Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**ST. JOSEPH'S COLLEGE OF COMMERCE (AUTONOMOUS)**
Name of the head of the Institution	**Dr. Daniel Fernandes SJ**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08025360646**
Mobile no.	**9448055264**
Registered Email	**principal@sjcc.edu.in**
Alternate Email	**secretary@sjcc.edu.in**
Address	**#163, Brigade Road Bangalore 560025**
City/Town	**Bengaluru**
State/UT	**Karnataka**
Pincode	**560025**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**07-Oct-2004**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr. Shivakami Rajan**
Phone no/Alternate Phone no.	**08025360644**
Mobile no.	**9986996639**
Registered Email	**iqac@sjcc.edu.in**
Alternate Email	**shivakami.rajan@sjcc.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sjcc.edu.in/iqac.php#skltbsResponsive6

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	http://sjcc.edu.in/pdf/student_handbook.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	**A**	**3.37**	**2013**	**05-Jan-2013**	**04-Jan-2020**

6. Date of Establishment of IQAC

07-Feb-2000

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Formation of Repository and Information Processing	14-Jun-2018 7	20
IQAC Ranking Process	18-Dec-2018 7	10
UGC And NAAC Mentorship Program	12-Sep-2018 30	5
IPR Workshop	20-Dec-2018 1	200
Visit by UGC CPE Committee	25-Sep-2018 1	60
SQAC Workshop for students - Issues Addressed	12-Dec-2018 1	40
Visit by Tulajaram College - Pune	15-Mar-2019 1	30
SQAC Staff Evaluation	11-Feb-2019 1	38
Swachhata Ranking	01-Oct-2018 1	4
NIRF Team Peer Preception	16-Oct-2019 1	60
ARIIA Data Submission	15-Nov-2018 1	4
MOU With Kongu Arts and Science College	19-Feb-2019 1	50
Quality Enhancement Through NAAC	19-Nov-2018 1	35
PTA - Meeting	19-Sep-2018 10	8
NIRF - Ranking	15-Oct-2018 45	35
ISBN Conference Book of Proceedings	18-Dec-2018 1	40
Internal Audit of Exam Department	10-Jun-2018 1	18
Open House - Women	28-Feb-2019 1	150
Staff Evaluation - Odd Semester	01-Aug-2018 7	2172
UBA interaction with Anekal Pachayat	27-Sep-2018 1	7
NAAC- Steering Committee Meet POA	03-Dec-2018 1	12
NAAC - Staff meeting for fouth Cycle	17-Oct-2018 1	92
SQAC - Gemba Workshop	06-Sep-2018	38

	1	
Open House	27-Feb-2019 1	300
Exit Interview	03-Mar-2018 1	140
NAAC - Steering Committee - meeting for plan of action implementation	07-Sep-2018 1	12
UGC - Sponsored National Level IQAC Conference	12-Sep-2018 1	130
Formation of the Student Quality Assurance Cell	21-Jun-2018 45	38
Faculty Development Program - QIP in Teaching Learning Process	28-May-2018 2	72
Faculty Development Program - Office Culture, Documentation and Audit	29-May-2018 1	25
Faculty Development Program - Office Etiquette's For Support Staff	31-May-2018 1	29
Staff Evaluation - Even Semester	07-Feb-2019 7	2172
[View File](#)		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
St. Joseph's College of Commerce	CPE	UGC	2010 2019	20500000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**14**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• IQAC and Ranking Process Institute participated in 1. Participated in NIRF 20182019 ranking process and were ranked in top 75 among Colleges. 2. India Today Ranking and were ranked 8th in top 10 commerce Colleges. 3. Times Rankings and were ranked 6th In India. 4. The Week Ranking for commerce colleges and was ranked 15th • Formation of Student Quality Assurance Cell (SQAC) SQAC is the student cell of IQAC consisting of one student from every class of each program that is offered by the college. It aims to ensure that every student is heard and there is active participation from students in quality related issues of teaching, learning and evaluation of each program. Students of SQAC actively take the initiative to participate in all IQAC activities and are the voice of IQAC among the student community of the College. • UGC Sponsored National Level IQAC Conference IQAC organized a National Level Conference on "Quality Initiatives in Teaching, Learning and Evaluation Processes in Higher Educational Institutions" on 24 th August 2018. Dr. D. Jeevan Kumar, consultant to the Karnataka Regional Branch of the Indian Institute of Public Administration, Bangalore and Trustee, Karnataka Chapter of the Sarvodaya Internal Trust was the keynote speaker. Other resource people for the conference were Dr. Subramoniam Rangaswami, Professor of Eminence in Medical Education, Sri Ramachandra Institute of Higher Education Research, Dr. Siddalingaswamy,(Coordinator, QAC, Office Of Commissioner Of Collegiate Education, Government of Karnataka, Bangalore), Dr. Sakuntala Samuelson,(Principal, Surana College UG), Dr. G Uma(Associate Professor, Department Of Statistics, PSG College Of Arts and Science , Coimbatore) and Dr. Syed Wajeed (Associate Professor ,Department of Microbiology, St. Joseph's College, Bangalore). The conference received 42 papers. The book of abstracts was released in the inaugural session of the conference. • UGC and NAAC Mentorship Program under the University Grants Commission (UGC)'s 'Paramarsh' scheme, SJCC has been invited to mentor neighboring institutions who do not have NAAC accreditation. SJCC has responded to this call with a list of institutions identified and a plan of action. UGC and NAAC have appreciated this and have given consent to SJCC to go ahead with this program. • Intellectual Property Rights Workshop In association with Ministry of Commerce and Industry Chair on Intellectual Property Rights, Centre for Intellectual Property Rights Research and Advocacy (CIPRA) and National Law School of India University, Bangalore, IQAC Conducted a one day workshop on 20th December 2019. Four sessions addressing issues of Patentability Criteria, Rights Limitations of Patentee, Procedure for obtaining Patent in India. Law related to Copyright Protection in India, Law related to Trademarks Designs Protection and law related to Geographical Indications were conducted were deliberated. The resource persons were from CIPRA. Dr. T. Ramakrishna was the keynote speaker, and the other resources persons were Mr. Vivek Anand Sagar, MHRD Chair on IPR, Mr Harikrishna S Holla an Advocate of IPR Property laws and Ms. BRINDA K VARMAan Advocate and Patent Attorney. • Repository and Information Processing IQAC in collaboration with the Total Quality Management Team in order to collect information on various parameters such as Teaching and Learning, Research and Professional Practices, Graduation Outcome, Outreach and Perception, Student Progression established the repository team this year. It comprises of three senior staff members who have efficiently captured all the data and information of the institution creating a robust documentation base.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Reconstitution of the IQAC by involving more faculty members and Administrators as co? opted members	Creation of SQAC and CQAC
Creation of a Database Repository Cell and member groups to handle the various academic ranking /ratings by external agencies.	Repository Cell to centrally capture reports of student activities conducted in the campus
To audit examination department	Examination Audit by external members was conducted
To make campus canteen infrastructure more spacious	The canteen was refurbished and more space was provided.
Reflecting activities of IQAC on the website regularly.	Website regularly updated with IQAC activities
Programmes for Research Scholars, Non-teaching Staff and Faculty members	Seven Days Research workshop, Employee development programs were conducted
Awareness generation regarding revised NAAC Assessment and Accreditation workshop	Dr. Raman of Kongu Arts and Science held a one day talk on the same
Infrastructual Changes were proposed for the College	Construction is completed
Regular meetings of all committees	Timely Association meetings and report of the same is captured centrally
Structured Feedback Mechanism	Timely- Feedback from stakeholders captured and ATR is submitted
College Website -Creating of aesthetically designed dynamic website of the College.	Newer version of the Website is underway
Creating of an exclusive web-link of alumni.	Newer Version is Under way
Creating e?versions of the Manuals, Policies and Application Forms for posting on the website in the pdf format for easy accessibility to the stake holders.	E-Versions are underway

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
TQM	11-Jun-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**25-Sep-2018**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**27-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**• Admission – The Institution's MIS admission modules helps in admission process of all UG and PG. The students of the institute are required to complete the admission formality by filling up online admission forms with all the academic and other information on the online form. The module helps in collecting the information of the academic admissions program wise and also helps in making merit list as per the institute norms. With this merit list the student are admitted strictly base on their based on merit marks and other admission processes. • Entrance Examination – Institution conducts its own entrance examination for certain programs for such programs the students undertake online examinations. Base on the scores the final admission procedure is completed. • Fees Payment – Students can pay their annual tuition fee, exam fee and other fees using online mode. • Administration – The data related to attendance of regular and temporary faculty are a part of this module which helps in monthly salary calculations. This module helps in vendor registration, tender procedure used for procurement of consumables and equipment's, preparing comparative statements, preparing and placing orders and the necessary administrative approvals of the procurement. • Academic Activities – The information related to the students roll numbers their course details and their other academic information are a**

part of this module. • Time Table – Preparation and display of academic calendar and timetable. • Attendance –Attendance module helps in recording online attendance of all lectures conducted for all programs. It enables to create the attendance shortage list of students who do not qualify minimum attendance requirement of the institution's examination guidelines. • Examinations – This module takes care of the exam activities in the form of seating arrangements of students with student registration numbers, numbering of answer scripts, bar coding and decoding of answer scripts collection and compilation of continuous evaluation marks, end semester marks and declaration of results using SGPA CGPA system. • Leave Management – All faculty members of the institution apply for different types of leaves and information goes for necessary approval using MIS. It keeps a record of total number of leaves taken by the faculty throughout the year and the balance leave available. • Accounts and Finance – Institution's accounts and finance conducts all its functions using accounts and finance modules. • Research – Through MIS research publications: articles, books, book review, MRP's, journal articles are all captured along with relevant certificates. • Student Council Student Associations all the activities conducted are captured by the module along with relevant evidence and proofs. • Media Department brochures of all the events conducted by the college including student events with videos and photographs are stored. • Mentoring – The module captures all counselling activities.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BCom	C5	B.Com (Analytics) C5	01/06/2018
[View File](#)			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic

year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCom	as per attachment	01/06/2018	Kannada C5181KN	01/06/2018
[View File](#)				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	B.COM -ANALYTICS	01/06/2018
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Regular(CBCS introduced in 201516))	01/06/2018
BCom	Travel & Tourism(CBCS introduced in 201516)	01/06/2018
BCom	BPM-Industry Integrated(CBCS introduced in 201516)	01/06/2018
BCom	Analytics(CBCS introduced in 201819))	01/06/2018
BCom	Professional International Accounting Finance(CBCS introduced in 201516)	01/06/2018
BBA	Regular(CBCS introduced in 201516)	01/06/2018
BBA	Entrepreneurship(CBCS introduced in 2017-18)16)	01/06/2018
BBA	ProfessionalFinance Accountancy(CBCS introduced in 201718)	01/06/2018
MCom	Regular(CBCS introduced in 201516)	01/06/2018
MCom	International Business(CBCS introduced in 201516)	01/06/2018
MCom	Financial Analysis(CBCS introduced in 201718)	01/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
As per attachment	01/06/2018	1334

View File

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	as per attachment	949

View File

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The College is constantly in dialogue with all its stake holders and seeks advice and input from industry leaders, in order to provide value in the many areas of engagement. 360 degree structured feedback is obtained in different forms from students from all programs offered in two different platforms Exit interviews of the outgoing final year students and Open House a closed door IQAConlyplatform where students are free to walk in and engage in open dialogues with IQAC Coordinator on any issues topics concerns of the student community. Parents feedback of undergraduate students' performance are obtained once a year in the parent's teacher association meeting. The placement department undertakes the obtainment of the feedback from the corporateindustry partners of their view of the students placed with them. The faculty feedback obtained from the students are collated and forwarded to the principal. He gives constructive review of the feedback to each staff member personally. The College obtains student feedback twice in an academic year at the end of the semester. The data generated from these various feedback platforms are compiled by the IQAC office and the action taken report is shared with the concerned stakeholder including the program heads, viceprincipals, and principals. The following are some of the action taken based on the staff evaluation • Subject Allocation • Shared Teaching • Counselling for teachers • Training session to improve teacher efficiency. • FDP on current and relevant topics. • Course feedbacks The coursesyllabus updation, revamp and corrections are initiated in the agenda for deliberation in the Total Quality Management meeting (TQM), based on the information obtained from the focussed feedbacks systems available in the college. In addition to the above interventions, each faculty member offering a core/elective course compulsorily engages with an industry practitioner, external academic peers and gathers feedback on course content. Based on the faculty's experience in conducting the course, a proposed set of actions in terms of skill developments, course specific student activities, changes and deletions of course related concepts are also documented. Feedbacks from internal course/subject experts meeting regarding module delivery, assessments, guest lectures, module preparations, module delivery pedagogy are also incorporated as feedbacks. These feedbacks are documented in the module review document prepared by the faculty at the end of the semester and used as inputs for TQM. TQM deliberations are recorded and incorporated in the module review document which is then presented in the Board of studies (BOS)meeting

held twice in an academic yearone in each semester. The Board of studies comprises of members from internal faculty members, external faculty members of reputed institutions, industry representative, university representative, alumni representative in addition to the subject experts of the college. The resolutions passed in the BOS meeting are analysed and reported to the academic council for necessary changes in the course/syllabus content for the upcoming academic year. This ensures that all the courses are contemporary, relevant fulfilling the future employment requirement of students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	As per Attachment	320	3368	320
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2500	285	95	10	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
109	109	24	44	44	25

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college understands that holistic, and personality development skills required to mentor students effectively are the need of the hour and has made a provision for counselors, mentors and advisors to take care of this. Teachers are allocated as either Class mentors or ClassinCharge for each class. Fours counselors available for the students in the college with HODS and placement coordinators acting as advisors. There are two teachers assigned for each class Class mentor and ClassInCharge. The students are equally divided between the two teachers. This enables newly enrolled 1st year students to have more mentoring time. From the second year on wards, availing of mentoring services from the counsellors becomes voluntary. Every class mentor is assigned the task of mentoring a class in areas of attendance, performances, concerns, activities involved etc. The Class mentor keep a track of student academic performance to monitor their progress. This helps to track the progress of the student from the initial stage and provide the necessary feedback in an ongoing manner. Class mentors undertake the responsibility to organize visits to NGO's, orphanages, old age homes etc. Parents are also appraised of learner outcomes and corrective measures undertaken by the Institution by the ClassInCharge. Guest Lectures on important social issues are periodically organized by the classincharge Students who have doubts or face difficulties in comprehending academic topics are free to approach the classincharge teachers outside class hours for academic mentoring. The 1st year UG and PG students go through mandatory counselling. The 1st year student's avail more time from their mentors. HRD classes are conducted with the objective of empowering students to develop self confidence and have inter personal skills. Value based topics

are discussed as well as issues faced by youth in modern day urbanized society. Most of the student's activities are linked to a social cause thereby sensitizing students. The mentoring system specifically focus on developing the following matters for the graduating batch of students, the class mentor along with the placement cell ensure that all the students opting for placement activities are present of workshops and training modules arranged by the placement to enable (a) Employ ability Skills of their mentees and record/document academic progression(b)Communications skills(c)Self Confidence and Attitude(d)Adaptability and Flexibility. The mentoring system of the college provides academic guidance, personal counselling and psychosocio guidance in the following manner to the student community. Through Academic guidance: Identification of weak students after midterm exams through their results,Identification through attendance pattern,Voluntary disclosure by students, Eliciting support from teachers help through peer group teaching are ensured. Through personal counselling, each class having allotted with a counsellor, meeting every student, creating awareness,problems areas identifications of the students is possible. Repeat sessions are scheduled to which students come on a voluntary basis. Through psychosocio guidance, by HRD classes. topics of contemporary interest ,guest lectures on sensitive topics ,screening of socially relevant movies ,encouraging social action initiatives are possible.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2785	109	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
109	109	0	22	39

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	as per attachment	Assistant Professor	as per attachment
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	As per Attachment	I/201819	12/10/2018	30/10/2018
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	0	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C1	BCom	Regular	453	406	89.62

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/forms/d/1EA8Gf0qEVgLi8Du2wjsoApOh0wVF6Ii9_iOSm6sCqbc/edit?usp=sharing

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Sree Murthy	JRF	01/06/2018	UGC

View File

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	000	0	0	0

View File

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

4

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intensive Coaching Training for Advanced Financial Reporting from the industry	B. Com	07/05/2018

View File

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
A Man of Social Concern Award	Dr.Daniel Fernandes	Tibetan Youth Society, Mundgod Karnataka	01/10/2018	As per attachment
View File				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
SJCC	Nikhil JW	Self Financed	Motor touring club	As per Attachment	01/06/2018
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Commerce	6

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	6	0
National	Commerce Management	64	0
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	63
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Filed	0	22/11/2019
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Price Fluctuations Movements Of Crude Oil Price Towards	Hariharan Ravi. Ayswarya R, Rajani H Pillai, Lakshmi	Journal of Advance Research in Dynamical Control	2018	8	SJCC	8

Indian Stock Market	Eshwar	Systems				

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Price Fluctuations Movements Of Crude Oil Price Towards Indian Stock Market	Hariharan Ravi. Ayswarya R, Rajani H Pillai, Lakshmi Eshwar	Journal of Advance Research in Dynamical Control Systems	2018	8	8	SJCC

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	19	50	16	64
Presented papers	5	58	0	0
Resource persons	0	0	8	62

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr. Sridhar L S	MHRD Course Material	MHRD MGNCRE	0.5

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Dr. Shridhar LS / Commerce	Research Tool	SJC, Lal bagh Road, Bangalore	10000	180

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students

	collaborating agency	participated in such activities	participated in such activities
Government School Teaching Program	As per the Data Attached	3	8
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Wellbeing out of waste programme	As per file attached	As per file attached	2787
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Government School Teaching Program	As per the attachment	Educational Activity	3	80
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Conference: Fintech Ecosystems – Transformation and Market Dynamics	As per file attached	Partly funded by ISDC and partly by SJCC	1
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
FDP workshop	As per file attached	National Enterpurnership Network (NEN)	23/05/2018	31/05/2018	Staff of SJCC
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

	participated under MoUs

as per attachment	01/06/2018	as per attachment	2785

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
29753251	29753251
308342	308342
960565	960565

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Easylib	Partially	4.3.3	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22945	4537960	857	447118	23802	4985078
Reference Books	2482	680790	121	108500	2603	789290
Journals	58	476541	49	223000	107	699541
Digital Database	4	715225	1	47200	5	762425
CD & Video	694	126482	0	0	694	126482
Library Automation	1	150000	0	0	1	150000
e-Books	54535	538725	53	136000	54588	674725

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module	Date of launching e-

			is developed	content
Ms.Sanjana	Introduction to Business Economics	Youtube	19/08/2019	

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	247	2	3	3	3	0	0	200	0
Added	13	0	0	0	0	9	0	150	0
Total	260	2	3	3	3	9	0	350	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

250 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Centre	https://www.youtube.com/channel/UC69_-P77nf5-rKrjcpVEsqQ/videos

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
47262820	47262820	5697556	5697556

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college manages its physical infrastructure, academic and support facilities with a team of dedicated staff, specific policies and procedure, grants and funds – GIA, UGC and management funds for all infrastructure development. An expenditure Rs.5,30,86,109 for maintenance of academic and physical infrastructure has been incurred in the current year. The nonteaching administrations staff include full time electricians, gardener, sweepers and security staff. The sports grounds (58,800 sq.ftfootball and 5850sq.ft basketball),gymnasium, TT room and sports equipment are in the care of the sport director supported by 4 staff members. Classrooms, numbering 35 numbers, equipped with multimedia projectors, speakers, wireless internet, LCD projectors are used from 7.00 a.m. to 5.00 p.m. for shift 1 and shift 2 students, week end courses, certificate courses, competitive and special exams of private organizations. The average student computer ratio is 5:4 with the bandwidth of 50MBPS in the current year. The physical infra structure is categorised as 1. Class Rooms infrastructure 2. The Principal's office and the VicePrincipal's Office 3. The Administrative Office 4. Staff Rooms and offices for HODs 5. Infrastructure for academic requirements: 6. Infrastructure for

general requirements 7. Infrastructure for a) Conferences, seminar halls and board meetings b) Extra –curricular activities c) Common facilities. The other academic infrastructure is ? Stationery Stores with Xerox facility situated at the basement and leased out to a private person who charges a nominal amount for the service. ? The basement of the college building is split into two parts housing the parking area for student two wheelers and also houses the library of the college. ? The Library is situated in the basement of the college building ? Media centre with recording, editing and lecture capturing system ? The student council room in housed in the basement. ? Examination center in the ground floor is equipped with a CCTV camera, a RICOH copier, a printer, and facilities built in accordance with the requirements specified by the affiliated Bengaluru Central University. ? Two lifts are available from the ground floor up to 4rd floor. ? The ERP server room with two main server computers with airconditioned facility. ? A canteen is situated in the Ground floor which can cater up to 200 students/faculty ? The college has a beautiful entrance with flower pots, and a wall garden. ? The college has a constant supply of sufficient safe drinking water from Reverse Osmosis plant. ? Round the clock security is available at the college entrance for the college premises. ? The college has cameras on the entire premises. Most of the strategic areas in the campus are are under electronic surveillance. ? Parking facility for staff and students is inside the campus. ? Generator (Diesel) with 82KVA is housed in the college grounds Major annual repairs are carried out during the vacation: regular cladding tiles on the stairways walls for aesthetics easier maintenance., retiling of corridor floor spaces of basement, first second and third floor., retiling of washrooms., remodelling and refurbishing of Examination Centre., painting of the class rooms and college buildings., upgrading and repairing classroom furniture.

http://testlink4clients.com/iqac1/iqac-policy.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management, Midday meal and Sports Breakfast	534	7158359
Financial Support from Other Sources			
a) National	Government, Alumni, Industry	127	1498824
b)International	Nil	0	0
View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
As per Attachment	01/06/2018	2785	As per Attachment
View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of

	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
2018	As per Attachment	1630	1630	469	374

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
As per List	525	374	NIL	0	0

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	296	UG	As Per attachment	As Per attachment	As Per attachment

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	13
SLET	1
GMAT	11
CAT	15
TOFEL	1
Civil Services	6
Any Other	422

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
sports and cultural as per attachment	national and university as per attachment	1750

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	as per attachment	National	1	1	as per attachment	as per attachment

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

To inculcate the virtue of Citizenship, the Students' Council and Office bearers are elected by the students. The student council is the apex student body consisting of student members. The student council members are elected in a democratic poll conducted by the students of UG/PG programmes in the college in the month of June every academic year. To maintain freedom from bias and politicking the norms of eligibility and process are • Student candidate must have a good academic and disciplinary record • No candidate can profess affiliation to any political party or receive monetary or other support. • Elections proceed is a healthy contest in a spirit of fair play and create no animosities among students or classes. • After the election all students must profess loyalty to the elected officebearers and cooperate with them in the discharge of Council duties. The elected student council members are inducted formally into the Council by an Investiture Ceremony. They function under the support and guidance of a faculty member designated as a Student Governor. The student council room is housed in the basement in a dedicated room of 150sq.ft. The council coordinates the activities of the various student associations. It is a link between students, teachers the college and makes student's communication efficient, enables them to voice their opinions/views of the learning process to the college management. The elected members promote and protect the rights interests of the student community such as their right to participation in the college curricular and cocurricular activities, providing an opportunity for creative and personal realization and leadership skills of the students. The council members create general awareness among student community of the existing and proposed rules, procedures and policies pertaining to academics. The Council is also a means of information dissemination among students. Student Academic Council is composed of one student president, two student vice presidents, one general secretary, one treasurer, two ladies' representatives, two sports coordinators, two cultural coordinators and two academic coordinators. Soon after the council elections a leadership camp is organized for the entire council every year by the college management. These camps serve as a platform for honing leadership skills the spirit of team work bringing about the bonding between the team members which is necessary for coordination and communication throughout the academic year. The council meets regularly to discuss and make recommendations on issues related to academics, student life and facilities, playing a vital role in overseeing the functioning of the various cultural and cocultural activities in the college such as organizing celebrations like Teachers' day, Independence Day and other days of significance, organizing intra and intercollegiate business fests and cultural competitions, supporting other student associations and departments in all cocurricular activities. The funding for the training and activities of the Students' council is largely borne by the College and also includes funding from alumni, and corporate sponsorship.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

• The Old Students' Association or the Alumni Association of St. Joseph's College of Commerce is a wellknit and an active association that conducts several activities throughout the academic year. Many of its members are very reputed in their respective field. The Alumni association contributes richly to the smooth running of the college by giving suggestions regarding curricular, infrastructure, job opportunities available and willingness to sponsor students for college activities. Some of the notable alumni of the college are Mr. Rahul Dravid, cricket player and coach, Mr. Shivil Kaushik, cricketer, Gujarat Lions, Ms. Noyonita Lodh, Miss Diva Universe 2014,Mr. Prakash Raj, actor, Ms. Ramya, actress and politician, and Mr.Vinay Rajkumar, actor Following are the areas where the Alumni contributes: 1. Feedback from alumni has enabled the college to start programs in Entrepreneurship fostering the generation of jobs. 2. Alumni Feedback is an important avenue of information feed that is considered and adopted for revision of the existing programs with the latest requirement of the industry and global competencies that need to be fostered among the students. 3. Curriculum development – by their inclusion in Board of Studies (BOS) of every program/department of the college. Their representation in the college Academic Council give valuable suggestions on quality enhancement, teaching learning and college development. 4. Recognition and Rewards – The Alumni sponsor awards for high achievers to motivate, inspire and recognize academic excellence. 5. Alumni Scholarship Various Batches of students who are part of the Alumnae Association have instituted a Corpus fund to sponsor the education of economically disadvantage meritorious students through "Alumni Awards". They play a special part in the annual graduation program of the college every year, by contributing the alumni awards with cash prize for needy and deserving students. 6. In addition to the annual day scholarships, a special endowment fund Sayonara Award is given every year to the most deserving student selected by the Department of English. 7. Alumni have contributed a corpus fund of Rs.1 crore in the 20182019 and the interest generated is used for fee scholarships for deserving students annually. 8. The annual alumni meet and reunions foster a sense of friendship among faculty members and students as well as loyalty towards the institution. 9. The alumni conduct various activities to motivate students to bring out their best out by conducting Quiz, Debate competitions including special talks on contemporary topics of interest like GST, Annual Budget etc. 10. They are of great help in delivering and organizing expert lectures in specific areas of finance, management. They lend their hand in arranging industrial visits to fill the gap between industry and academia. 11. Alumni entrepreneurs contact the college placement cell for recruitment of current students and promote their networks contacts to facilitate such drives. 12. Alumni meetings with the college has resulted in betterment of the institution, organizing various events, alumni awards and recognition, placements, upgradation of syllabus, 13. Inputs and Feedback from Alumni soliciting valuable suggestions for improvements of curricular and extracurricular activities

5.4.2 – No. of registered Alumni:

13400

5.4.3 – Alumni contribution during the year (in Rupees) :

8473428

5.4.4 – Meetings/activities organized by Alumni Association :

The Old Students' Association or the Alumni Association of St. Joseph's College of Commerce is a wellknit and an active association that conducts several activities throughout the academic year. The Alumni Association is an integral part of the college. The association's activities are aimed at bridging the gap between current and past students.The new team of office bearers took over OSA on 19th August 2018. The OSA had 7 meeting during the current year. On the day of the new office bearers,OSA organized a basketball match where the present college team played against the OSA team, which saw participation in huge numbers from both, the present and past students. The OSA celebrated Teachers' Day in a grand manner at Catholic Club on 15th of September, 2018. Dr. Lily David who was retiring in November, 2018 after 32 glorious years of service was honored by the OSA during this event. OSA this year instituted the prestigious 'Magis Awards' to honor the achievements of the alumni. The ceremony was held in the college premises on 16th of November 2018. The award for significant achievement was given to Mr. Anup Kattukaran (2004 batch). Maj Geetha Adhikari and Mr. Atul Kattukaran shared the award from 2008 batch. Magis Award for life time achievement was given to Mr. Mohan Das Pai (1979 batch) and Mr. Irfan Rasack (1973 batch). OSA Gala was successfully held on 14 December 2018 in association with Catholic Club, to promote OSA and its activities. To promote a healthy atmosphere of debate and dialogue in college the OSA started the Annual OSA Debate Competition. The annual OSA debate was held on 21st January 2019. The teams debated on the dynamics of ecommerce industry and the underlying intentions of the central government in the election year. The OSA team also organized talks on various issues throughout the academic year. On 14th November 2018 Mr. Phil Abernathy delivered a talk on 'Are You Ready for the World?' On 19 November 2018 Mr. Babu Jayendran spoke on Emerging Technologies. On 23 January Mr. Kiran Boal spoke on Money and Mutual Funds. The members of the OSA took an interest in the college activities as well, by participating in the Spiel Run and also organized a fun Zumba session prior to the Spiel run. The alumni members through their inclusion in the Board of Studies (BOS), academic Council and Governing body of the Institution, give valuable suggestions on quality enhancement, curriculum, teaching learning practices and placements. OSA contributed instituted a corpus fund of Rs.1 crore to the college and the interest earned from it are given to needy students as scholarship amounts and in addition, they have sponsored the Best Outgoing Student Alumni Award this year too and gave scholarships to 25 deserving students to motivate, inspire and recognize academic excellence.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Understanding that empowering people in management results in a more responsive, more flexible and more successful identity, SJCC has bestowed autonomy to its faculty members in many areas of academic and nonacademic domains. Unlocking the faculty member's potential has resulted in people driven growth of the college which is evidently visible in the sustained ranking position that the college has attained in successive all India ranking positions in the India Today ranking of Commerce Colleges of India. Starting from planning the academic calendar of events to the valuation of answer scripts, the college has created a unique ambiance of selfmanagement in the faculties of the college, thereby successfully creating faculty partnerships with the college management. The student council members who are responsible for organizing social and extracurricular events are elected student representatives and are to privy to a range of professional benefits, and exposure to a variety of opportunities beyond curriculum. The students too are a part of the governance. The research wing of the college has involved

students in the generic research studies and survey of the Institutions in Raichur and Bijapur districts throwing open, important social insights to them. Such learning experiences have created in the deep learning that occurs when students practice "the real world". The IQAC inducts one student from every class of each program to form the Students Quality Assurance Council(SQAC) with an aim to ensure that there is active participation from students in quality related issues of teaching, learning and evaluation of each program a teaching method undertaken 'with' rather than 'for' students are empowered to be more independent and interdependent. Certificate course is a part of the valueadded program in the CBCS curriculum introduced during 201516. Under the CBCS system, students are required to choose certificate course of 4 credits under Interdisciplinary programmes. The faculty members are empowered to propose interdisciplinary and unique courses under CBCS system of the college. Some of the unique courses that are offered are gender and leadership, caught in the net, theatre, economics etc to sensitize the students to socially relevant thrust areas. Certificate course in Excel Advanced Excel, SPSS, SAP are offerred keeping in mind the knowledge needs of industry which are offered by the internal faculty members. The coordinator in charge of the certificate programs is fully empowered to take proposals from the staff members of certificate courses. The same is scrutinized for relevance and contemporariness, and given for approval to the Head of the Departments. Once approved, vetted for implementation, the details of the courses are informed to the students in the student Orientation programme by the faculty members.The fee charges and payment to teachers for such courses is also deliberated and finalized.. Furthermore, freedom for academic expansion to introduce new programs, to sign MOUs with different industries, collaborate with industry partners, to arrange FDPs, Workshop and International Conferences reflects a hierarchal structure of participative and decentralized management in college.All matters at the department level are discussed by the HOD with the faculty team.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The college library area is 5156 Sqft. The ILMS EASYLIB software have been cataloging, serial controlling, member registration, maintaining the circulation and OPAC automated services. It also has INFLIBNET, DELNET, EBSCO, NPTEL, Capitaline, EPWRF, and Johan Brown digital library. This year they have identified and segregated and stored valuable archives, separately in a secured area. This academic year they have added 857 textbooks,121 reference books,49 journals,53 ebooks and 1 database valued at Rs.494318.00. The Advisory Committee College Library met twice during the year to review the activities and developments that have taken place and suggest the future plan for the development of the library.

Human Resource Management	The college takes pride in providing the best working environment and benefits package in the region helping in attracting the best talent. Career progression is supported and clear growth paths for individuals are articulated by the management keeping all most all the posts on a rotational basis. The performance appraisal system of the college elicits the personal attention of the Principal who takes care to personally counsel and guides the staff members. The management and the IQAC regularly devise plans for not only faculty development programs but also employee development programs for administrative and support staff of the college. The management provides staff welfare in various forms viz, fee concessions to staff children in the institution, free lunches to support staff, health insurance to staff members, special leave for Ph.D., Ph.D. defense leaves, paternity leave and special leave consideration for major sickness and ill health. Faculty members attending conferences inside the state, outside the state and aboard are amply refunded the amounts of registration and travel expenses.
Research and Development	Research Center by the Bangalore University was established in the year 2010 in the College.There are eight board members in the research center.The Research Centre, along with the subject teachers,guide and mentor the undergraduate and postgraduate students in research work.Student research in the form of case study and research papers are compiled, edited and published by the college. Center organized two workshops. Both workshops were seven day long. To empower the budding women scholars, the workshop organized in September is exclusively designed for them funded by UGC. The workshop organized in December is the experiential workshop aimed to develop research capabilities among researchers and academicians.This year saw the electronic service of the "SJCC Management Research Review" being launched as a new website for journals into permanent operation.Research Assessment Committee (RAC) Meeting was heldon Friday 29th June 2018. Nineteen Books/Monographs Written/ Books Edited volumes,11 numbers of Publication in

	conference –proceedings/ Books and chapters in edited volumes, and 31 paper publications of faculty were recorded in this academic year, along with more than 41 international, national, state and city level seminars and conferences participation by faculty members of the college.
Curriculum Development	For all UG and PG programs, the college has the policy to alter and develop the curriculum once in every five years in general as per Bengaluru University Guidelines. The choicebased credit system (CBCS) was introduced in 201516 across all programs offered by the college. The course matrix under the choice based credit system (CBCS) has been built to ensure that skill development and interdisciplinary courses remain an important part of the program. From 201819, the curriculum follows the OutcomeBased Education (OBE) model. The Program Outcomes, Program Specific Outcomes, and Course Outcomes are well defined and communicated to students. But the commerce and management sector being disrupted by constant economic, regulatory changes, acts and amendments, every year detailed feedback is taken through survey from the alumni, the industry expert, subject experts from other institutions in addition to the inhousefaculty of the college. Feedback of the students of the college, too, are collected from the various feedback platforms employed solely for this purpose. The Board of Studies (BOS)collates all this information from all sources and a meeting is set up to finalize the same. The BOS considers all the inputs and finally decides the content of the course and the examination scheme and provides its recommendation to the Academic Council for necessary approval.
Teaching and Learning	The Classroom infrastructure is equipped with LCDs, audiovisual and laptop usage facilities. The college has various academic committees to ensure the usage of appropriate teaching and learning techniques for both UG and PG classes. Bridge Courses at the beginning of the first semester ensure that the learning levels of the students from sciences and noncommerce

	disciplines are bridged to enable seamless teaching and learning. Continuous Internal Assessment enables the class mentors to identify slow and advanced learners summoning remedial classes measures wherever deemed necessary. The classroom pedagogy is attuned to cater to both advanced and slow learners. Assignment and tests are framed to include the usage of the library and its resources. The Choice Based Credit System (CBCS) gives the students the freedom to choose the subjects of their choices. Tally, Excel, SPSS, SAP classes taught through hands on learning methods ensure that the students have practical and applicative knowledge of the theories learned in classrooms. Guest Lectures, debates conducted and mediated by eminent industry experts subject experts enable realtime exposure of the corporate world. Industrial visits of both national, international nature assist the students to understand the global, practical operational aspects of corporate life and identify the area of interest for further career opportunities in the industry. The internship is a part of experiential learning not only trains the students in critical thinking and nurture active learning but also acts as a resource of networking for a further future career opportunity.
Examination and Evaluation	The Examination Department has been consistently striving to reform the examination systems. This year again the Examination Department has added a few more qualityenhancing practices namely a)Extensive use of the Learning Management System (LMS) platform for the conduct of Internal Assessments and Mid Term Retests,b) Assessment of learning outcomes as per the OBE framework has been initiated. Each question of the internal and external examination has been linked to the Course Learning Outcomes (CLO) and the students' performance linked to the attainment of the CLO.c) The practice of displaying the best answer scripts for each of the courses has been initiated this year. d) Quick and Transparent, Errorfree evaluation process culminating in the quick declaration of results of the End Semester Exam without compromising on

	the quality of assessment continues to be the foundation of the department.e) Audit of exam department: The audit of exam department was conducted on 8th June , 2018. The audit committee comprised of: Dr Lawrence, Pondicherry University and Dr Jerome Xavier, Principal, Indian Academy Degree College (Autonomous). The committee appreciated the working of the examination department and also gave some suggestions that could be implemented in the future. The Department employs objective evaluative methods and maintains transparency in evaluation processes. The performance of our students both at UG and PG level has been outstanding and reflective of the Institution's efforts to deliver academic excellence.
Industry Interaction / Collaboration	The presence of industry members begins at the highest academic level i.e., the Governing Body of the College. where an industry expert without whose approval new programs cannot be implemented.Their presence in the Board of Studies is pertinent to the development of the curriculum and ensure that it is updated and benefits all the stakeholders of the institution.Guest lectures by industry personnel are a regular feature of the curriculum.On the 18th and 19th of February, 2019, a national seminar was organized for the B.Com Industry Integrated Programme students on the topic '4th Industrial Revolution' where key industry personnel discussed the changing trends in the different sectors.The entrepreneurship students have reaped enormous benefits from interaction with the industry experts. As a result of industry collaboration the college has an incubation centre giving students a space for pitching innovative ideas and working towards executing them. As a pioneering initiative, SJCC has introduced an internship semester for the students of M.Com (Financial Analysis). The six months corporate internship during the 4th semester provides the students with the much required industry exposure and serves as a Launchpad for their career practice. In addition, the College has entered into collaboration with Federation of Karnataka chambers of Commerce Industry (FKCCI) ,Karnataka

Admission of Students	The Governing Body of St. Joseph's College of Commerce meets twice a year and reviews admission. Irrespective of their background, students are granted admission to SJCC. A diverse crowd including nontraditional learners, firstgeneration students, quick learners, academically challenged students, and students from different linguistic, social and cultural backgrounds are admitted into the college. The admission activities for the year 201819 began during the months of April and May where foundations were laid for the future sports activities of the year by identifying the vacant positions in each team due to the graduation of final year students. A total of 150 students registered for the sports quota admissions in various disciplines and 32 were inducted based on their individual sports merits to strengthen the sports teams for the year 201819. Other students include ones from disadvantaged backgrounds.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	IOLITE Technologies Contact number 08022244711, 08022244315 (till 201819) Linways Technologies Pvt. Ltd, Kerala Start up Mission, Kinfra HiTech Park Main Road, HMT /Colony, Kerala. 95266 01110 (from 201920 onwards)
Examination	IOLITE Technologies Contact number 08022244711, 08022244315 (till 201819) Linways Technologies Pvt. Ltd, Kerala Start up Mission, Kinfra HiTech Park Main Road, HMT /Colony, Kerala. 95266 01110 (from 201920 onwards)
Planning and Development	IOLITE Technologies Contact number 08022244711, 08022244315 (till 201819) Linways Technologies Pvt. Ltd, Kerala Start up Mission, Kinfra HiTech Park Main Road, HMT /Colony, Kerala. 95266 01110 (from 201920 onwards)
Administration	IOLITE Technologies Contact number 08022244711, 08022244315 (till 201819) Linways Technologies Pvt. Ltd, Kerala Start up Mission, Kinfra HiTech Park Main Road, HMT /Colony, Kerala. 95266 01110 (from 201920 onwards)

Finance and Accounts	IOLITE Technologies Contact number 08022244711, 08022244315 (till 201819) Linways Technologies Pvt. Ltd, Kerala Start up Mission, Kinfra HiTech Park Main Road, HMT /Colony, Kerala. 95266 01110 (from 201920 onwards)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Daniel Fernandes S.J	As per the attached file	As per the attached file	248967
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	QIP(Quality, Innovation and Prosperity) in Teaching Learning Process.	As per the file attached	28/05/2018	29/05/2018	97	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
As per file attached	1	01/03/2018	02/03/2018	2
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
22	0	5	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
12	11	11

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal and external financial audits annually to monitor the monetary transactions of the college. The internal audits are conducted midacademic year where a team of three professionals conduct the auditing and any discrepancy is brought to the notice of the Principal immediately. The management of the college is also capable of drawing the Principal's attention to any important matter. The external audits entail the auditing of all the different units of the management. The observations made by them are regularly complied with. The government also sends auditors to the college and their queries are attended to as well. The college has a stringent system in the management of the financial transactions. The line of control is traced from the Finance officer to the Head Office Accountant. Any problems are immediately addressed by the finance officer in consultation with the principal and with the help of the Accountant who consults the matter with Head Office Accountant. The college has always avoided cash transactions to make it the affair transparent. Internal audit from BJES.Financial administration – management communicates to the units budget consultations – compare previous academic year expenses and draw the budget for the present year – budget is presented to governing board of managementonce board approves it is sent to the president for approval – president with certain comments will approve and incorporating the feedback budget is finalized .Any collection in the institution will go the collection account for which principal is not the authorized signatory. In the institution the finance officer in consultation with the principal executes the budget – management follows a centralized accounting system and the principal is not the authorized signatory sanctions – finance officer is the authorized person. Finance officer in consultation with the principal prepares the monthly budget and management will sanction what is required for the month according to the overall budget approved. Account settlement needs to happen on a monthly basis and it is mandatory to get the next month's budget approved. The management constitutes a threemember team to do the internal audit and their main task is to check the complied suggestions given by the auditors and management. Whether the college is complying with statutory norms like deduction of TDS, whether sanctioned amount is paid as salary, scrutinize assets registry of the institution. The team submits a confidential report to the president of the society. Suggestions given by the auditorsAmounts to be credited as per the heads prescribed by the auditor – if the auditor brings to our notice any discrepancy or audit objections it will be immediately rectified

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
as per attachment	271225830	as per attachment.
[View File](#)		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**External Panel**	**Yes**	**IQAC Department**
Administrative	**Yes**	**ISO**	**Yes**	**IQAC Department**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

a) Financial Support b) Staff Welfare c) Guest Lectures

6.5.3 – Development programmes for support staff (at least three)

a) Office, culture and documentation Audit b) Office etiquette and support c) Self Management, Wellness and Happiness

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a) Introduction of new programs b) E Content development of curriculum c) Introduction of Choice Based Credit System d) Introduction of Outcome Based Education System e) Enhancement of Itinfrastructure. f) Introduction of Examinations Reforms g) International Collaborations with Universities of repute. h) Introduction of Professional Accreditation programs i) Introduction of mentor ship dairies. J) Online student admission.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**Yes**
c)ISO certification	**Yes**
d)NBA or any other quality audit	**Yes**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	**Times of India BBA Institute Ranking**	**06/04/2018**	**06/04/2018**	**06/04/2018**	**40**
2018	**Formation of the Student Quality Assurance Cell**	**25/05/2018**	**25/05/2018**	**25/05/2018**	**10**
2018	**Introduction of outcome based education**	**06/09/2018**	**06/09/2018**	**06/09/2018**	**109**
2018	**International seminar 'Career in Management Accounting'**	**10/10/2018**	**10/10/2018**	**10/10/2018**	**90**
2018	**UGC Sponsored One Day National Level I**	**24/08/2018**	**24/08/2018**	**24/08/2018**	**87**

	QAC Conference on "Quality initiatives in Teaching, Learning and Evaluation in Higher Educational Institutions "				
2018	Training for lifewomen of Self Help Groups in Vijayapur	17/09/2018	17/09/2018	18/09/2018	50
2018	UBAInteration with ANEKAL Jesuits for Village panchyat details	17/10/2018	17/10/2018	17/10/2018	12
2018	Conducted the QUALITY ENHANCEMENT THROUGH NAAC Accreditation A Practical outlook Dr. Raman Principal,Kongu Arts and Science college	19/11/2018	19/11/2018	19/11/2018	38
2018	Initiated Exam audit	14/07/2018	14/07/2018	14/07/2018	10
2018	Initiated student research activities	01/06/2018	17/04/2019	17/04/2019	2785
2018	OBE introduction	01/06/2018	01/06/2018	01/07/2018	2785
			[View File](#)		

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

UGC Sponsored a seven-day national level workshop on Research Methodology for Women Scholars	17/09/2018	23/09/2018	0	35
International Cultural Exchange programme with Kobe College : exclusively for girl students	24/10/2018	02/11/2018	0	5
Facing the world	14/11/2018	14/11/2018	0	86
HRD Class - importance on human sexuality education	16/11/2018	16/11/2018	40	35
HRD Class - importance on human sexuality education	22/11/2018	22/11/2018	20	25
Big Day Off: students in Swachh mission	10/01/2019	10/01/2019	20	35
Gender and Leadership open elective	05/11/2018	08/03/2019	40	35
Understanding gender and caste module in General English for the 3rd sem	05/11/2018	08/03/2019	40	35
Guest Lecture Be yourself because as original is more worth than a copy- Unleash the power within you - PG Department	04/12/2018	04/12/2018	90	40
Guest Lecture The Power if Positive thinking - PG Department	04/12/2018	04/12/2018	90	40
HRD Class - importance on human sexuality education	25/07/2018	25/07/2018	40	35

Women's Forum organized a Guest Lecture ' Samya' on Gender Parity	10/08/2018	10/08/2018	0	50
Student Council in collaboration with Amnesty International organised a Guest Lecture on - Online Violence Against Women	14/08/2018	14/08/2018	30	50
Fine Arts Club organised a Guest Lecture on ' Nurturing Exquisite Leadership through Arts'	25/01/2019	25/01/2019	20	25
Training Programme for Self Help Groups of Manvi and Pannur	11/02/2019	16/02/2019	0	82
Big Day Off: students in Swachh mission	27/02/2019	27/02/2019	20	25
Open House exclusive for women	28/02/2019	28/02/2019	0	80
Big Day Off: students in Swachh mission	07/03/2019	07/03/2019	20	25
HRD Class importance on human sexuality education	28/06/2018	28/06/2018	40	35
HRD Class - importance on human sexuality education	26/02/2018	26/02/2018	40	35
Women Empowerment initiative- Elected ladies' representative to discuss and voice out the concerns	11/06/2018	11/06/2018	0	27
Women in	14/06/2018	14/06/2018	0	1

leadership intiative- Secretary post reserved for Girl student				
Big Day Off: students in Swachh mission	12/09/2018	12/09/2018	20	25
HRD Class - importance on human sexuality education	12/09/2018	12/09/2018	40	35
Dress code: A discussion	15/09/2018	15/09/2018	200	150
Workshop for Self Help Groups of Vijayapura	17/09/2018	18/09/2018	15	65
HRD Class - importance on human sexuality education	21/08/2018	21/08/2018	40	35
Guest Lecture on ' Women and Writing in today's India - ALMA	28/08/2018	28/08/2018	20	30
International Desk organised a Talk on 'Women in India" for students of Kobe College, Japan	05/09/2018	05/09/2018	8	12
workshop on self defence by Rotaract Club	07/12/2018	07/12/2018	20	25
(C) uprising menstrual cup and its hygiene	12/12/2018	12/12/2018	40	35
Big Day Off: students in Swachh mission	20/12/2018	20/12/2018	20	25
HRD Class - importance on human sexuality education	20/12/2018	20/12/2018	40	35
HRD Class - importance on human sexuality education	09/01/2019	09/01/2019	40	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the University met by the renewable energy sources
1 PERCENT.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	12
Provision for lift	Yes	12
Ramp/Rails	Yes	12
Braille Software/facilities	Yes	12
Rest Rooms	Yes	12
Scribes for examination	Yes	12
Special skill development for differently abled students	Yes	12
Any other similar facility	Yes	12

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	04/06/2018	365	Wet Waste Management in coll aboration with Solwearth Ecotech Pvt. Ltd	Due to the locat ional dis advantage , the College in collab oration with Solwearth Ecotech Pvt.Ltd worked towards the wet waste man agement in campus. With the increase in the intake capacity and	25

					higher co llection of waste and disposing the same within t		
2018	1	0	06/06/201 8	365	Consultan cy services to other instituti ons, prof essional bodies and industry by the faculty of the College	The faculty members of SJCC are also experts in their respectiv e domains and offer their services to other instituti ons, prof essional bodies and the industry as well. Some of the indus tries that saw our faculty offer their con sultancy services to, ar	0
2019	0	1	16/03/201 9	5	Raichur visit	Raichur has remained underpriv ileged mostly because of its harsh climatic condition s with scarce or no rainfall. This had directly impacting the livel	30

						ihoods of the people. The College identified the dire living conditions of the people in Raichur and	
2018	0	1	11/06/2018	365	Cleanliness Drive	This drive impresses upon the minds of students the habit of cleaning and maintaining clean surroundings.	54
2019	0	1	09/02/2019	1	Climate Change Walk	The College always honors the people who have contributed to the growth and development of the society and expressed through actions their concern for nature and its preservation. To honor Padma Shri Awardee Saalumarad	80

						a Thimaka, the College organised	
2019	0	1	09/02/2019	1	Spiel Run 2019	This years Spiel Run was organized to spread awareness on Breast Cancer	300
2019	0	1	11/02/2019	7	Training Programme for Self Help Groups of Manvi and Pannur	The college organized a sixday training programme for the women of Self Help Groups at Manvi and Pannur.	0
2018	1	0	15/05/2018	30	?Social Sector Internship for B.Com and BBA students	The involvement of students through social internships helps them develop sensitivity towards social issues. It is because of the locational advantage that we could send our students to many and varied NGO's, NPO's and Charitable Institutions for a	2172

| 2018 | 1 | 0 | 22/05/2018 | 220 | Train the Trainer Programme for CIMA Papers BBA (ProfessionalFinance Accounting) | During this duration 8 training programmes were conducted for the faculty of the College by the industry and academy experts on the various core subjects in order to adequate the faculty with the appropriate knowledge and culture of the corporate wor | 42 |
| 2018 | 1 | 0 | 17/06/2018 | 1 | CSIR UGC JRF/NET Examination Centre | Due to the accessible means of commutation to the College, it was selected by the CSIRUGC to conduct UGCNETentrance examination. Besides having a favourable location, the College | 1000 |

						also is wellequipped for conducting such examinations.	
2018	1	0	01/06/2018	30	Social Sector Internship	Students are encouraged to take up Social Internships that will help them develop sensitivity towards social issues and engage in activities that will help make the Society better. As the neighbouring locality is replete with NGOs rendering services	685
2018	1	0	30/06/2018	1	Signed an MoU with Wadhwani Operating Foundation, a California nonprofit public benefit corporation	This MoU was signed to empower BBA students with entrepreneurial traits and build leadership capabilities leading to success mainstreaming entrepreneurship education	0

						on campus supporting aspiring graduates to start meaningful ventures by connectin	
2018	0	1	02/07/2018	25	Government School Teaching	In the course of the academic year 201819, undergraduate students were sent to teach at various government schools. The students were given a particular curriculum to teach. This not only let our college students impart the knowledge they have with	400
2018	0	1	11/07/2018	210	Project Smiles	ProjectSmiles—an association spearheaded by the BBA department work closely with the nearby government school	40

						children and train them in English, Mathematics and Arts Crafts.	
2018	1	0	13/07/2018	243	Traffic Awareness Drives	The Traffic Awareness Programme placed students in eight strategic signals around colleges, allowing them to maintain the flow of traffic whilst assisting the police. This not only increased awareness in the students of just how much training and ef	200
2018	0	1	01/09/2018	10	CleanUp Drive	The College took the initiatve to clean the Government Tamil school and also spread the importance cleanliness amongst the children	100
2018	0	1	01/09/201	01	Participa	A cleanup	100

			8		tion in a cleanup and renovation drive at the Tamil Government Primary School	drive at the government Tamil school was organised by the students of the College where they spent a whole day cleaning up the school surroundings.	
2018	1	0	03/09/2018	30	Participated in 'Rally for Rivers' with BPAC	The College being at the prime location of the city could be a spot for attracting a number of people to raise awareness about the campaign 'Rally for Rivers' invigorating the idea of saving water for future generations	200
2018	0	1	14/11/2018	2	Cloth Drive	The students of the College donated clothes for Rakum Blind School at Rajankunt	100

							e.	
2018	0	1	17/07/2018	1	Blood Donation Camp in association with Youth Red Cross	The association conducted a host of activities during the year, the first one being a blood donation camp to encourage students to do their part and cater to the needs of the community.	80	
2018	0	1	17/07/2018	1	Blood Donation Camp	Due to its accessible location, many organisations seek the collaboration and cooperation of the College for reaching out to people who need attention and care. The Youth Red Cross approached the college for one such collaboration in hwihc the studen	300	
2018	0	1	21/07/2018	34	Traffic Awareness Drives Outreach	The students of the College engaged t	480	

						hemselves in creating awarness about the various traffic rules to the passersby across a few traffic signals by holding placards.	
2018	0	1	21/07/2018	9	Braille Book Editing in association with Mitrajyothia trust since 1990 supported by the Government of India under the Ministry of Social Justice and Empowerment in collaboration with the NIVH, Dehradun.	The students helped with the conversion of books, magazines and textbooks to electronic format which is then printed in the Braille format for the benefit of those with impaired vision. The students of the College successfully converted 4th to 10th s	100
2018	1	0	26/07/2018	60	Train the Trainer Programmes	During this duration 14 training programme	26

						s were conducted for the faculty of the College by the industry and academy experts on the various core subjects in order to adequate the faculty with the appropriate knowledge and culture of the corporate wo	
2018	1	0	06/08/2018	01	Signed MoU with Malaysia University of Science and Technology, Malaysia	This MoU was signed with an intention of exploring possibilities of offering study programs, opportunities of faculty exchange, study tours and partnering in research initiatives.	0
2018	1	0	03/08/2018	30	Ms. Heidi McKee,La Rochelle Business School,	The visit was intended to provide	160

					France, visited College	an orientation about the various courses offered in their university and to enable inclusion of student collaborations with them.	
2018	0	1	09/08/2018	30	A Stationery Drive	A stationery drive was organised by the students of the College wherein they donated books, pencils, pens, scales etc. for underprivileged children in large numbers.	200
2018	0	1	09/08/2018	3	Stationery Drive	The students of the College donated stationery items for Rakum Blind School at Rajankunte.	100
2018	0	1	20/08/2018	24	Cleanliness Drive	This drive impresses upon the minds of students the habit of	240

						cleaning and maint aining clean sur roundings .	
2018	1	0	29/08/2018	32	TCS Resource Persons for faculty training programme	The Depar tment of Commerce organised a training programme in collab oration with Mount Caramel College wherein the Colleg could get the resource persons from TCS. The sessions mainly focussed on the history of the corporate world, di fference between c	42
2018	0	1	17/09/2018	2	Workshop for Self Help Groups of Vijayapur a	The College organized a 2 day workshop for the women of Self Help Groups in Vijayapur which aimed at enhancing their skills and exploring the possi bility of	2

						venturing into small scale business which could be commenced with minimum capital requirement	
2018	0	1	19/10/2018	9	Annual Rural camp in Kadathippur village of Doddaballapur Taluk	Bangalore has many suburbs where we try to take our students and help create an awareness in the people living in these localities about health and hygiene. our students have taken up a cleanliness drive, conducted a health camp, and explained about	30
2018	0	1	28/10/2018	1	Polio Awareness Walkathon	The College organised a walkathon in association with Rotaract Club to spread awareness about the	16

						deadly disease.	
2018	1	0	10/11/2018	1	Bengaluru No Drugs walk in collaboration with the Bengaluru City Police	A drug awareness walk that started at the St. Josephs Indian High School ground and followed a preplanned path. The event was flagged off by Golden Star Ganesh, the Bengaluru City Commissioner and other officers of central division. It received grea	2000
2018	0	1	14/11/2018	1	Visit to Bosco Mane	On account of Children's Day and World Orphans Days, the students along with two board members visited Bosco Mane where they engaged with children and	12

						conducted various fun filled activities for them.	
2018	0	1	15/11/2018	130	Rural Camp	The rural camps at Manvi, Pannur and Solur included activities for the holistic development of students and brought a few changes in the lives of the people who live there. The students' interaction with the villagers exposed them to their daily life	1140
2018	0	1	15/11/2018	130	Teaching in Government Schools	Being centrally located, the College had always undertaken the onus of providing help in teaching the students of the government schools	32

						in its vicinity. The under graduate students of the College were sent to teach at various g overnment schools which	
2018	0	1	11/12/201 8	130	Charitabl e homes	The Chari table Home Visits opened the eyes and hearts of the students to the hardships and chall enges faced by the less fortunate people of our society.	10
2018	0	1	15/11/201 8	130	Rural Exposure	Being in Bangalore , the College e ndeavours to serve the surro unding suburbs inorder to make the living co nditions of these localitie s better and healt hier. The rural camps at Manvi, Pannur	12

						and Solur included activities for the holistic development of	
2018	0	1	20/11/2018	1	Bengaluru No Drugs walk Outreach	The College in collaboration with the Bengaluru City Police conducted a drug awareness walk that started at the St. Josephs Indian High School ground and followed a preplanned path. The event was flagged off by Golden Star Ganesh, the Bengaluru City	2000
2018	1	0	28/11/2018	1	International Industrial Trip to Skoda Car Factory (Czech Republic) and the BMW Welt and Museum (Munich).	The students could get a practical exposure by observing the various units of manufacturing and production about the	42

						nuances of automobile industries.	
2018	0	1	07/12/2018	1	Visit to Rakum Blind School	The Club also visited Rakum School for the Blind and the Sighted Unprivileged where the students understood the plight of those living with such a disability. Comprehending the need of the hour, the club conducted a selfdefense workshop.	80
2018	1	0	11/12/2018	2	Crash Course by Odessa Inc.	A Crash course was offered on Accounting for the PG students by Prof. Sunil Parameswaran to help students revisit topics of their foundation courses.	120
2018	1	0	14/12/2018	1	An MoU was signed with France In	This MoU was signed to cooperate and colla	0

					ternational Graduate Schools (FIGS)	borate in areas of joint research and publication, resource sharing, study programs, faculty and student exchange and mutual participation in conferences, lectures and seminars.	
2018	1	0	16/12/2018	1	CSIR UGC JRF/NET Examination Centre	Due to the accessible means of commutation to the College, it was selected by the CSIRUGC to conduct UGCNETentrance examination. Besides having a favourable location, the College also is wellequipped for conducting such examinations.	1000
2018	1	0	03/12/2018	31	MoU signed with the Travel Agents Association	This MoU was signed to incorporate in the curriculu	160

					of India –(Industry partner for Tourism Courses)	m of Travel and Tourism industry based knowledge and adequate the theoretical learning provided in the syllabus.	
2018	0	1	20/12/2018	1	Visit to Nightingale Sandhya Kirana	This visit was to spread the joy and happiness of Christmas amongst the inmates of the home.	32
2018	0	1	20/12/2018	1	Visit to Sumangali Seva Ashram	The Harmony Club members visited Sumangali Seva Ashram and generously donated in kind as part of their social visit.	80
2019	1	0	28/01/2019	1	Visit by Kongu College of Erode, Tamil Nadu	The Principal alongwith 6 faculty members visited the College to learn about the best practices adopted	0

						by our college which contributes to the field of Commerce.	
2018	1	0	07/02/2019	1	Prof. Paul Juras, Babson University visits SJCC	Prof. Paul Juras from the Babson University during his visit spoke to our professional students and the teachers, about the scopes of academic research and CMA in the upcoming years.	200
2019	1	0	09/02/2019	1	Team visit from Anna Van Rijn College, Germany	A team of 4 faculty members and 20 students visited the College to discuss our prospective collaborations with them.	0
2019	1	0	09/04/2019	1	Signed MoU with Instituto Hispania	As the College caters to students in professional courses and makes them ready for the industry, it was	250

						found that a certain set of students needed training of the basics of using English as a spoken and written language. With this objective in mind,	
2019	1	0	10/04/2019	15	?Social Sector Internship B.Com and BBA Departments	The involvement of students through social internships helps them develop sensitivity towards social issues. It is because of the locational advantage that we could send our students to many and varied NGO's, NPO's and Charitable Institutions for a	2172

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of conduct handbook students	01/04/2018	Every year at the beginning of the academic year, the updated current version of the student

		handbook are given to each student by the class mentors
Service Rules handbook teachers, governing body, administrative staffVice Chancellor / Director / Principal /Officials and support staff	01/04/2018	Every staff members on the date of joining are given along with their appointment order a service rule handbook

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
The Women's Forum held a seminar titled 'Samya' which was a talk on gender parity.	10/08/2018	10/08/2018	100
Debating Society organized a panel discussion on 'Does Freedom of Speech come with the price of responsible expression and action?'	31/08/2018	31/08/2018	100
Hashmi Theatre Forum put up a play based on independent India titled 'Azadi' with strong social messages.	15/08/2018	15/08/2018	200
A discussion on the topic 'Women and Writing in today's India' Association for Literature, Music and Art .	28/08/2018	28/08/2018	100
Prof. Rajendra Chenni, a prominent writer, thinker and activist elaborated on the topic 'Crisis in Democracy and Liberalism – A Possible Response'.	24/01/2019	24/01/2019	100
Stigmas around AIDS and the need to spread awareness	01/12/2018	01/12/2018	600
Availability Affordability Accessibility: 3A's that define the	17/12/2018	17/12/2018	300

schemes for minorities in India			
Online Violence against Women aginst women by Ms.Mariya Salim	14/08/2018	14/08/2018	650
Dialogue marathon on Human rights violation in business	27/11/2018	27/11/2018	600
ALMA: Women and Writing in today's India' by Ms.Chandini Gagana	28/08/2018	28/08/2018	650
The former Secretary General of the Human Rights Organisation of Amnesty International, Mr. Salil Shetty spoke to our final year students on 'Why India needs a second Independence Movement?'	15/03/2019	15/03/2019	640
Justice H N Nagamohan Das, Retired Judge of the High Court of Karnataka lectured on 'Constitution of Indiaduring Human Rights Week	05/12/2018	05/12/2018	200
Prof Ravivarma Kumar, Senior Advocate and the first chairman of the Backward Classes Commissionspoke about Indian Constitution	14/02/2019	14/02/2019	200
Aura Expand the boundaries from not only social welfare and service but also a sense of togetherness and participation	30/01/2019	30/01/2019	200
'Big Day Off' break for the support staff of SJCC by the student	24/01/2019	24/01/2019	80

'Expressions' to provide an opportunity for students to express themselves in their own creative manner. .	05/12/2018	05/12/2018	250
Freedom of Speech come with the price of responsible expression and action?' session with Mr. Rahul Kolle speaking persona and oratory skills.	15/12/2018	15/12/2018	100
importance on youth leadership in building a society Bavarian Parliament (Barbara Stamm, Prof. Ursula Männle, Klaus Steiner and Stefan Burkhardt)	02/11/2018	02/11/2018	250
Traffic Awareness Drives Outreach	01/07/2018	01/07/2018	1200
Bengaluru No Drugs walk Outreach	10/11/2018	10/11/2018	200
Rural Exposure Outreach	15/07/2018	15/03/2019	1030
?Social Sector Internship B.Com and BBA Departments	10/04/2019	10/04/2019	80
The Big Day Off Student Council	09/11/2018	09/11/2018	20
Raichur visit BJES	16/03/2019	20/03/2019	17
Project Smiles BBA Department	15/07/2018	15/01/2019	50
Blood Donation Camp NSS	17/07/2018	17/07/2018	292
Stationery Drive NSS	09/08/2018	11/08/2018	100
Cloth Drive by NSS and donated to Rakum blind school	06/09/2018	07/09/2018	100
CleanUp Drive NSS	01/09/2018	09/09/2018	150
Visit to Nightingale Sandhya Kirana NSS	20/12/2018	20/12/2018	32
Polio Awareness	28/10/2018	28/10/2018	16

Walkathon Rotaract Club			
Visit to Sumangali Seva Ashram Harmony Club	20/12/2018	20/12/2018	30
A workshop on Selfm anagement:Wellness and Happiness was organized for the faculty members of SJCC.	26/09/2018	26/09/2018	100
Orientation Programme for the first year students The values of faith and toil and the ethos of the institution were highlighted throughout the Orientation Programme.	01/06/2018	07/06/2018	100
the NSS celebrated the National Voter's Day by conducting various competitions	08/08/2018	25/01/2019	800
A oneday national level conference on 'Wellbeing of the emerging generation: Challenges and Approaches' was organized by the Counselling Department.	20/11/2018	20/11/2018	100
Seminar on online violence against women Ms. Mariya Salim an eminent member of Amnesty International addressed SJCC students	16/08/2018	16/08/2018	100
Independence Day The Student Council collaborated with all the associations to gift an everremembering Independence Day to every member of the SJCC family.	15/08/2018	15/08/2018	400

HiroshimaNagasaki Remembrance Day the importance of world peace was stressed upon and the students signed a petition for world peace towards the end of the programme.	06/08/2018	06/08/2018	120
Good Shepherd Home for Aged	08/08/2018	08/08/2018	80
Tamil Medium School	22/08/2018	22/08/2018	80
Little Sisters of the Poor	02/09/2018	02/09/2018	80
Snehadan	11/09/2018	11/09/2018	80
Urdu Medium School independence day celebration	15/08/2018	15/08/2018	80
Patrick's Boys Orphanage	25/09/2018	25/09/2018	80
Nirmala Devangi Kendra	28/09/2018	28/09/2018	80
Akashaparava old age home	29/09/2018	29/09/2018	80
JMJ Sneha Sadhan orphanage	29/09/2018	29/09/2018	80
An awareness event on Counter Terrorism at St. Joseph's Indian Composite PU College.	10/08/2018	10/08/2018	50
Celebration of Independence Day with the students of Shivajinagar BBMP school NSS	15/08/2018	15/08/2018	50
On account of National Youth day, Adv. Sultan Beary Various problems and solutions to the recent national problems	12/01/2019	12/01/2019	80
AIDS awareness workshop CSA	01/12/2018	01/12/2018	120
AICUF conducted an intercollegiate Ignatian fest called 'CURA PERSONALIS'(CARE	23/07/2018	23/07/2018	120

FOR THE PERSON)			
Equal Opportunity Cell conducted the event 'Blindfolded Conversations' to raise awareness among the youth regarding stereotyping and misjudgments.	14/08/2018	14/08/2018	100

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. An annual donation drive of old sports equipment is also conducted by the Sports Department 2. Vermicomposting the dry leaves of the trees insides the college premises. 3. Old Computers donated to Sister Institutions at Manvi, Raichur District. 4. Effective rain water harvesting structure 5. Bus and Bicycle Day' where all staff and students come using either of these modes of transport 6. Wealth out of Waste' is conducted during Ecoclub fest encouraging students to create useful products out of waste 7. 'Cyclothon' organized as a part of the annual Tourism fest

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A. Best Practice 1 1. Title of the Best Practice Student Participation in Quality Enhancement 2. The Context employed Quality higher education is inevitable for sustainable economic development of a society. To this end, the participation of all stakeholders including the involvement of student participation in the Institutional quality enhancement processes is crucial and invaluable. Student participation in quality enhancement, at St. Joseph's College of Commerce, is an ongoing and continual practice. Students' participation becomes inevitable in the process quality enhancement in higher education due to below listed reasons: a) Students are the most important stakeholders for St. Joseph's College of Commerce b) Enables the institution develop a sense among students that they are equally important part of quality enhancement process in the institution. c) Creates a platform for students to share their ideas on how student friendly teaching learning environment can be created to foster a better learning among students. 3. Objectives of the Practice Objectives of this practice are, a) To enable SJCC create a Quality Culture both among teachers and students. b) To help revisit the 'old paradigm of student teacher relationship in the wake of changing nature of education across the globe' (V S Prasad, 2007). c) To helps teachers benefit from the student feedback and evaluation on teaching methodology and classroom learning process. d) To helps the institution in getting the students' insight on key institutional – academic and administrative – aspects. e) To identify any deficiencies in the academic and physical infrastructure and in student services from the perspective of the students can be gained for the purpose of quality enhancement and development. f) To strengthen the student teacher synergy in the process of quality enhancement in higher education. 4. The Practice a) The Internal Quality Assessment Cell (IQAC) of SJCC from time to time organises student participation programs. b) Student Council / Governing Body are consulted on various matters of student welfare and other policy matters. c) SJCC Alumni representatives are a part of Board of Studies. d) Events such as Open House for students and also exclusively for Girl Students is organised. 5. Advantages a) This practice has enabled SJCC in adopting a Student Centric approach not only in learning process but also in institutional quality enhancement. b) It has creates a platform for students to share their ideas and views. c) Students' involvement has brought about newer and dynamic

ideas into quality enhancement of higher education. d) Teachers, by way of this practice, stand to gain in terms of much valuable feedback from the students on quality enhancement in classroom teaching and innovative practices in teaching. e) This practice has enabled the institution to offer programs and courses that are well accepted. Also has help create a studentcentric environment in the institution. 6. Challenges The challenges to adoption and implementation of this practice are in the form of understanding and definition of quality among the students. Students come with varied interests and understanding on quality in academic and administrative practices making it difficult to arrive at a consensus on quality standards. A certain amount of rigidity exists in the classroom teaching and examination processes and students perception of these aspects may act as a limitation in adopting some suggestions. 7. Evidences of Success Regular feedback has enabled the institution to add value to the existing academic and administrative practices and make it student –centric. 8. Resources Required Resources to adopt this practice are in the form of a comprehensive feedback system where students can voice their concerns and rate various academic and administrative aspects of the institution. The ERP tool Knowledge Pro was integrated with this feedback system making it less time consuming and automated in feedback collection, processing and analysis of results. Resources would also be required in terms of time spent of these exercise. A comprehensive and updated list of alumni profiles tracking their career growth is also an essential resource. This would help the institution invite those that may be instrumental in giving important inputs in the process of quality enhancement. 9. Contact Details The Principal St. Joseph's College of Commerce #163, Brigade Road, Bangalore – 560 025 Karnataka, India Tel: 91 080 – 25360644/6 Email: info@sjcc.edu.in B. Best Practice – 2 1. Title of the Best Practice Professional Certifications Integration with Graduate Programs 2. The Context St. Joseph's College of Commerce offers and prepares students for various Professional Programs as a part of its diverse and progressive curriculum. These professional programs cater to both international and Indian requirements enabling and empowering students to become industry ready.Given the increasing demand for qualified and certified professional globally, St. Joseph's College of Commerce continuously has been trying to reinvent its programs to make value additions to its existing offerings. 3. Objectives of the Practice Objectives of this practice are, a) To offer programs that are nationally and internationally relevant and in demand. b) To bridge the gap between industry requirements and curricula of the institution. c) To reinvent and offer programs that enhances the employability of students. d) To ensure constant value addition to the existing programs to bring them on par with international standards. e) To make students more competent and industry ready. f) To provide excellent coaching and mentoring for students preparing for professional certifications. 4. The Practice At St. Joseph's College of Commerce the various Integrated Professional Programs offered along with Bachelor Degrees BBA and B. Com is as listed below: a) Chartered Accountancy (CA) b) Company Secretary (CS) c) Association of Chartered Certified Accountants (ACCA) d) Chartered Institute of Management Accountants (CIMA) e) Chartered Financial Analysts (CFA) Presently, SJCC offers B. Com program in integration with ACCA where students are exempted from taking up examination for 6 courses under the program as these papers are integrated in the B. Com program of SJCC. From the academic year 201718, SJCC shall be offering BBA program integrated with CIMA. 5. Advantages a) The offered Professional Programs are internationally recognised making them relevant and accepted globally. b) Job Oriented Programs enables students to land job offers immediately after completion of the program. c) Adds value to the graduate program and prepares them better for post graduate studies. 6. Challenges Limitations to the practice of this best practice present themselves in the form of limited intake of students. As the program requires intensive training, a minimum level of aptitude is anticipated on the part of the student. No other

challenges faced in progression and development the professional certification integrated programs. 7. Evidences of Success SJCC's student performance, as a result of intensive training, has been exemplary. In some cases, the overall result has been higher than all India statistics. SJCC Students Performance Record is presented as below: Professional Program Exam SJCC Statistics in percentage All India Statistics in percentage CA CPT May 2016 78.00 38.98 CPT –Dec 2016 91.00 48.00 IPCC 30.3 17.26 Both Groups 24.24 04.78 8. Resources Required a) Significant investment in intellectual and knowledge propagators. b) Monitoring department with professionals to keep a keen eye on students' need. c) Qualified teachers to train slow learners on their problem zone. d) Proper planning of syllabus and problem based approach to guide these students. 9. Contact Details The Principal St. Joseph's College of Commerce #163, Brigade Road, Bangalore – 560 025 Karnataka, India Tel: 91 080 – 25360644/6 Email: info@sjcc.edu.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://testlink4clients.com/iqac1/pdf/best-practices-1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctiveness St. Joseph's College of Commerce, consists primarily in creating for its students and faculty members an ambiance that provides a "lifespace" a psychological space where environmental elements create a force field within which people live their lives and manifest as a social and physical dynamic environment that changes over time, space, provides experiences for people change over time. "Lifescape" creation happens through the college's vision and mission. The vision of the college focuses on three aspects essentiallyan authentic search for knowledge in the service and advancement of the world and upholding the dignity, uniqueness and value of each individual. The mission seeks to create a place where knowledge, sense of responsibility to community life, understanding commitment, coexist with academic excellence, virtue and life lived generously in the service of others. The vision and mission ensure this ambiance is laudably visible in all its academic curriculum, cocurriculum and extracurriculum interventions which stresses and inculcates in its students an awareness of the value of holistic education and empathy for the less privileged sections of society. The Institution has over the years crafted, curated numerous outreach programs, in addition to the mandated NSS programs, which brought about evolutionary changes in the lives of students faculty member's social lives. The Institute with its distinctive approach has a welloiled governance structure and administrative mechanisms to ensure speedy implementation of programs chalked out for the purpose. The programs focus on giving priority in organizing various educational and awareness programs to make the students selfreliant, skilled and enthusiastic to accomplish their task confidently and face the challenges of the fastchanging world gallantly. These include Striving for academic excellence in learning, creative practical thinking. Addressing the needs of the neglected and the poor Catering to the need's students of diverse backgrounds, irrespective of Religion, race, caste, community or Social status. Pursuit of the three interlinked goals of the College Academic excellence, Social Concern and Character formation Holistic education intellectual, physical, spiritual, social and emotional development ingrained in them. Creating a thirst for knowledge and making a difference to society through Social commitment Taken together, these initiatives have contributed in the creation of an organisational culture that is uniquely its own, one that energizes all the activities that the college does knits stakeholders together

into one educative community that serves the society. This distinctiveness has created an extraordinary campus which is blessed with well deserving students, faculty members and a concerned managementall together who by their meticulous devotion ensure biodiversity, ecoconsciousness and reverence for the gifts that nature endows on us. The graduated St. Joseph's College of Commerce students are relentlessly driven by the faculty members at being intellectually competent, inspired spiritually through social activities and are bound to leave footprints wherever they go. The standing examples of this cultural distinctiveness are our distinguished alumni. Our Alumni, former chairman of Amnesty International, Mr. Sahil Shetty is one of many such living example of such efforts.

Provide the weblink of the institution
http://testlink4clients.com/iqac1/report-iqac.php#

8.Future Plans of Actions for Next Academic Year

Introduction of new courses in U.G. and P.G. Enhancement of Quality Research in Scopus indexed journals Encourage more staff members to participate in funded search projects To explore more funded projects from Government, Private and NGOs. To explore more consultancy in areas of commerce and management. To encourage more student research To increase the skill development programs in the college. To explore vocational programs as value add programs To encourage inculcate startupculture amongst students and increase the number of startups in the incubation cell. To extend the outreach activities in the districts of north Karnataka Increasing the use of ICT in teaching by introducing smart boards and other teaching aids To increase the number of MOUs and collaboration. To increase the industry linkages To complete digitalization of data in the college. To explore placement opportunities through offcampus participation. Focussed training for competitive examinations for advanced learners in partnership with external agencies. To strive for a Clean, Green and Polythene free Campus. Dedicated Software for Hindi/kannada and train students. Exploring consultancy in language translation. To include and increase the Alumni activities in the college during the semester session.