

ST. JOSEPH'S COLLEGE OF COMMERCE

(Autonomous)

Bengaluru - 560025



STUDENT COUNCIL ELECTIONS 2022-2023

CONTENTS

- Important Dates
- Posts to be filled for the Student Council
- Eligibility Criteria
- Code of Conduct for Candidates
- Procedure for campaigning and voting
- Roles and Responsibilities of the Student Council Members

IMPORTANT DATES

Date	Particulars
12 th August, 2022	Announcement of Elections and release of Guidelines on the college website and ERP
12 th August, 2022	Nominations for the posts of the Student Council will begin
17 th August, 2022 10.00 am	Last day for the filing of nominations for the posts of the Student Council
17 th August, 2022 4.00 pm	Last day to withdraw nominations
20 th August, 2022	Announcement of the list of Eligible Candidates
22 nd to 24 th August, 2022	Campaigns and Speeches of Student Council Contestants
25 th August, 2022	SJCC Council Elections and Announcement of Results

DEPARTMENT/ASSOCIATION/OUTREACH COORDINATORS

Date	Particulars
17 th August, 2022	Last date of filing of nominations
20 th August, 2022	Announcement of eligible candidates
22 nd and 23 rd August, 2022	Interviews
24 th August, 2022	Results to the Students Governor

POSTS TO BE FILLED FOR THE STUDENT COUNCIL 2022-23

Sl. No.	Members to be Elected
1	President
2	General Secretary
3	Treasurer
4	Sports Secretary
5	Vice President (2 posts- reserved for Second years) *
6	Ladies' Secretary (2 posts) *
7	Academic Secretary (2 posts) *
8	Cultural Secretary (2 posts) *

* One for each shift

* Only second year students are eligible to stand for the post of Vice President

DEPARTMENT/ASSOCIATION/OUTREACH COORDINATORS 2022-23

Sl. No.	Members to be Nominated from the Final & Second Year Batch
1	B. Com Coordinator
2	B.Com Professional -International Accounting & Finance Coordinator
3	B.Com BPM – Industry Integrated Coordinator
4	B.Com Travel & Tourism Coordinator
5	B.Com Analytics Coordinator
6	B.Com Strategic Finance Coordinator
7	BBA Coordinator
8	BBA Professional – Finance & Accountancy Coordinator
9	BBA (Entrepreneurship) Coordinator
10	PG Coordinator
11	Associations Coordinator
12	Outreach Coordinator

***Department/Associations/Outreach Coordinators will be selected by a panel of Staff Members**

CODE OF CONDUCT FOR CANDIDATES

1. Campaigning can begin only after the announcement of the Final List of Candidates
2. Candidates should submit the Declaration and election manifesto before starting the campaign
3. The following are not permitted:
 - a) Flex Banners or printed posters
 - b) Distribution of stickers
 - c) Gifts of any kind in cash, materials, food, or otherwise
 - d) Getting outsiders, celebrities, influencers, politicians and old students for the campaign
 - e) Anti - canvassing
 - f) Writing, sticking, posting on the walls of the college
 - g) Using Vehicles for campaigning
 - h) Bursting of crackers inside and outside the campus
4. Respect for other contestants are expected during elections
5. Speeches for elections should adhere to the submitted manifesto
6. Speeches will be held in campus during specified days and time
7. All campaigning ends on the previous evening of the Election Day

The election committee consists of the principal, members of the Total Quality Management Team and the Student Governor. Any breach of the code of conduct will lead to disqualification of the candidates. The decision of the election committee to disqualify a candidate will be final.

Procedure for Campaigning and Voting:

- Three days will be allotted for campaigning in campus.
- Speeches will be scheduled only during the common hour and after 4.00 pm on the specified days.
- Campaigning should not be done during class hours.
- Voting will be done through Electronic Voting Machine Ballots.
- Students are expected to carry their ID cards.
- Results will be declared after counting of the votes on the same day of elections.

ROLES AND RESPONSIBILITIES OF STUDENT COUNCIL MEMBERS

President

The President is responsible for the overall functioning of the Student Council. He/she along with the council will set the vision and prepare the agenda for the entire academic year. He/she will be responsible for the coordination between various members of the council and planning and execution of the events by the Academic, Cultural, Sports and Ladies Secretary. The President will look after the overall welfare of the student community and will work constructively as a bridge between the student community, staff and the management.

Vice-President

The Vice-President will work supporting the President in all matters pertaining to the Student Council. The Vice-President shall help the President in executing the vision set by the Student Council. He/she will also coordinate with the Associations and Outreach Coordinator in executing the programme of the council.

General Secretary

The General Secretary will be responsible for the execution of all the programmes planned the Student Council. He/she will also be responsible for the documentation of all activities conducted by the council.

Treasurer

The treasurer is responsible for the overall financial matters of the Student Council. He/she will be responsible for the preparation of Budget, getting approval from the Student governor and maintaining the accounts of expenditure.

Ladies' Secretary

The Ladies' Secretary will be responsible for organizing programmes that create gender sensitivity amongst all students and empower girl students in the college. She will also act as a representative of girl students and work constructively in creating an atmosphere of mutual respect, sensitivity and encouragement among boys and girls in the campus.

Cultural Secretary

The Cultural Secretary will be responsible for planning and executing all cultural and art events in the college. He/she along with council members will take steps to promote cultural diversity and create an atmosphere in the campus congenial for artistic and creative expression.

Academic Secretary

The Academic Secretary will be responsible for planning and execution of all extra-curricular academic events. He/she will be responsible for creating programmes that creates an intellectual atmosphere in the college and provide a supporting structure to those who require academic help.

Sports Secretary

The Sports Secretary will be responsible for planning and execution of sporting events in the college. He/she will work in close coordination with the Sports Department and shall be responsible directly to the Sports Director.

Department Coordinators

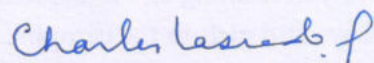
The Department Coordinators will coordinate the department activities working closely with the staff head of the respective department.

Associations Coordinator

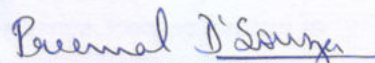
The Associations Coordinator will coordinate all the association activities working closely with the staff Associations coordinator.

Outreach Coordinator

The Outreach Coordinator will coordinate all the outreach activities of the 'Bembala' programme working closely with the staff Outreach coordinator.



Dr. Charles Lasrado, SJ
Principal



Dr. Preemal Maria D'Souza
Student Governor