	Dr. Rekhapriyadharshini

**Centre for Digital Learning and Education**

<b>Role / Designation</b>	<b>Name</b>
Coordinator	Ms. Garima Chhetri
Member	Ms. Rajani Singh
Member	Mr. Arjun C.M.

**Centre for AI Integration**

<b>Role / Designation</b>	<b>Name</b>
Coordinator	Mr. Vinay Pradeep C.
Member	Mr. Arjun C.M.
Member	Mr. Thomas Mathew
Member	Ms. Garima Chhetri
Member	Mr. Sanjay Prajapat

**Faculty Academic Performance Indicators Committee (FAPI)**

<b>Role / Designation</b>	<b>Name</b>
Coordinator	Dr. Komal A. Dave
Member	Dr. Rathi David
Member	Mr. Vinay Kambipura
Member	Ms. Asha Joseph
Member	Ms. Mary Steffy

**Faculty Development Programme Committee**

<b>Role / Designation</b>	<b>Name</b>
Coordinator	Dr. Muktha Kumar
Member	Dr. D. Raja Jebasingh
Member	Dr. Rakesh Nadig
Member	Ms. Shyama C.
Member	Dr. Savitha S.
Member	Ms. Reeja Susan Roly

**Library Committee**

<b>Role / Designation</b>	<b>Name</b>
Librarian	Dr. K.N. Lakshmipathi
Member	Dr. Poornima Vijaykumar
Member	Dr. Sridhar L.S.
Member	Dr. Jhumur Samaddar Roy
Member	Dr. Susmitha K.E.
Member	Dr. Aruna Parandhama

**STUDENT SUPPORT COMMITTEES:****Student Council**

<b>Role / Designation</b>	<b>Name</b>
Student Governor	Ms. Marina Joyce Roche
Member	Mr. Merwin Abraham Mathew
Member	Mr. Melwin Canute Dsouza
Member	Ms. Jeny Maria John

Member	Mr. Sanjay Prajapat
Member	Dr. Diana Sushmitha
Member	Ms. Veena C. Mouli

### Student Associations

Role / Designation	Name
Coordinator - Student Associations	Ms. Bhargavi C.S.
Asst. Coordinator - Student Associations	Mr. Merwin Abraham Mathew
All India Catholic University Federation (AICUF)	Ms. Jeny Maria John
Association for Literature, Music & Arts (ALMA)	Ms. Sunidhi Arakere
Centre for Social Action (CSA)	Ms. Vijayashanthi Murthy
Serenata Chorale	Mr. Melwin Canute Dsouza Asst. - Ms. Ashitha Agnes Albert
Dance, Acoustic & Business Team	Ms. Marina Joyce Roche
Debating Society	Mr. Maxson Francis Desilva
E-Cell	Ms. Nikhath Asrar Asst. - Ms. Anitta P John
Eco Club	Mr. Z. Mohammed Ashfaque
Finance Club	Dr. Tabassum Asst. - Ms. Meenu Rekha C.B.
Harmony Club	Mr. Shravan Abraham Asst. - Dr. Ireen Vincent
Hindi Parishad	Dr. Susmitha K.E.
Kannada Sangha	Dr. T.H. Lavakumar Asst. - Ms. Sunidhi Arakere
Media & Graphic Design Team	Mr. Abishek M.
Quiz Club	Mr. Arjun C.M.
Rotaract Club	Dr. Jhumur Samaddar Roy Asst.- Mr. Sanjay Prajapat
Hashmi Theatre Forum	Dr. T.H. Lavakumar Asst. - Ms. Jyothsna Antic
Women's Cell	Ms. Sagaya Swetha N. Joseph Asst. - Dr. Savitha S.

Youth for Democracy & Constitution	Mr. David Sunil Wesley Raju K.
Editorial Club	Dr. Aruna Parandhama Asst. - Ms. Jyothisna K.S.
NSS (Unit I)	Dr. Ashoka T.A Asst. - Ms. Reena R.
NSS (Unit II)	Mr. Joswin Prince Rodrigues Asst. - Ms. Sri Vidhya T.R.
Youth Red Cross	Dr. Ashoka T.A.
Research Forum	Dr. Shanu N Nazar

### Management Scholarship

Role / Designation	Name
Coordinator	Fr. Joel Fernandes, SJ
Member	Ms. Mary Fiona
Member	Ms. Shyama C.
Member	Mr. Arul Isaac

### Parent Teacher Association

Role / Designation	Name
Coordinator	Ms. Nikhath Asrar
Asst. Coordinator	Ms. Michele Pereira
Member (First Year)	Ms. Jeny Maria John
Member (Second Year)	Dr. Shubhra Rahul
Member (Third Year)	Dr. Suganthi Pais

### Sports

Role / Designation	Name
Coordinator	Dr. Asha R.
Member	Mr. Ashoka T.A.
Member	Mr. Giridhar Naidu
Member	Mr. Merwin Abraham Mathew
Member	Ms. Patricia Paul
Member	Dr. Danish Khan

**Campus Ministry**

<b>Role / Designation</b>	<b>Name</b>
Principal	Dr. Charles Lasrado, SJ
Director	Fr. Joel Fernandes, SJ
Assistant Director	Mr. Sam Stanley
Member	Ms. Sharon P.V.
Member	Ms. Jeny Maria John

**Outreach Committee**

<b>Role / Designation</b>	<b>Name</b>
Director, Bembala	Rev. Dr. Daniel Fernandes, SJ
Asst. Director, Bembala	Fr. Antony Lawrence, SJ
Institutional Outreach Director	Fr. Joel Fernandes, SJ
Director, St. Joseph's Career Edge (Skill Academy, Nelamangala)	Fr. Teyol Machado, SJ
Institutional Outreach Coordinators	Mr. Z. Mohammed Ashfaque Asst. - Ms. Sri Vidhya T.R.
Asst. Director, Bembala	Mr. Ebenezer K.
Programme Coordinator	Mr. Arun Kumar S.
Programme Coordinator	Mr. Betrayan T.
Field Coordinator	Mr S. Allen Ajay
Field Coordinator	Ms Chandana P.
Field Assistant/Driver	Mr Paul Raj

**Canteen Committee**

<b>Role / Designation</b>	<b>Name</b>
Coordinator	Dr. Susmitha K.E.
Member	Mr. Abishek M.
Member	Ms. Deena Periera
Member	Ms. Sukrutha P.

**Class Mentor's List for the Academic Year 2026 - 2027**

<b>Sl. No</b>	<b>Class</b>	<b>Mentor</b>
1	I B.Com A	Ms. Ashitha Agnes Albert & Mr. Maxson Francis Desilva
2	I B.Com B	Dr. Aruna Parandhama & Ms. Rajani Singh
3	I B.Com C	Mr. Sam Stanley & Dr. Albeena Stephen
4	I B.Com D	Ms. Sagaya Swetha N. Joseph & Ms. Sunidhi Arakere
5	I B.Com E	Ms. Jeny Maria John & Dr. A.M. Sheela
6	I B.Com F	Ms. Rency Alex & Dr. T.H. Lavakumar
7	I B.Com G	Dr. Danish Khan & Dr. Susmitha K.E.
8	I B.Com H	Dr. Savitha S. & Dr. Antony Oliver
9	I B.Com I	Ms. Reena R. & Dr. Ashoka T.A.
10	I B.Com J	Ms. Sumithra Sreenivasan & Dr. D. Raja Jebasingh
11	I B.Com K	Ms. Sumithra Sreenivasan & Dr. Tabassum
12	I B.Com L	Ms. Jyothsna K.S. & Ms. Anitta P. John
13	I BBA A	Ms. Priyadarshini S. & Mr. Jeffin Lijo
14	I BBA B	Mr. Merwin Abraham Mathew & Ms. Meenu Rekha C.B.
15	I BBA C	Mr. Kushal Parwani & Dr. Diana Sushmitha
16	I BBA D	Ms. Divya Hari Rao & Dr. Rekhapriyadharshini
17	I B.Sc.	Dr. Jhumur Samaddar Roy
18	I B.A.	Mr. Thomas Mathew
19	I M.Com FA	Dr. Neethu Anna Koshy
20	I M.Com IB	Dr. Jincy Mathew
21	I M.Com FT	Mr. Arjun C.M.
22	II B.Com A	Ms. Anushree Jana
23	II B.Com B	Ms. Veena C. Mouli
24	II B.Com C	Dr. Komal A. Dave
25	II B.Com D	Ms. Asha Joseph
26	II B.Com E	Ms. Mary Steffy
27	II B.Com F	Mr. David Sunil Wesley Raju K
28	II B.Com G	Ms. Garima Chhetri

29	II B.Com H	Ms. Reeja Susan Roly
30	II B.Com I	Mr. Joswin Prince Rodrigues
31	II BBA A	Dr. Shubhra Rahul
32	II BBA B	Ms. Ankitha Antony & Dr. Ireen Vincent
33	II BBA C	Dr. Ruqsana Anjum
34	II BBA D	Ms. Zainab Fathima Shakir
35	II B.Sc.	Mr. Sanjay Prajapat
36	II B.A.	Ms. Vijayashanthi Murthy
37	II M.Com FA	Mr. Giridhar Naidu
38	II M.Com IB	Dr. Sridhar L.S.
39	II M.Com FT	Dr. Himachalapathy
40	III B.Com A	Dr. Akhil Manuel
41	III B.Com B	Mr. Z. Mohammed Ashfaque
42	III B.Com C	Dr. Rakesh Nadig
43	III B.Com D	Dr. Emil Joseph
44	III B.Com E	Dr. Suganthi Pais
45	III B.Com F	Dr. Muktha Kumar
46	III B.Com G	Dr. Vedapradha R.
47	III B.Com H	Ms. Nikhath Asrar
48	III BBA A	Dr. Manjusha J
49	III BBA B	Ms. Shyama C.
50	III BBA C	Ms. Bhargavi C.S.
51	III BBA D	Ms. Sharon P.V.
52	III B.Sc.	Dr. Shanu N. Nazar
53	III B.A.	Mr. Shravan Abraham

## EXAMINATION DEPARTMENT CALENDER OF EVENTS FOR THE ACADEMIC YEAR 2026 -2027

### ODD SEMESTER

Sl. No	Date	Event
1.	1 June 2026 3 June 2026 5 June 2026 15 June 2026	College Commences for UG and PG Students: 1 June 2026 - First year UG Students 3 June 2026 - Second year UG Students 5 June 2026 - Third year UG Students 15 June 2026 - First & Second year PG Students
2.	2 June 2026	Revaluation Results of End Semester Examination
3.	10 June 2026	PGD Results Even Semester
4.	8 May - 6 June 2026	Supplementary Exam Fee Payments for UG VI and PG IV Semester
5.	12 - 19 June 2026	Supplementary Exam for UG VI Semester and PG IV Semester
6.	22 June 2026	Publication of Mid Semester Exam Time Table
7.	27 June - 6 July 2026	Continuous Internal Assessment
8.	2 July 2026	Announcement of Supplementary Exam Results UG VI and PG IV Semester
9.	22 - 25 July 2026	Mid Semester Exam
10.	3 Aug 2026	Submission of Corporate and Social Internship marks to the Examination Department
11.	10 Aug 2026	Announcement of End Semester Examination Time Table of UG, PG, and PGD - Odd Semester Registration and Fee Payment for End Semester Examination – Portal Opens
12.	10 – 20 Aug 2026	I, III & V End Semester, Supplementary, Mandatory Subjects & PGD Exam Fee Payment
13.	20 Aug 2026	Last date for payment of End Semester Exam registration fees.
14.	24 Aug - 3 Sep 2026	Continuous Internal Assessment

15.	10 Sep 2026	Last Day for Submission of CIA & All Mandatory Course Marks to COE
16.	12 Sep 2026	Finalization of CIA Marks & All Mandatory Course Marks
17.	17 Sep 2026	Verification & Validation of CIA & Mandatory Course Marks by the Students
18.	18 – 19 Sep 2026	Board of Examiners Meeting
19.	19 Sep 2026	Last Day for Regular Classes
20.	22 – 23 Sep 2026	Mandatory Course Exam
21.	24 Sep - 12 Oct 2026	End Semester/Supplementary /PGD Examination (Odd Semester of UG & PG) (Tentative)
22.	17 Oct 2026	Award Committee Meeting & Publication of ESE and Supplementary Exam Results (Tentative)

**EVEN SEMESTER**

23.	2 Nov 2026	College Reopens
24.	2 - 8 Nov 2026	Application for Revaluation/Retotaling/Photocopy of End Semester Examination Answer Scripts
25.	4 Nov 2026	PGD Exam Results (Odd Semester)
26.	8 Nov – 16 Nov 2026	Supplementary Exam Fee Payments for V Semester UG and III Semester PG
27.	15 Nov 2026	Revaluation Results of End Semester Examination
28.	19 Nov – 26 Nov 2026	Supplementary Exam for V Semester UG and III Semester PG
29.	1 to 6 Dec 2026	Continuous Internal Assessment
30.	10 Dec 2026	Publication of Mid Sem Exam Time Table
31.	21 Dec 2027	Publication of V Semester UG & III Semester PG Supplementary Exam Results
32.	15 - 20 Jan 2027	Mid Semester Exam
33.	10 Feb 2027	Announcement of End Semester Examination Time Table of UG, PG, and PGD – Even Semester
34.	15 Feb 2027	Registration and Fee Payment for End Semester Examination – Portal Opens
35.	15 - 26 Feb 2027	II, IV & VI End Semester, Supplementary, Mandatory Course & PGD Exam Fee Payment

35.	26 Feb 2027	Last date for payment of End Semester Exam registration fees.
36.	17 - 22 Feb 2027	Continuous Internal Assessment
37.	27 Feb 2027	Last Day for Submission of CIA & All Mandatory Course Marks to COE
38.	5 Mar 2027	Finalization of CIA Marks & All Mandatory Course Marks
39.	12 Mar 2027	Verification & Validation of CIA & Mandatory Course Marks by the Students
40.	13 Mar 2027	Last Day for Regular Classes
41.	15 -16 Mar 2027	Board of Examiners Meeting
42.	17 Mar 2027	Mandatory Course Exams
43.	18 Mar - 7 Apr 2027	End Semester/Supplementary Examination/PGD (Even Semester of UG & PG) (Tentative)
44.	20 Apr 2027	Award Committee Meeting & Publication of ESE and Supplementary Results
45.	23 Apr - 3 May 2027	Application for Revaluation/Retotaling/ Photocopy of End Semester Examination Answer Scripts

**Note:** The above dates are solely tentative and are subject to change. Students are kindly requested to verify the Examination Notice Board and the College Website regularly for final confirmation regarding each event.

### BEMBALA CALENDAR OF EVENTS 2026-2027

SJCC - 2ND YEAR UG AND PG RURAL CAMPS			
Sl. No	Date	Class	Venue
1	22 - 24 June 2026	B.Sc., BA & B.Com I	Nelamangala
2	29,30 June & 01 July 2026	BBA A	Nelamangala
3	02 - 04 July 2026	BBA D	Nelamangala
4	06 - 08 July 2026	B.Com A & B.Com D	Nelamangala
5	09 - 11 July 2026	B.Com B & B.Com C	Nelamangala
6	13 - 15 July 2026	B.Com E & B.Com F	Nelamangala
7	27 - 29 July 2026	B.Com G & B.Com H	Nelamangala
8	4 - 9 Aug. 2026	M.Com (FT) + M.Com (IB) + M.Com (FA)	Mundgod /Hanagal
9	13 - 15 Aug 2026	BBA B	Nelamangala
10	17 - 19 Aug 2026	BBA C	Nelamangala

1 <sup>st</sup> YEAR REGULAR ACTIVITIES (2026-27)				
Sl. No	Date	Class	Shift	Time
1	22 - 27 June 2026	BA	2	10:15 am - 11:30 am
		B.Sc	1	11:15 am - 12:30 pm
2	29 June - 03 July 2026	BBA A	2	10:15 am - 11:30 am
		B.Com E	1	11:15 am - 12:30 pm
3	06 - 10 July 2026	BBA B	2	10:15 am - 11:30 am
		B.Com L	1	11:15 am - 12:30 pm
4	13 - 17 July 2026	BBA D	2	10:15 am - 11:30 am
		B.Com B	1	11:15 am - 12:30 pm
5	27 July - 01 Aug 2026	B.Com H	2	10:15 am - 11:30 am
		B.Com D	1	11:15 am - 12:30 pm
6	10 - 14 Aug 2026	B.Com F	1	11:15 am - 12:30 pm
7	15-Aug-26	M.Com (FT) M.Com (FA) M.Com (IB) B.Com J & B.Com K	1	8:00 am - 1:00 pm
8	17 - 21 Aug 2026	B.Com A	1	11:15 am - 12:30 pm
9	24-29 Aug 2026	B.Com G	2	10:15 am - 11:30 am
		B.Com C	1	11:15 am - 12:30 pm
10	31 Aug - 4 Sep 2026	B.Com I	2	10:15 am - 11:30 am
		BBA C	1	11:15 am - 12:30 pm

### Counsellors in charge of classes 2026-27

Shift 1		Shift 2	
Class (I,II & III Years)	Counselor In-charge	Class (I,II & III Years)	Counselor In-charge
B. Com A	Mr. Melwin Canute Dsouza	B. Com G	Ms. Michele Pereira
B. Com B	Ms. Michele Pereira	B. Com H	Ms. Jyothsna Antic
B. Com C	Ms. Michele Pereira	B. Com I	Ms. Jyothsna Antic
B. Com D	Mr. Melwin Canute Dsouza	BBA A	Ms. Jyothsna Antic
B. Com E	Ms. Jyothsna Antic	BBA B	Ms. Sneha Menon
B. Com F	Ms. Sneha Menon	BBA D	Ms. Sneha Menon
B. Com J	Ms. Minu Kurian	BA	Ms. Michele Pereira
B. Com K	Ms. Minu Kurian	PGD	Ms. Minu Kurian
B. Com L	Mr. Melwin Canute Dsouza		
BBA C	Ms. Sneha Menon		
B. Sc	Mr. Melwin Canute Dsouza		
M. Com	Ms. Minu Kurian		

## Calendar of Events for the Academic Year 2026-2027

CALENDAR OF EVENTS - MAY 2026		
Date	Day	Event
1	Fri	May Day - Holiday
2	Sat	
3	Sun	
4	Mon	Commencement of classes for 1st Year B.Com (Accounting and Taxation)
5	Tue	National Financial Literacy Quiz – 2026 (College Round) in collaboration with NISM - SEBI – PG Department
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	
11	Mon	Reporting of New Faculty members
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	

CALENDAR OF EVENTS - MAY 2026		
Date	Day	Event
18	Mon	College reopens for all Faculty Faculty Meeting
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	<b>Bakrid - Holiday</b>
29	Fri	
30	Sat	Faculty Meeting
31	Sun	

CALENDAR OF EVENTS - JUNE 2026		
Date	Day	Event
1	Mon	College commences for 1 <sup>st</sup> Year UG Orientation - 1 <sup>st</sup> Year UG
2	Tue	Orientation - 1 <sup>st</sup> Year UG
3	Wed	College commences for 2 <sup>nd</sup> Year UG CIMA Leadership Interaction with Students – BBA (Professional - Finance & Accountancy)
4	Thu	2 <sup>nd</sup> Year UG – Orientation Guest Lecture by ICAI – B.Com (Accounting & Taxation)
5	Fri	College commences for 3 <sup>rd</sup> Year UG World Environment Day - NSS / Eco Club
6	Sat	3 <sup>rd</sup> Year UG - Orientation
7	Sun	
8	Mon	Class Rep Elections (All UG Classes) Student Council Elections - First Day of Nomination Samagra Sessions – Reflection Day for all UG students College Sports Team Registration opens
9	Tue	First year Professional Programmes Orientation - by Learning Partners (ISDC, Miles & CIMA)
10	Wed	Student Council Elections - Last Day of Withdrawal of Nominations Embark - Icebreaker - Department of Business Administration
11	Thu	Second & Third year orientation by ISDC for B.Com (Professional International Accounting & Finance) and B.Com (Analytics)
12	Fri	Student Council Elections - Announcement of Shortlisted Candidates World Day Against Child Labour Second & Third year orientation by Miles & CIMA for B.Com (Professional Strategic Finance) & BBA (Professional Finance & Accountancy)
13	Sat	Student Council Elections - Grievance <b>Retreat for all Catholic Students</b>

CALENDAR OF EVENTS - JUNE 2026		
Date	Day	Event
14	Sun	World Blood Donor Day
15	Mon	Student Council Elections: Campaign - Day 1 Guest Lecture - BA Department
16	Tue	Student Council Elections: Campaign - Day 2 UGC-NET Coaching & Mentoring Pathway - 2 <sup>nd</sup> Year PG Students (16 - 22 June)
17	Wed	Student Council Elections: Campaign Day - 3 Class Representative Election for 2 <sup>nd</sup> Year PG Students Staff Council Meeting
18	Thu	Karnataka Odu - Guest Lecture Blend - Ice Breakers for B.Com Regular BPM - Department of Commerce Prologue - Ice Breaker for BA Department
19	Fri	Council Elections and Results
20	Sat	World Refugee Day SJCC BBA Capstone - EDGE Program Commences College Sports Team Registration closes PGD Orientation and Commencement of PGD Classes
21	Sun	International Yoga Day World Music Day
22	Mon	College Sports Team Selection Trials will commence Class Representative Election for 1 <sup>st</sup> Year PG Students Faculty Meeting / Research Centre - Scholar Interface Meeting BJES Project Review Meeting
23	Tue	Amalgam - Ice Breaker, Department of Professional Programmes
24	Wed	
25	Thu	Student Council - Investiture Ceremony
26	Fri	<b>Muharam - Holiday</b> International Day Against Drug Abuse - NSS

<b>CALENDAR OF EVENTS - JUNE 2026</b>		
<b>Date</b>	<b>Day</b>	<b>Event</b>
27	Sat	Leadership Camp – Student Council Leadership Camp - Class Representatives
28	Sun	Leadership Camp - Student Council
29	Mon	Student Seminar - BA Department College Associations Selections (ERP) - First Year UG Students (MOCK)
30	Tue	B.Com (Accounting & Taxation) – Workshop on Ethical Use of AI Research Centre - Releasing of SJCC MRR (Vol. 16, Issue 1, June 2026)  IQAC - SQAC Student Orientation and Seminar College Associations Selections (ERP) - First Year UG Students (ACTUAL)
<b>Notes</b>		

CALENDAR OF EVENTS - JULY 2026		
Date	Day	Event
1	Wed	Vanamahotsav Week (1-7 July) - NSS B.Com Regular – Student Seminar for 1 <sup>st</sup> Years
2	Thu	Seminar - Professional Programmes
3	Fri	Seminar - Professional Programmes Holy Mass
4	Sat	College Sports Team Selection Trials end International Day of Cooperatives Seminar - Professional Programmes
5	Sun	
6	Mon	Pre-BoS (6-10 July) B.Com Pre-BoS B.Sc Pre-BoS Guest Lecture - BA Department
7	Tue	Karnataka Odu - Guest Lecture Big Day Off - NSS BBA Pre-BoS
8	Wed	BBA Regular – Student Seminar for 1 <sup>st</sup> Years PG Pre-BoS
9	Thu	BBA Regular – Student Seminar for 2 <sup>nd</sup> Years B.Com (Accounting & Taxation) – Association activities Department Association Activity - Professional Programmes
10	Fri	Blood Donation Drive - NSS BA Pre-BoS Hindi & Kannada Pre-BoS BBA Regular - City Level Student Symposium for 3 <sup>rd</sup> Years The Networking Circle – Ice Breaker – PG Department IQAC - Interim Faculty Evaluation
11	Sat	Research Centre - FDP
12	Sun	

CALENDAR OF EVENTS - JULY 2026		
Date	Day	Event
13	Mon	Workshop - B.Com (Analytics) Ride Green Day - Eco Club
14	Tue	Rotaract Installation Ceremony Workshop - B.Com (Strategic Finance) & BBA (Finance & Accountancy) BBA Association Activity
15	Wed	B.Com Industry Integrated – Student Seminar for 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Years Workshop - B.Com (International Accounting & Finance)
16	Thu	The Sports Induction Ceremony
17	Fri	World Day for International Justice Intramural Sports activities begin
18	Sat	Nelson Mandela International Day
19	Sun	
20	Mon	Renewable Energy Day / Research Centre - Scholar Interface Meeting BJES Project Review Meeting
21	Tue	Faculty Meeting
22	Wed	Mid Semester Examination - MSE (22-25 July)
23	Thu	MSE
24	Fri	MSE
25	Sat	MSE
26	Sun	
27	Mon	Ignatian Week (Mon-Fri) 6-Day Online FDP - Department of English (27 Jul - 1 Aug)

<b>CALENDAR OF EVENTS - JULY 2026</b>		
<b>Date</b>	<b>Day</b>	<b>Event</b>
28	Tue	
29	Wed	The Art of Debating - Debating Society
30	Thu	
31	Fri	Feast of Ignatius of Loyola – Mass for Catholics
<b>Notes</b>		

CALENDAR OF EVENTS - AUGUST 2026		
Date	Day	Event
1	Sat	All Cultures Day - Student Council
2	Sun	
3	Mon	BoS (3-5 August) BA, Hindi, Kannada - BoS Submission of Corporate and Social Internship marks to the Examination Department
4	Tue	Cipher - Student Council B.Com & PG BoS Guest Lecture - BA Department
5	Wed	Cipher - Student Council BBA & B.Sc BoS Risk - B.Com Department Activity
6	Thu	Antaranga – Interclass Kannada fest Indradhanush – Interclass Hindi fest (Hindi Paper Presentation) All Associations Interclass Activity Hiroshima Day
7	Fri	Kalotsav - Student Council
8	Sat	Kalotsav - Student Council
9	Sun	Karnataka Darshana - Janapada Loka Visit Nagasaki Day
10	Mon	Bridge the Gap - Harmony Club Frame the Theme - ALMA <b>Registration and Fee Payment for End Semester Examination – Portal Opens</b>
11	Tue	Finovate – B.Com BPM Event
12	Wed	E-Summit - E-Cell International Youth Day Democracy in Action - YDC Staff Council Meeting

CALENDAR OF EVENTS - AUGUST 2026		
Date	Day	Event
13	Thu	Intra-Collegiate Competition - Department of Professional Programmes Thursday Talkies - CSA
14	Fri	Intra-Collegiate Competition - Department of Professional Programmes Faculty Meeting Quantera - B.Sc Inter-collegiate Competitions
15	Sat	Independence Day Celebrations
16	Sun	
17	Mon	She Leads - Women's Forum Experiential Research Training Programme and Corporate Internship Bootcamp – 2 <sup>nd</sup> Year PG Students Research Centre - Scholar Interface Meeting / BJES Project Review Meeting
18	Tue	She Leads - Women's Forum Research Centre - ICSSR Project Review Meeting Vividha - BA Department
19	Wed	World Humanitarian Day BBA (Entrepreneurship) 2 Days Business Simulation Workshop – Second Years Holy Mass
20	Thu	Sadhbhavana Diwas Karnataka Odu - Guest Lecture Renewable Energy Day - Eco Club BBA (Entrepreneurship) 2 Days Business Simulation Workshop – Second Years <b>Last date for payment of End Semester Exam registration fees</b>
21	Fri	Quizzing Workshop - Quiz Club World Entrepreneurs' Day - E-Cell and IIC Vividha - BA Department
22	Sat	Ecotrack – B.Com Department Event Parents-Teachers Meeting

CALENDAR OF EVENTS - AUGUST 2026		
Date	Day	Event
23	Sun	
24	Mon	Josephite Premier League - Finance Club
25	Tue	Josephite Premier League - Finance Club Last teaching day for B.Com (Accounting & Taxation)
26	Wed	<b>Id - Milad - Holiday</b>
27	Thu	AICUF Outreach - Rural Exposure Camp (27-30 August)
28	Fri	Scriptoria - Editorial Committee BBA Association Activity
29	Sat	TEDx SJCC
30	Sun	
31	Mon	
<b>Notes</b>		

CALENDAR OF EVENTS - SEPTEMBER 2026		
Date	Day	Event
1	Tue	Guest Lecture - BA Department Karnataka Odu - Guest Lecture
2	Wed	
3	Thu	Conference/Seminar/Workshop for Hindi Teachers
4	Fri	Conference/Seminar/Workshop for Hindi Teachers Holy Mass
5	Sat	
6	Sun	
7	Mon	Research Centre - Scholar Interface Meeting BJES Project Review Meeting / IQAC - Faculty Evaluation
8	Tue	<b>Nativity of Mother Mary - Holiday</b> World Literacy Day
9	Wed	Staff Council Meeting
10	Thu	World Suicide Prevention Day – Counselling/Psychology Department Last Day for Submission of CIA & All Mandatory Course Marks to COE
11	Fri	Faculty Meeting / IQAC - Course Evaluation
12	Sat	Seminar / Conclave - PG Department
13	Sun	
14	Mon	<b>Ganesha Chaturthi - Holiday</b>
15	Tue	International Day of Democracy - YDC
16	Wed	

<b>CALENDAR OF EVENTS - SEPTEMBER 2026</b>		
<b>Date</b>	<b>Day</b>	<b>Event</b>
17	Thu	Last date for verification and validation of CIA and Mandatory course marks by the students
18	Fri	BOE
19	Sat	BOE Last Teaching Day - UG
20	Sun	
21	Mon	International Day of Peace
22	Tue	
23	Wed	
24	Thu	End Semester Exam Begins for UG
25	Fri	
26	Sat	Last Teaching Day - PG
27	Sun	
28	Mon	End Semester Exam Begins for PG
29	Tue	
30	Wed	
<b>Notes</b>		

CALENDAR OF EVENTS - OCTOBER 2026		
Date	Day	Event
1	Thu	
2	Fri	Gandhi Jayanthi - Holiday International Day of Non-Violence
3	Sat	
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	<b>Mahalaya Amavasye - Holiday</b> World Mental Health Day - Counselling/Psychology Department
11	Sun	
12	Mon	End Semester Exam Ends
13	Tue	Annual NSS Camp (13-19 Oct)
14	Wed	Research Centre - Research Advisory Committee Meeting
15	Thu	
16	Fri	World Food Day
17	Sat	Award Committee Meeting and Publication of Results Last Signing Day for Faculty Staff Gratitude Day International Day for the Eradication of Poverty

<b>CALENDAR OF EVENTS - OCTOBER 2026</b>		
<b>Date</b>	<b>Day</b>	<b>Event</b>
18	Sun	
19	Mon	
20	Tue	<b>Mahanavami /Ayudhapuja - Holiday</b>
21	Wed	<b>Vijayadashami - Holiday</b>
22	Thu	
23	Fri	
24	Sat	
25	Sun	<b>Valmiki Jayanti - Holiday</b>
26	Mon	
27	Tue	
28	Wed	Kannada Educational Study Camp
29	Thu	Kannada Educational Study Camp
30	Fri	Kannada Educational Study Camp
31	Sat	
<b>Notes</b>		

CALENDAR OF EVENTS - NOVEMBER 2026		
Date	Day	Event
1	Sun	<b>Kannada Rajyothsava</b>
2	Mon	College reopens for Faculty and Students (UG & PG) UGC-NET Coaching and Mentoring Pathway / Other Competitive Exams – PG Department (2-29 Nov)
3	Tue	Research Centre - Invitation Call for BJES Seed Money Project (Faculty & Students) Research Centre - Orientation of BJES Student Project
4	Wed	Staff Council Meeting Research Centre - Orientation of BJES Student Project
5	Thu	Research Centre - Orientation of BJES Student Project
6	Fri	Holy Mass Guest Lecture - BA Department / Faculty Meeting Research Centre - Orientation of BJES Student Project
7	Sat	National Cancer Awareness Day - NSS
8	Sun	<b>Naraka Chaturdashi</b>
9	Mon	
10	Tue	<b>Balipadyami - Holiday</b>
11	Wed	National Education Day Diagnostic Test on Essential MS Excel Skills – 1 <sup>st</sup> Year PG Students
12	Thu	BBA (Entrepreneurship) Simulation Workshop for 1 <sup>st</sup> Years Mock Parliament - YDC Research Colloquium – Research Forum
13	Fri	BBA (Entrepreneurship) Simulation Workshop for 1 <sup>st</sup> Years
14	Sat	Afterwords - Editorial Committee
15	Sun	

CALENDAR OF EVENTS - NOVEMBER 2026		
Date	Day	Event
16	Mon	International Day of Tolerance - Harmony Club Creative Writing Event - ALMA Research Centre - Scholar Interface Meeting BJES Project Review Meeting The Annual Athletic Meet (Heats) Begins
17	Tue	Karnataka Odu - Guest Lecture / ROTAMUN - Rotaract Club Heritage Exhibition - Evolution of the B.Com Programme (75 <sup>th</sup> Batch Celebrations)
18	Wed	ROTAMUN - Rotaract Club / Big Quiz - Quiz Club Heritage Exhibition - Evolution of the B.Com Programme (75 <sup>th</sup> Batch Celebrations)
19	Thu	Department Association Activities - Professional Programmes National Integration Day Women's Entrepreneurship Day - Women's Forum
20	Fri	Department Association Activities - Professional Programmes Dalal Street - B.Com Department Intercollegiate Event
21	Sat	Pitch Point - IIC & BBA (Entrepreneurship) The Annual Athletic Meet (Heats) Ends
22	Sun	
23	Mon	National Entrepreneurship Day - E-Cell Student Seminar - BA Department
24	Tue	Kannada Rajyotsava Celebrations - Kannada Dept
25	Wed	International Day for the Elimination of Violence against Women - Women's Forum
26	Thu	Constitution Day - NSS and YDC
27	Fri	<b>Kanakadasa Jayanthi - Holiday</b>
28	Sat	
29	Sun	
30	Mon	Research Centre - Last date for Submission of BJES Seed Money Project (Faculty & Students)

CALENDAR OF EVENTS - DECEMBER 2026		
Date	Day	Event
1	Tue	Vaniya Parampara B.Com (Regular) Human Rights Week (1-10 Dec) – CSA/NSS/YDC Guest Lecture – B.Com (Accounting & Taxation) Research Centre - Seven Days Workshop on Research Methodology, in collaboration with MSME (10th Edition) (1-7 Dec) IQAC - Seminar/FDP on Quality and Sustainability in Higher Education Institutions (HEIs) (1-2 Dec)
2	Wed	Finquest - B.Com (Industry Integrated) International Day for the Abolition of Slavery Student Seminar - BA Department Staff Council Meeting
3	Thu	Voyager - B.Com Travel & Tourism International Day of Persons with Disabilities Faculty Meeting
4	Fri	Virtuoso - BBA Department Intra-Collegiate Business Fest
5	Sat	Virtuoso - BBA Department Intra-Collegiate Business Fest TRIBES – B.Sc International Volunteers Day Guest Lecture - BA Department Clean Up Drive - Eco Club
6	Sun	Karnataka Darshana - Ragi Kana & Tejasvi Loka Visit
7	Mon	Rhetoric - Intercollegiate Debate Competition - Debating Society Swasthya – National Level Mental Health Workshop Counselling/Psychology Department
8	Tue	B.Com Travel & Tourism Event in collaboration with FKCCI Finnect - Finance Club Animum – National Level Short Film Festival on Mental Health - Counselling/Psychology Department
9	Wed	Annual Sports Day March Past Rehearsals
10	Thu	Conference/Seminar/Workshop for Kannada Teachers Human Rights Day Annual Sports Day March Past Rehearsals

CALENDAR OF EVENTS - DECEMBER 2026		
Date	Day	Event
11	Fri	Conference/Seminar/Workshop for Kannada Teachers Holy Mass
12	Sat	Annual Sports Day Intramural Sports competition ends
13	Sun	
14	Mon	Pre-BoS (14 – 18 Dec) Pre-BoS – Kannada & Hindi
15	Tue	B.Com Travel & Tourism - Student Seminar Media Panel Discussion - Department of English Pre-BoS - BBA
16	Wed	Rhythm of Togetherness - Harmony Club Pre-BoS – B.Com/BA Nakshatra - Intercollegiate Hindi Fest, Hindi Parishad Kalarava – Intercollegiate Kannada Fest, Kannada Sangha
17	Thu	Dhwani – Intercollegiate Cultural Fest – Student Council Launch Pad - E-Cell Memory Lane – Media Team Pre-BoS – PG/B.Sc
18	Fri	Dhwani – Intercollegiate Cultural Fest – Student Council Launch Pad - E-Cell Memory Lane – Media Team Pre-BoS – B.Com Agamyā: National-Level Student Research Colloquium – PG Department
19	Sat	Christmas Celebrations
20	Sun	
21	Mon	Research Centre - Scholar Interface Meeting BJES Project Review Meeting
22	Tue	

**CALENDAR OF EVENTS - DECEMBER 2026**

<b>Date</b>	<b>Day</b>	<b>Event</b>
23	Wed	<b>Christmas Holidays Begin</b>
24	Thu	
25	Fri	<b>Christmas - Holiday</b>
26	Sat	
27	Sun	
28	Mon	
29	Tue	Rashtrakavi Kuvempu Birth Anniversary - Kannada Sangha
30	Wed	
31	Thu	

**Notes**

CALENDAR OF EVENTS - JANUARY 2027		
Date	Day	Event
1	Fri	
2	Sat	
3	Sun	Savitribai Phule Birth Anniversary
4	Mon	College Reopens Guest Lecture - BA Department
5	Tue	IQAC - Interim Faculty Evaluation
6	Wed	
7	Thu	
8	Fri	Friday Footprint - CSA Holy Mass
9	Sat	
10	Sun	
11	Mon	Research Centre - Announcement of BJES Seed Money Grants Results
12	Tue	
13	Wed	
14	Thu	<b>Makara Sankranthi - Holiday</b> World Logic Day
15	Fri	Mid Semester Examination (15-20 January)
16	Sat	MSE
17	Sun	
18	Mon	MSE Research Centre - Releasing of BJES Seed Money Sanctioned Letter

CALENDAR OF EVENTS - JANUARY 2027		
Date	Day	Event
19	Tue	MSE
20	Wed	MSE
21	Thu	Student Seminar - BA Department Workshop on Visualisation Tools - B.Com (Accounting & Taxation)
22	Fri	BBA (Entrepreneurship) Workshop
23	Sat	Subhash Chandra Bose Jayanthi
24	Sun	National Girl Child Day
25	Mon	Seven Days National Level FDP (Online) – PG Department (25 – 31 Jan) / Research Centre - Scholar Interface Meeting BJES Project Review Meeting
26	Tue	<b>Republic Day – Holiday</b>
27	Wed	Catalyst - Intercollegiate Competition, Department of Professional Programmes
28	Thu	IQAC - SQAC Student Seminar Catalyst – Intercollegiate Competition, Department of Professional Programmes
29	Fri	BBA Association Activity Republic Day Lecture Series - Department of English
30	Sat	
31	Sun	
<b>Notes</b>		

CALENDAR OF EVENTS - FEBRUARY 2027		
Date	Day	Event
1	Mon	Enact 2027 - Hashmi Theatre
2	Tue	Guest Lecture - BA Department Enact 2027 - Hashmi Theatre
3	Wed	Beyond Ledger – Budget Decoding Session – Department of Commerce BoS (3-6 Feb) Kannada, Hindi & B.Sc - BoS
4	Thu	Budget Analysis - Finance Club in collaboration with Department of Professional Programmes Blood Donation Drive – NSS BBA & BA BoS
5	Fri	Chanakya - Intercollegiate Business Fest – Student Council B.Com & PG BoS
6	Sat	Chanakya - Intercollegiate Business Fest – Student Council
7	Sun	Resound - Serenata Chorale
8	Mon	MS Excel Training Bootcamp – 1st Year PG Students (8-15 Feb)
9	Tue	Round Table Discussion - BA Department
10	Wed	Ash Wednesday / Holy Mass Association Activity - B.Com (Accounting & Taxation) Staff Council
11	Thu	Arthashastra - B.Sc Exhibition
12	Fri	Revelations 2027 - Annual InterCollegiate Gospel Fest - AICUF
13	Sat	Revelations 2027 - Annual Intercollegiate Gospel Fest - AICUF Spiel – Intercollegiate Sports Competition begins - Inauguration Kairos – 2nd Year PG
14	Sun	

CALENDAR OF EVENTS - FEBRUARY 2027		
Date	Day	Event
15	Mon	<b>Registration and Fee Payment for End Semester Examination - Portal Opens</b> Faculty Meeting Kairos – Student Gratitude Week (15 – 20 Feb)
16	Tue	
17	Wed	
18	Thu	Spiel – Intercollegiate Sports Competition ends
19	Fri	Inter-National Conference
20	Sat	Eves Day
21	Sun	International Mother Language Day
22	Mon	Research Centre - Scholar Interface Meeting BJES Project Review Meeting
23	Tue	
24	Wed	
25	Thu	
26	Fri	<b>Last date for payment of End Semester Exam registration fees / IQAC - Faculty Evaluation</b>
27	Sat	Council Valedictory Last Day for Submission of CIA & All Mandatory Course Marks to COE
28	Sun	Felicitation of Professional Students in collaboration with CIMA
<b>Notes</b>		

CALENDAR OF EVENTS - MARCH 2027		
Date	Day	Event
1	Mon	
2	Tue	
3	Wed	Holy Mass
4	Thu	Research Centre - Research Advisory Committee Meeting IQAC - Course Evaluation
5	Fri	College Annual Day
6	Sat	<b>Maha Shivaratri (Holiday)</b>
7	Sun	
8	Mon	International Women's Day
9	Tue	<b>Ramzan (Holiday)</b>
10	Wed	Staff Council Meeting
11	Thu	
12	Fri	Last date for verification and validation of CIA and Mandatory course marks by the students.
13	Sat	Thanksgiving Day Last Teaching Day
14	Sun	
15	Mon	BOE
16	Tue	BOE
17	Wed	Faculty Meeting
18	Thu	End Semester Examination Begins

CALENDAR OF EVENTS - MARCH 2027		
Date	Day	Event
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	IQAC - Open House Forum
24	Wed	IQAC - Women Open House Forum
25	Thu	Maundy Thursday
26	Fri	<b>Good Friday (Holiday)</b>
27	Sat	World Theatre Day
28	Sun	Easter Sunday
29	Mon	
30	Tue	
31	Wed	
<b>Notes</b>		

CALENDAR OF EVENTS - APRIL 2027		
Date	Day	Event
1	Thu	
2	Fri	Holy Mass
3	Sat	
4	Sun	
5	Mon	
6	Tue	
7	Wed	End Semester Examination Ends
8	Thu	<b>Ugadi (Holiday)</b>
9	Fri	IQAC - Workshop for Administrative Staff
10	Sat	IQAC - Workshop for Support Staff
11	Sun	Jotiba Phule Birth Anniversary
12	Mon	
13	Tue	
14	Wed	<b>Ambedkar Jayanthy (Holiday)</b>
15	Thu	Research Centre - FDP
16	Fri	Research Centre - FDP
17	Sat	Award Committee Meeting and Publication of Results Staff Council Meeting
18	Sun	

CALENDAR OF EVENTS - APRIL 2027		
Date	Day	Event
19	Mon	Mahavir Jayanthi (Holiday)
20	Tue	
21	Wed	Faculty Meeting
22	Thu	
23	Fri	
24	Sat	Last Signing Day for Faculty
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	
30	Fri	
<b>Notes</b>		

CALENDAR OF EVENTS - MAY 2027		
Date	Day	Event
1	Sat	May Day / Worker's Day - Holiday
2	Sun	
3	Mon	College commences for 1st Year B.Com (Accounting and Taxation)
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	Reporting of New Faculty members
11	Tue	
12	Wed	
13	Thu	
14	Fri	
15	Sat	
16	Sun	
17	Mon	College reopens for all Faculty Faculty Meeting
18	Tue	
19	Wed	

CALENDAR OF EVENTS - MAY 2027		
Date	Day	Event
20	Thu	
21	Fri	
22	Sat	
23	Sun	
24	Mon	College commences for 1st Year UG
25	Tue	
26	Wed	
27	Thu	
28	Fri	
29	Sat	
30	Sun	
31	Mon	College commences for 2nd Year UG

**NOTES:**

# TIME TABLE

## ODD SEMESTER

Name : ..... Class : .....

	I	II	III	IV	V	VI
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						

# TIME TABLE

## EVEN SEMESTER

Name : ..... Class : .....

	I	II	III	IV	V	VI
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						



# UNIVERSAL APOSTOLIC PREFERENCES

The Universal Apostolic Preferences (UAP) are a set of guiding principles established by the Society of Jesus (Jesuits) under the leadership of Father General Arturo Sosa, SJ. These serve as a roadmap for the Jesuits' mission and ministry in the world, shaping their actions and priorities from 2019 to 2029.

There are four Universal Apostolic Preferences that were developed through a process of discernment involving Jesuits and their collaborators worldwide. They aimed to address the pressing needs and challenges of the contemporary world while staying true to the Ignatian spirituality and charism. By embracing these preferences, the Society of Jesus aims to continue its legacy of service, education, and spiritual guidance around the world.

## **1. To show the way to God through the Spiritual Exercises and discernment**

This preference emphasizes the importance of the Spiritual Exercises of St. Ignatius of Loyola, the founder of the Society of Jesus. The Jesuits seek to deepen their own spiritual lives and guide others in experiencing a personal encounter with God. They also focus on fostering a culture of discernment, helping individuals and communities make informed choices that align with God's will.

## **2. To walk with the poor, the outcasts of the world, those whose dignity has been violated, in a mission of reconciliation and justice**

This preference calls Jesuits to embrace a preferential option for the poor, just as Jesus showed a special concern for the marginalized and vulnerable. The Jesuits seek to accompany those on the peripheries of society, advocating for their rights, and working for social justice and reconciliation.

## **3. To accompany young people in the creation of a hope-filled future**

Recognizing the challenges faced by young people in the modern world, this preference emphasizes the need to engage with and accompany young individuals, empowering them to become active agents of change and leaders in building a better world.

## **4. To collaborate in the care of our Common Home**

With a strong commitment to ecological and environmental concerns, this preference emphasizes on the need to contribute actively to the preservation of the planet and advocate for sustainable practices. This preference aligns with the broader call of Pope Francis's encyclical "Laudato Si'," highlighting the interconnectedness of all life on Earth and the urgent need to care for our environment.



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